

Application for Proxy Patron

Faculty and staff at Eastern Michigan University may have as many proxy patrons as needed for another person to borrow library materials on their behalf. Please use a separate form for each proxy.

FACULTY AND STAFF IN WHOSE NAME THESE PROXY PATRONS RECORDS ARE CREATED ARE RESPONSIBLE FOR ANY ITEMS CHARGED OUT IN THEIR NAME.

() denotes a required field*

Requester Information

Faculty /Staff Name (*) Last Name, First Name

_____ , _____

Department (*): _____

E-mail(*) _____ Phone(*) _____

Name of Proxy (Last Name, First Name) (*)

Date When Proxy privileges end (mm/dd/yy): _____

I understand that I am responsible for all materials charged out to me by my proxy.

Signature

Date