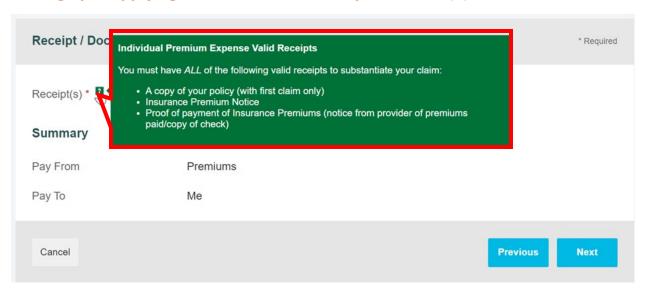
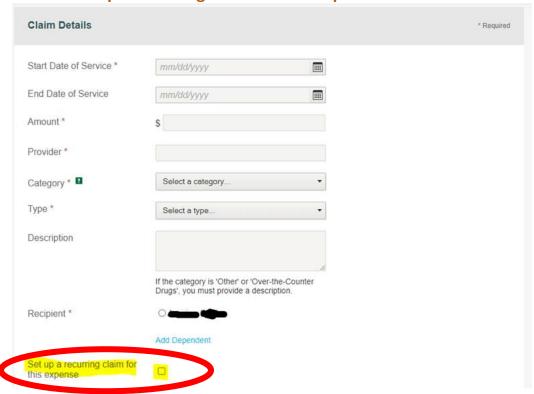
1. Setting up & applying for reimbursement requires three (3) documents



- 2. Setting up a recurring payment online at HSABANK.COM
  - a. While entering your claim details, please select "Set up a recurring claim for this expense"



3. Setting up Direct Deposit: see the document on our website for this.