

Combined Bachelor's-Master's Programs Guidelines

October 2019

Admission

- Students may apply for admission into the undergraduate portion of a combined program after completing no fewer than 60 undergraduate credit hours.
- Students must have a minimum overall undergraduate GPA of 3.0 for admission to combined programs.
- After acceptance into the undergraduate portion of the program, students must also apply to the Graduate School for admission into the graduate portion of the program at a time determined by the academic program.
- Students must meet all other admission requirements for the combined program as determined by the program and published in the Graduate Catalog.

Program of Study

- Combined programs must have a minimum of 142 credit hours. A minimum of 124 credit hours are required at the undergraduate level.
- Combined programs must have a structured Program of Study that directs students' progress through the program. The Program of Study will be listed in the undergraduate and graduate catalogs.
- Combined programs must include an undergraduate major of at least 30 hours. Graduate courses (courses numbered 500 and above) may be included in the undergraduate major.
- Combined programs must satisfy all EMU undergraduate degree requirements, including general education, residency, and writing intensive.
- Combined programs must have at least 30 credit hours of courses numbered 500 and above. Some of these graduate hours may be used to fulfill the undergraduate major.
- Only graduate courses taken after acceptance and enrollment in the undergraduate portion of the combined program may be applied toward the Master's degree.
- Combined programs must be structured so that students who do not complete the combined program may earn a bachelor's degree in the program, meeting all the undergraduate program requirements as well as the minimum requirements for all bachelor's degrees awarded by EMU. (Note: Undergraduate programs that require a minor should have a plan detailing how students who withdraw from a combined program can meet this requirement and earn a bachelor's degree.)
- The requirement of an undergraduate minor is waived for combined bachelor's-master's program students).

Course Limitations

- Students may count only once either the undergraduate version or the graduate version of cross-listed courses or the undergraduate and graduate versions of courses with predominantly shared topics or content. (If confusion arises over whether a course qualifies, determinations will be made by the Graduate School.)
- Admitted students whose undergraduate cumulative GPA drops below 3.0 will not be permitted to enroll in graduate courses. Such students can enroll in graduate courses once they raise their undergraduate cumulative GPA to at least 3.0.

Residency Requirements (same as other graduate programs)

- If the program includes 36 or fewer graduate hours, then at least 24 graduate hours must be earned at EMU.
- If the program includes 37 or more graduate hours, then at least 30 graduate hours must be taken at EMU.

Time Limitations (same as other graduate programs)

- Combined programs must be completed within six (6) years of first enrollment in courses numbered 500 and above.

Recordkeeping and Financial Aid

- All undergraduate courses will be recorded on the student's 124-hour undergraduate transcript. Students can take up to 12 credits of 500-level courses as an undergraduate and apply the same credits toward meeting graduate degree requirements. These hours will be recorded on the undergraduate transcript and not on the student's graduate transcript.
- Students are eligible to apply for undergraduate financial aid up until the semester they are admitted into the graduate portion of their program, at which time they are eligible for graduate student financial aid, graduate student scholarships, and graduate assistantships. The semester of graduate admission is determined by the academic program.

Graduation

- Admitted students must maintain a 3.0 cumulative undergraduate GPA in courses taken at EMU and a 3.0 cumulative graduate GPA in their Program of Study to be eligible to graduate.
- Both the bachelor's and the master's degrees will be conferred at the completion of the program.