

Eastern Michigan University
Faculty Senate Minutes (approved 4/8/20)

Session 12

3.00—5.00 pm March 18, 2020 ** Via Zoom

Present: Braun Marks, Cardon, Carpenter, Chou, Curran, El-Sayed, Evett, Lee, McAllen, McMahon, McVey, Millán, Neufeld, Patrick, Pawloski, Peavler, Pressley-Sanon, Rahman, Reedy, Spragg, Staunton, Trewn, Waltz, Welsh, Winning.

Non-voting Present: Gray, Tew, Kullberg, Carroll, Bucciarelli

- I. **Call to Order** 3:05 pm
- II. **Approval of the Agenda** 3:06 pm
Motion: Curran. Second: Neufeld. Abstentions: 0. Motion carries.
- III. **Approval of the Minutes: 3-4-2020*** 3:09 pm
Motion: Welsh. Second: Evett. Abstentions: Pawlowski. Motions carries.
Edits: Move Carpenter to voting present.
- IV. **Elections**
- V. **Discussions**
- A. COVID-19 Operations 3:13 pm
Discuss needs, issues, concerns
- i. Trewn reports concerns from students do not have access to equipment that they need, such as computers. Includes: will students be paid for missing shifts, will housing/dining/parking be reimbursed, credit/no credit option, can students who are doing co-op experiences still graduate if they can't work due to shutdowns, will work-study students be compensated?
 - ii. Carroll reports that the computer labs in the basement of Halle will be open for student access. Labs will be set up for only certain machines to be used. Recommends students follow information from President Smith's email regarding access to internet.
 - iii. Kullberg reports that IT is exploring places in parking lots to get wi-fi on campus as well as purchasing hot spots for student use. This has not been finalized.
 - iv. Cardon reports that SAG students have high-tech needs which the Halle computer labs (G07B, G07C) would be useful for.
 - v. Tew welcomes any information that faculty gather regarding courses to help them with planning for student resources. However, this would be most beneficial if it was provided collectively rather than in small pieces. He will work on getting a Form/survey/Google doc that can be sent to students to gather information.
 - vi. Braun Marks was unsure how to proceed with courses where hands-on learning was essential. Tew responded that it depends on the type of hands-on learning: group discussion vs exercises. They are doing Q&A sessions to get concerns and solutions from faculty. Some assignments will need to be adapted with creative alternatives.
 - vii. There are not solutions to all course types at this time, for example studio courses. But they are working on ways for students to document their work (ex. Video) for online submission/critique/feedback. If there is no other alternative, using an in progress/incomplete grade could be used.
 - viii. There are discussions in progress about using the pass/fail option and transitioning courses from graded to pass/fail. Last day to withdraw from a single course is being extended until

last day of classes for Winter 2020 or they can select a pass/fail option. Dismissals will not be done this semester.

- ix. McMahon reports concerns from faculty regarding student evaluations. Kullberg responded that an MLU has been drafted for student evaluations to be optional this semester and faculty to have the option to use them in future tenure/promotion materials.
- x. What discussions are being done regarding extending the online status through the end of the semester? Carroll reports that these are ongoing discussions, but staying online is still a possibility. Unsure if this will extend into the summer semesters.
- xi. Gray responded that President Smith has been providing clear, prompt, useful information in a timely manner.
- xii. Carpenter asked if there are any discussions about the status of the university in the future, including continuing online through summer and possible into fall.
- xiii. Reedy reported that in art courses there are many obstacles in long-term continuing of online courses. Including thesis defenses, and lack of studio access for artist-in-residence students. Possibility to reduce number of students in the studio at any one time.
- xiv. Lee requested that administration provide advanced notice when we will return to campus, as many students will need adequate travel time.
- xv. McMahon suggested that in the future shorter directions for online teaching ideas, as the information provided while very comprehensive, was overwhelming and too much for faculty new to online teaching to navigate in a short period of time. A shorter more direct approach (If you want to record lectures, use “this”. If you need to provide exams, use “this”, etc.) Suggestion to consolidate information into a single website (or similar).
- xvi. Recommendations to use Zoom and Google Hangout if needed, as these are easy to use. Zoom will integrate with Canvas.
- xvii. Business finance is working through potentially budget issues/changes resulting from the current situation. No decisions have been made regarding refunds, etc for students.

B. Reorganization of Committees/Executive Board Structure*

4:28pm

- i. Reviewed updated draft Senate Committee list and structure. Proposed adding a Faculty Issues Chair on the Executive Board.
- ii. Added Task Force on campus climate, race and diversity to chart.
- iii. Evett commented that the idea was to consolidate smaller committees to reduce the need for additional volunteers and these smaller committees could be filled as needed from the main committee.
- iv. Rahman commented that committees are part of Academic Affairs would also be considered in the Faculty Senate realm.
- v. Senate members to share with their faculty departments.

VI. **Committee Chair Reports**

4:43 pm

A. Task force on campus climate, race and diversity (Patrick)

- i. Presentation provided.
<https://drive.google.com/drive/u/0/folders/17mTsTV6XX14jW3r-FZU73-vAZz7NEVn4>
- ii. Reports that the President’s commission on diversity and inclusion has had a lot of turnover on participants and therefore work is moving slower than anticipated or expected.
- iii. Listening session last week went well. Diverse group of students (gender, race, religion, disability). High faculty participation. Second session was canceled due to campus closure.
- iv. Task force will continue to work on faculty development content, including how to deal with racially charged situations (or other difficult situations).

VII. **Provost’s Update**

A. **Tabled.**

VIII. **Announcements**

- A. Faculty Senate President Election - April
- B. Senate Officer Election (Vice President, Secretary, Membership Coordinator) - April 8

IX. **Adjourn**

5:20 pm

*Attachments available in shared drive: [3/18/20](#)

** Meeting access information:

Topic: EMU Faculty Senate Session 12

Time: Mar 18, 2020 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting: <https://zoom.us/j/804554208?pwd=SG9GUEd3cWFrU05MdisyYXRDTHpodz09>

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