

# EASTERN MICHIGAN UNIVERSITY

## Faculty Senate

### Session-1: Minutes

3-5pm, September 20, 2017 Student Center, 310 A

---

**Present:** M Rahman, R Quiel, JD Deutsch, D Chou, S Hayworth, J Eisenbach, P Smith, J Elton, D Barton, P Francis, Z Moore, T McTague, D Willis, P Trewn, B Patrick, R Leon, J Staunton, J Bari, M Millan, M Brodsky, R Carpenter, D Pawlowski, M McVey, T McCleary, K Banerji, L Lee, L McMahon, M Bluhm, D Foster, J Curran, K Saules, C Neufeld

**Guests:** S Chawla, M Tew, R Longworth, J Kullberg, J Curran, D Foster

- I. Review and approval of agenda – approved with one abstention
- II. Review and approval of 6-14-17 minutes – two corrections:
  - a. correction on Ray Quiel’s phone 734 478 4367
  - b. Spellings: Sidlow, Woike
  - c. Approved with two abstentions
- III. Senate logistics/infrastructure
  - a. Introduction of new and returning members – Senate and Executive Board; JD Deutsch – Assistant to FS President
  - b. Committees are required by bylaws to take minutes of their meetings and forward those to FS VP. Please record and forward minutes accordingly.
  - c. Calendar Clarifications – Fall schedule for senate meeting was sent out
  - d. Ballot:
    - i. Executive Board Vacancies: Open to FS members or alternates.
      1. Technology (none nominated)
      2. Academics (D Pawlowski nominated)
      3. Student Issues (P Trewn nominated)
      4. Motion to accept. Please consider serving; always a need. Accepted by acclamation with one abstention.
    - ii. Committee vacancies
      1. EEFC (2-year Term)
        - a. J Elton nominated for CAS
        - b. D McCallen for COT
        - c. None nominated from COE and CHHS
        - d. Motion to accept by acclamation. Approved unanimously.
      2. Academic Integrity Committee (3-year Term):
        - a. J Nims nominated for Library.
        - b. None nominated for COE
        - c. Motion to accept by acclamation. Approved unanimously
      3. University Human Subjects Committee (UHSRC) (3-year Term)
        - a. Lydia Lee (special Education) nominated for COE

- b. Natalie Dove and Jin Bo (Psychology) nominated for CAS
          - c. None nominated for COT and CAS (Sociology)
          - d. Motion to accept by acclamation. Approved with one abstention. Psych reps will rotate as alternates so it's not so psych heavy.
        - 4. Commencement Marshalls:
          - a. Any faculty member is eligible. Please make nominations.
        - 5. Senators requested to make nominations in the next meeting for all the unfilled committee positions.
- IV. Old Business
  - a. HLC:
    - i. Visitations on 23-24 October. All required documents were submitted today. Permanent pdf will be distributed to all.
    - ii. Three documents – Assurance: report on each criterion and why we meet each one; Federal Compliance Review-EMU just provides data and then this is compiled by a third party; and Quality Improvement. Provost reported that each document is in excellent shape. Each week, for the next five weeks, each criterion and its rationale will be distributed.
    - iii. Provost expects EMU will be re-accredited. Link for public comment is still available.
  - b. Fish Lake:
    - i. Putting together a comprehensive use plan. Developing a marketing plan paralleling Parsons. Virtual tour will be on website and lots of ideas to get people to visit and see the facilities and grounds.
    - ii. The administrative home for Fish Lake has been moved to CAS. That is where most use has occurred.
  - c. FS Grievance:
    - i. AAUP President J Kullberg advised that FS grievance on contract with academic partnerships has been sent to arbitration. Date is in October.
    - ii. AAUP has received many documents on this matter that were requested from the administration. More details will be provided at the AAUP Faculty Assembly on September 29.
  - d. FS Payment for May/June Meetings: In the process of being resolved per Provost
- V. New Business
  - a. BoR FS/AAUP Budget Presentation: Preparations are underway. Contact Kullberg, Quiel, Carpenter, or Rahman with/for additional information, especially with personal experiences about how budget cuts have affected the academic mission—the sooner the better. Must provide all materials to BOR by Oct 4.
  - b. Draft of Drone Policy-S Chawla. Federal and State governments now have laws and policies on drones and universities/education. Most of EMU policy reiterates FAA

regulations. Drones in Research and Teaching rules are different than for a hobbyist. FAA regulates outside airspace; indoor use is subject to federal (and other) laboratory safety regulations. If you are using a drone and you have questions about compliance, contact Sonia Chawla. Chawla invites comments until Thanksgiving. She will get policy to Senate electronically for this purpose.

- c. VP of Advancements Acknowledges Faculty Support. Quiel on EMU Foundation board. Chair wrote letter to Senate President Quiel to acknowledge EMU faculty support for the University. EMU faculty generosity far surpasses national averages, according to VPA letter.
- d. Announcements:
  - i. CPR/AED Training – for CPR and defib machines around campus. Barton working on putting a map together of where AEDs are located on campus and schedule of training sessions. 2 hour training. Provost has this data and will forward these electronically.
  - ii. Internal Research Award Deadlines – noted. Posted on campus websites.
  - iii. EMU Strategic Planning – report will be forwarded when it is completed
  - iv. Photographer will be at next senate meeting
  - v. Reports that EMU personnel asked faculty members for green cards and other sensitive documents without adequately identifying themselves. Request to Provost: Please have senders identify themselves and the purpose of requests. Provost agreed and appreciated the point that was raised. Think of this more broadly – identifying sender in emails.

## VI. Provost Report

- a. Drone policy – addressed above
- b. Student conduct policy – Delayed updated student conduct policy. Focus is on restorative justice rather than a legalistic perspective. New draft will be presented to faculty for feedback.
- c. Video surveillance policy – finalize senate concerns raised about this. Provost says students believe more cameras are better. They believe it provides safety and security. Put on FS agenda as a discussion item for a future meeting. Provost will send policy and more information about current use to Senate, electronically. Request for camera locations was made. Reluctance to share location of all cameras for law enforcement reasons.
- d. Fall College Meetings – Provost attended them
- e. Fall 2017 Provost's Work Group:
  - i. Provost heard faculty requests to initiate input processes with faculty much earlier. In response, this year there are a set of issues around which the Provost would like to have work groups. Topics: retention and graduation, improving communication, enrollment/credit hour production, improving morale with resource constraints, etc. Provost will ask for nominations to staff these groups.

- f. Challenges: enrollment decline, budget. This is the first year fewer faculty searches were approved than there were faculty departures. Reduction in enrollment is the reason.
- g. Paul Chao was appointed Senior Chief International Officer. Provost expressed appreciation for McVey's service; he will continue to work in the Provost's office as a Faculty Fellow.
- h. Administrative Searches – Dean of Arts and Sciences, Dean of Business, University Librarian, AVP for Honors College. DH will be hired after Deans are in place.
- i. Associate Provost M Tew: Great time to extend the conversation on campus expression. Would like to set up programming on this topic and other big issues. Ideally it could come from a partnership between Provost's Office and Faculty Senate.
- j. Faculty Technology Survey: set to be distributed this Fall.
- k. Anti-Bullying Statement-If Senate wants to initiate this, Provost is open to that, but it is not a current priority for her Office.

VII. Adjournment at 4:59pm