University Fellowship Applications are due February 15. Apply at [https://www.emich.edu/graduate/admissions/financialassistance/application.php](https://www.emich.edu/graduate/admissions/financialassistance/application.php) (see page 3 for details).

Looking for a Graduate Assistantship? Keep your eye out for newly posted positions on [https://www.emujobs.com](https://www.emujobs.com). See page 3 to find out more about GA opportunities and benefits.

Have you had an outstanding faculty mentor during your graduate education at EMU? Nominate an outstanding faculty member for the Faculty Mentor Award. Nominations are due February 15, and details can be found at [http://www.emich.edu/graduate/students/faculty_awards.php](http://www.emich.edu/graduate/students/faculty_awards.php).

Doctoral students who plan to graduate in April must submit their dissertation to the Graduate School by **March 1**. If you miss this deadline for April Graduation, the next deadline is July 1 for August Graduation. For master’s students writing a **thesis**, the **deadline** for submission to the Graduate School is **March 15**.

There is still room for students in the Zotero Reference Manager Workshops presented by Keith Stanger, Information Services Librarian. The workshops are scheduled for **Wednesday, February 13**, from 5:30 to 6:45 p.m. and **Saturday, February 16**, from 9:30 to 11:00 a.m. in Room 110 of the library. To sign up, email The Graduate School at graduate_school@emich.edu.

Have you begun to think about your capstone project or thesis? It is never too early to create an action plan. Talk to your advisor and get a jump-start on your project today!

It’s that time of year again. Do not forget to submit your FAFSA application for the 2013-2014 academic year. The Michigan State deadline for student aid applications is March 1, 2013.
Thank you to those of you who submitted proposals to present at our 15th annual Graduate Research Fair (GRF). We received nominations for 219 presentations including 89 posters and 136 oral presentations. Over the next month and a half, we will be working diligently at The Graduate School to organize the 2013 GRF.

Outstanding students and faculty will be recognized during the Graduate Research Fair awards ceremony, which will take place Monday, March 18, 2013, from 5:00 to 6:00 p.m. in the Student Center Ballroom.

Nominate a faculty member with whom you have worked during your graduate education to recognize his or her outstanding contribution. See the link below for more details.
http://www.emich.edu/graduate/students/faculty_awards.php

Submit a 2 page paper to be considered for the GRF Paper Competition. Submission instructions can be found on the Graduate Research Fair part of emich.edu/graduate, listed under the research tab.

As many of you know, there are many changes taking place that affect the Graduate School this semester.

First of all, Dr. Deb deLaski-Smith is on administrative leave during winter semester. She has worked with many students during her time with the Graduate School. Beginning Fall 2013, she will resume her faculty role with the department of Interior Design in the College of Technology.

Dr. Michael McVey, who began working with the Graduate School as a faculty associate last fall, has taken on additional duties to assist with the day-to-day operations of the Graduate School. He is helping to make sure that paperwork flow is occurring in a timely fashion and is advising Individualized Studies Program (ISP) students.

Meanwhile, the office of the Provost has conducted interviews for the newly created the position of Associate Provost and Assistant Vice President for Graduate Studies and Research. Four candidates were hosted over the past few weeks for on-campus interviews. We will continue to update students on the progress and selection of a candidate in a future newsletter.
Current GAs

If you are a current GA and plan to carry forward credit hours to summer semester, please submit the carry-forward form found at [http://www.emich.edu/graduate/students/ga/policies.php](http://www.emich.edu/graduate/students/ga/policies.php) no later than April 15, 2013. The form can be submitted any time between now and April 15 by dropping off a paper copy to 200 Boone Hall, emailing a scanned copy to graduate_school@emich.edu, or faxing a copy to 734-487-0050. If you have any questions or concerns, please send an email to the address above.

Looking for a Graduate Assistantship?

Search for openings at [www.emujobs.com](http://www.emich.edu/graduate/admissions/financialassistance)

In the coming months, many departments across campus will be creating job postings for 2013-2014 Graduate Assistant positions. If you are seeking a GA position, be sure to check emujobs.com regularly. Some departments choose not to use emujobs.com to list their openings and you must contact the department directly for instructions to apply. However, the majority of offices use emujobs.com. GA eligibility is based on admission to a graduate program of study and a 3.0 grade point average. To keep a graduate assistantship, students must be enrolled in a minimum of 6 credit hours during fall and winter semesters. If students are hired as GAs during the summer, they must be enrolled in a minimum of 1 credit hour summer semester.

Seeking Financial Assistance for Fall 2013?

Most federal and state financial aid is awarded on the basis of need. To apply for financial aid, students must submit the Free Application for Federal Student Aid (FAFSA). The FAFSA collects information about family income, assets, and the number of family members attending college at least half-time. This information is used to determine the Expected Family Contribution (EFC). Need is defined as the difference between the cost of education and the EFC. The Michigan State deadline for submitting the FAFSA is March 1, 2013.

Scholarships Administered by the Graduate School

The Brenner Scholarship is a one-time award of $500 to recognize outstanding academics and personal achievement by graduate students at EMU. Applicants must have completed 10 graduate credit hours by the end of the current semester with a 3.5 GPA. They must enroll in and complete a minimum of four credit hours. The deadline to apply is February 15 for fall awards.

The University Fellowship is a distinction of honor awarded to select graduate students on the basis of academic merit. Fellowship awards may range from $500 to $4,000 per year for full-(eight credit hours per semester) or part-time enrollment (four credit hours per semester). New graduate students must have a minimum 3.6 cumulative undergraduate GPA or consideration. Current students must have a 3.8 GPA in their program of study. Priority is given to students not receiving other kinds of aid such as a G.A. Awards are competitive and distributed among all graduate academic programs. The deadline to apply for fall awards is February 15.

For more information visit the Graduate School website at [http://www.emich.edu/graduate/admissions/financialassistance/](http://www.emich.edu/graduate/admissions/financialassistance/)