

 <p>EASTERN MICHIGAN UNIVERSITY DIVISION of INFORMATION TECHNOLOGY</p>	<h1>Policy</h1>	
	Effective Date	Date of Last Revision
	February 24, 2014	February 24, 2014

Chapter Name	
Security	
Chapter Number	Title
8.16	Information Security Program

1.0 Purpose

The Division of Information Technology, in collaboration with other members of the campus community, is responsible for the creation of an information security program. This policy defines that responsibility.

2.0 Scope

This policy applies to all members of the Eastern Michigan University community using any university owned device or accessing any component of the technology infrastructure.

3.0 Policy

The Division of Information Technology shall create and implement an information security program that includes physical, technological and organizational measures designed to protect the University’s information assets and systems. The Information Security Program must implement a layered approach that is risk-based. Risk mitigation strategies must include preventative, detective, and corrective controls sufficient to provide an acceptable level of information security for the University’s information assets.

The program shall:

1. Be reviewed annually.
2. Be documented and auditable.
3. Define the roles and responsibilities of those involved in the Information Security Program.
4. Provide for the confidentiality, integrity and availability of information within the care of the Division of Information Technology.
5. Develop risk management strategies to identify and mitigate threats and vulnerabilities to significant information assets.
6. Define and implement an incident response policy and practice.
7. Develop and deliver security awareness training to employees.

4.0 Responsibility for Implementation

The Director of Network and Systems Services and the Director responsible for IT Security are responsible for implementing this policy.

5.0 Enforcement

Any employee found to violate federal or State of Michigan laws, EMU policies, procedures or standards of conduct, will be subject to disciplinary action under University policy. Any student found to violate federal or State of Michigan laws, EMU policies, procedures or standards of conduct, will be subject to disciplinary action under EMU’s Student Code of Conduct. Any suspected violation of state or federal laws will be reported to the appropriate legal authority for investigation.

The University reserves the right to protect its electronic resources from threats of immediate harm. This may include activities such as disconnecting an offending computer system from the campus network, terminating a running job on a computer system, or taking other action.

6.0 Definitions	
Term	Definition

7.0 Revision History	
Description	Approval Date
Draft – R. Jenkins – Based on Cal State Policy 8010.0	06/04/2013
Policy Committee Review	02/20/2014
Approved by CIO	02/24/2014