

**J-1 Student Intern Program
Final Evaluation**

As a component of the program evaluation process, the employer or the hosting department must evaluate the progress and performance of the J-1 student intern prior to the completion of the internship. The employer or the hosting department must complete and sign Part I of the form and the intern must complete Part II and submit the evaluation to the Office of International Students before the end of the internship.

PART I (to be completed by the employer/hosting department)

Intern's Name:

Employer/Hosting Department:

Supervisor's Name and Title:

Placement Period: to

Evaluate the intern's performance on the tasks outlined in the
training plan

Comments:

Were there any problem areas that should be addressed to improve the experience of future interns? Yes No

*If yes, please comment:

How would you rate the overall Student Intern program and its benefits to you and the company/department?

Comments:

Supervisor's Signature: _____ Date:

PART II (to be completed by the intern)

Intern's Name: _____ EMU ID#: _____

Employer/Hosting Department: _____

Work Address: _____

Supervisor's Name and Title: _____

Placement Period: _____ to _____

I. SELF- EVALUATION (Please select an answer for each category)

ATTITUDE TOWARDS JOB _____

MY WORK COLLEAGUES WOULD SAY I _____

QUALITY OF WORK PRODUCED _____

BASED ON THIS INTERNSHIP EXPERIENCE I AM _____

II. PLEASE SELECT AN ASNWER FOR EACH CATEGORY

EDUCATIONAL VALUE _____

RELATIONSHIP WITH SUPERVISOR _____

LEVEL OF RESPONSIBILITY _____

HOW THE EXPERIENCE RELATES TO YOUR GOALS AND OBJECTIVES _____

III. PLEASE PROVIDE FEEDBACK ON THE FOLLOWING

How would you rate the overall training program and its benefits to you? _____

Were any problems encountered during the program? Yes No

*If yes, please explain the problem(s) and what steps if any, were taken to resolve the situation.

What was the most rewarding aspect of your internship experience?

Would you recommend this employer/department to another student? Why or why not?

[Redacted area for response]

Any additional comments or suggestion:

[Redacted area for response]

Intern's Signature: _____

Date: [Redacted area]