

The Home for International Advising, Activities, and Assistance

J-1 Exchange Student On-campus Work Authorization

Ot alout First Name	
Student First Name	Student Last Name
	1 ()
Email Address	(Area Code)Telephone Number
Employment Start Date:	Employment End Date:
 ote: This employment period ca	annot exceed 12 months; however renewal may be possible
ote. This employment period ca	annot exceed 12 months, nowever renewal may be possible
LIGIBILITY CRITERIA:	
	in good academic standing
	"in status" for immigration purposes
¥ •	st not exceed 20 hours per week, except for official
	d annual vacation period, where employment may be
up to 29 hours per	
Authorization mi	ust be obtain prior to starting work
ROCEDURE	
	uployer copy (or print) and Complete Form 10-1304 on their letterhead
<u> </u>	have original letterhead and signature of supervisor – preferably in blue
ink!!!	
ink!!!	signature on this form or separately attached letter (APA students – Dr.
ink!!! 2. Obtain sponsor st Stephen Burwood	d; others - DS-2019 signatory)
ink!!!2. Obtain sponsor stStephen Burwood3. Complete form I	d; others - DS-2019 signatory) I-9 process (separate packet available)
ink!!!2. Obtain sponsor stStephen Burwood3. Complete form I	d; others - DS-2019 signatory)
ink!!!2. Obtain sponsor stStephen Burwood3. Complete form I	d; others - DS-2019 signatory) I-9 process (separate packet available)
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ink!!!2. Obtain sponsor stStephen Burwood3. Complete form I	d; others - DS-2019 signatory) I-9 process (separate packet available)
 ink!!! 2. Obtain sponsor statements Stephen Burwood 3. Complete form I 4. Apply for a Social 	d; others - DS-2019 signatory) I-9 process (separate packet available)
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ink!!! 2. Obtain sponsor statement Burwood 3. Complete form I 4. Apply for a Social	d; others - DS-2019 signatory) I-9 process (separate packet available)
ink!!! 2. Obtain sponsor so Stephen Burwood 3. Complete form I 4. Apply for a Social	d; others - DS-2019 signatory) I-9 process (separate packet available) al Security Number (separate packet available)