

Faculty Mentor Recommendation Form

The form below must be completed by the faculty mentor and signed by the faculty mentor and department head/school director. The faculty mentor should return the signed form and the accompanying letter to the student applicant who must attach them to the online application.

Faculty Mentor Name:

Faculty Mentor Department:

Faculty Mentor Campus Phone:

Faculty Mentor University Email:

Student's Name:

Title of Project:

Type of Fellowship Sought:

- A. Undergraduate Research Fellowship
- B. Senior Project Fellowship
- C. Renewal of Current Undergraduate Research Fellowship

Is the student's project required as part of a course other than an Independent/Directed Study, Thesis, or Research course?

- A. Yes
- B. No

In a letter attached to this form, please respond to each of the following:

1. **Familiarity with student:** How long and in what capacity have you known this student?
2. **Student qualifications:** Briefly describe the preparation, skills, and experiences that will be required for the student to complete this project successfully and the degree to which you think the student possesses them. If there are gaps, please explain how the student will remedy the deficiency.
3. **Expectations:** Describe in detail your expectations for the student during the proposed fellowship and the types of activities in which the student would engage.

4. **Mentoring plan:** Keeping in mind your response to #2, how do you plan to mentor the student during this project? Where will the student need more support and guidance? What other resources might benefit the student?
5. **Outcomes:** Describe the desired outcomes of this fellowship (e.g., publication, conference presentation, performance, gallery show).
6. **Verifications:** If the student will be working on a Senior Project, please verify that you believe the student will be able to complete the senior project by the date of their graduation.

Signatures

Faculty Mentor:

I will be on campus regularly during the academic term of the award, and I agree to supervise the above-named student if they are awarded an Honors Undergraduate Research Fellowship and to provide regular guidance and support throughout the award period. Also, I will work with the student to submit all required evaluations in a timely manner.

For students who are completing a senior project: The student has met all the criteria for the senior project and is on track to complete the project by the end of the award period.

Faculty Mentor Signature: _____

Department Head/School Director:

I believe the proposal for the Honors Undergraduate Fellowship will result in a successful fellowship, and I support this application.

Department Head Signature: _____

Additional Comments (optional):