

REQUEST FOR EXTENSION OF LIBRARY PRIVILEGES

Eastern Michigan University Administration and Faculty may request extended library privileges for students not currently enrolled but are completing course work, thesis or dissertation research.

Extended privileges may include the ability to check out materials, access to databases and interlibrary loan.

Please provide the following information and return this form to the Halle Library's Circulation Desk. After personal verification, we will process your request as quickly as possible and we will email you when your request is complete. If you have any questions about library privileges, including checking out materials, please contact Brian Steimel, bsteimel@emich.edu or 734.487.2558.

The following information is required:

*Student Name:

*Student E#:

*Date Work Should Be Completed:

*Name of Faculty/Administrator sponsoring student:

*Department:

*Email:

*Telephone:

*Date:

Note: Bring this completed form to the circulation desk at the Halle Library.