

Honors College Undergraduate Research Fellowship – Overview

Description:

The Honors College Undergraduate Research Fellowship Program is designed to support honors students who are pursuing innovative creative projects and advanced scholarly research. Projects may include but are not limited to: artistic creation/performance; primary archival, laboratory, or field research; interpretive analysis/scholarship; preparing scholarship for publication; and participation in professional conferences and activities. Project proposals require sponsorship by a faculty mentor, who will oversee the timeline and completion of the proposed research/creative activity. Fellowships are competitive and awarded bi-annually, with the possibility of renewal.

The program has three levels of funding:

Undergraduate Research Fellowship--\$1500 stipend for scholarly/creative activity in one designated semester (fall, winter, or summer)

Senior Project Fellowship--\$2000 stipend in one designated semester, specifically in support of a Senior Project (fall, winter, or summer)

Renewal of Current Research Fellowship--\$1000 stipend for an additional designated semester; contingent on strength of renewal proposal and availability of funds (fall, winter, or summer)

Applications for the fall and summer awards are due April 1, and applications for winter awards are due November 1. Applicants will be notified of the award decision within 3-4 weeks of the application deadline.

Eligibility:

Applicants must be full-time students at Eastern Michigan University and members in good standing with the Honors College. Applicants for the Senior Project Fellowship must have already submitted a Senior Project Proposal to the Honors College.

Faculty mentors must be full-time employees of Eastern Michigan University with faculty status. Depending on the program and the nature of the scholarly/creative activity, student applicants may work with faculty mentors who are not tenured/tenure-track professors provided they have the written approval of (1) the Departmental Honors Advisor and/or Department Head/School Director of the sponsoring department/school and (2) the Dean and/or Associate Dean of the Honors College.

Award recipients must submit a progress report to their faculty mentors and the Honors College by **March 1** for the winter awards and **October 1** for the fall awards. **Final reports/project completion should be submitted no later than the final day of the award semester.**

Criteria for Evaluation:

Applications will be evaluated by a committee consisting of the Dean, Associate Dean, and Honors Faculty Fellows. Award decisions will be based on the criteria established in the Honors College Undergraduate Research Fellowship proposal guidelines and scoring directions, as well as the following three criteria: (1) the student applicant's overall honors standing, (2) the student's overall academic record, and (3) the student's progress toward graduation. All other factors being equal, the award committee will also seek to promote equity in distribution of awards among programs, disciplines, and applicants.

Application Process:

1. Read the guidelines for the fellowship proposal.
 - a. *Required:* Read and share the Faculty Mentor Recommendation Form with your faculty mentor.
 - b. *Recommended:* Attend an Undergraduate Research Workshop (see Honors College events schedule for dates)
 - c. *Recommended:* Attend a Q&A Applying for the Research Fellowship Workshop (see Honors College events schedule for dates)
2. Read the Honors Undergraduate Research Fellowship Scoring Guide to familiarize yourself with the criteria the review committee will be using to evaluate your proposal.
3. Make sure to have the **completed proposal**, the **signed faculty mentor recommendation form**, and the **letter of recommendation** to attach in the Competition Space. NOTE: These forms files should be saved in PDF format.
4. Go to the [EMU's Scholarship site](#) and select the Honors College Undergraduate Research Fellowships application for your semester.
5. Read the application submission directions thoroughly.
6. Complete the application online, making sure to attach all requested documents, and submit by the deadline: fall and summer awards: April 1st; winter awards: November 1st.