Eastern Michigan University
Faculty Senate Minutes (approved 1/23/19)
Session-8

3.00—5.00 pm   January 9, 2019   310A Student Center

Present: Presley-Sanon, Reedy, Eisenbach, Elton, Kashliev, Hayworth, Neufeld, Kahn Welsh, McMahon, Curran, Peavler, Sheerin, Walz, Karpiak, Staunton, Millán, Spragg, Mistry, Trewn, Willis, Rahman, Chou, Banerji, Barton, Leon, Lee, McVey, Mannari, McCleary, Cardon, Brodsky

Non-Voting & Guests: Longworth, Kullburg, Gray, Tornquist, Chawla, Kraft

I.	Call to order	3:06 pm

II. **Approval of the Agenda**   3:07 pm
Motion made and seconded - motion carries

III. **Approval of the Minutes** 12/12/2018   3:07 pm
Motion to approve minutes and seconded - motion carries (4 abstentions)

IV. **Committee Representative Elections**   3:08pm

    A.   Global Engagement Council (GEC) - COE Representative

    B.   Faculty Development Center Advisory - COE, COT
Motion to accept McAruther Stewart (COT) by acclimation – motion carries
Jennifer Desiderio elected as COE representative

V. **Discussions**

    A.   Review of revised Data Retention Policy (Tornquist, Chawla)   3:10pm
       (handouts: 1) Policy w/mark-ups, 2) table of changes) Work on this policy began about a year and a half ago at the suggestion of the Academy of Science. Graduate School noticed that EMU did not have a data retention policy. Took comments from faculty and administration on draft document, and changes have been incorporated into the document.

Discussion:

- Currently working on a program to store large capacity datasets (servers) and securing spaces to store physical data (library).
- Data should be stored for 5 years minimum after dissemination/publication unless a contract specifies otherwise. In the event that the federal government requests access to data sets (due to audits, misconduct), EMU must be able to produce original data. (Keep your data for 5 years after dissemination or publication, and if you can no longer store that in your office, the Grad School will help you find storage space for it.)
- Securing data can be determined by the professor and best practices in one's discipline (or as stipulated by a contract). Policy allows faculty to contact IRB or IT for help with storing data if they are unsure about or lack the space necessary to do this.

- In the even that a PI separates from EMU, EMU retains access to data, but policy should also state that the PI can take the data with them or will retain access to data stored at EMU if they leave the university
- EMU will only take data when it is trying to be compliant to the requests or external/federal regulators
- Unless harm can be proven, then the university should do everything to protect academic freedom and faculty ownership of data. Thus, there may need to be some clarification (examples) on legal or administrative reasons that would merit accessing research data.
  - There is a difference between accessing data due to misconduct or audit and courts subpoenaing data for court. If your data is subpoenaed, you should contact EMU office of general council immediately (this is separate from this policy)
- The proposed policy is consistent with other universities and federal guidelines.
- **Revisions to policy will be made based on Senate comments/discussions, and updated policy will be sent to Senate. Share with your departments. Senate will vote on this on January 23rd.**

B. Update on the Communications Division (Kraft)   3:45pm
PowerPoint presentation (handout) – Primary mission is to communicate the positive things happening at EMU. Shared the Communications Division team, reviewed mission statement and other aspects of the Division's work.

Discussion:

- Department support for updating/maintaining websites has been reduced in some departments (staff reductions), so it can be difficult for faculty to find time to update their webpages (and actively/continuously updating the pages increases its position in Google searches). WK – Communications staff will help if you're running into problems.
- The website is sometimes difficult to navigate. Suggestion made for adding as site map to help with website navigation
- Promotion of graduate programs seems to have waned, so how does Communications work with Enrolment Management (who said that our marketing budget is very small compared to other Michigan institutions)? Work closely with EM and teams in both offices work closely with one another; Communications does the bigger picture (putting out a message about EMU in a bigger way) and EM reaches out more directly to students; Graduate side – had a graduate TV spot and have some campaigns underway with the graduate programs (moved to a digital approach to promoting grad programs), MS in Finance (new program) digital campaign in COB overall, including the finance MS
- Noted that it seems like some programs receive publicity/marketing attention at the detriment of others that may benefit from marketing. WK explained that Communications tends to do general publicity for the university, and publicity for individual programs is typically funded by those programs. Communication staff is available to discuss how to help departments produce marketing materials
- Contact information provided so departments/programs can rach out for assistance and information

C. First Reading: Draft Resolution on Proposed Public/Private Housing Partnership (Carpenter) 4:29 pm
(Handouts) – Based on UBC and SBC work, created a draft resolution asking the administration to slow down and be more deliberative in addressing the housing issue.

Discussion:

- Discussed the need to clarify what the administration hopes to do by the end of the academic year (is it the decision on RFQs or is it to have a signed agreement to renovate housing?), concerns about what privatizing housing would do to housing costs (would it eventually make it unaffordable for students to live here?), and noted that there seems to be some conflict between focus group information and survey data – We can ask these questions at next Senate meeting

- **Senate agreed that FSEB will work on revising the resolution and will bring it to the next senate meeting for vote in the event that Valdes(?) doesn't provide satisfactory information**

    D. Senate goals for the semester (Gray, All)   4:20 pm
        Tabled

VI.   **Reports from Committee Chairs** (Barton, Curran, McVey, Karpiak, Trewn, Evett, Carpenter)   4:35pm
    Tabled – will make time at next Senate meeting

VII.   **Provost's Minutes**   4:53 pm
- Survey on campus sexual misconduct culture will start at the end of this month. Students identified in the sample will begin receiving emails encouraging them to participate in the survey (please also encourage students to participate in the survey)
- Legislative updates – Outgoing Snyder administration did not award EMU capital outlay. Although EMU was ranked 3rd and 3 project were funded, EMU was bumped from the 3rd position and UM was awarded money. Administration plans to reintroduce the Sill Hall funding project to the new administration. However, EMU was given earmark for the information assurance and cybersecurity program ($1 million).
- Carnegie Classification Scheme was updated, so they revisited EMU's classification. We now an R2 institution (doctoral institution with high research activity). Press pieces about what this means will be forthcoming.
- BOR meeting in February. Will talk about the Faculty Affairs meeting at next Senate meeting (topic: faculty engagement in the community)

VIII.   **Announcements**   4:55 pm
- If you're engaged in the community or have colleagues who are, contact Suzanne so that those examples can be included in FAC BOR meeting

IX.   **Adjourn**   5:02 pm