Request for Cap- Gap Extension I-20

First Name ___________________________ Last Name ___________________________ E.________________ EID

@emich.edu (_____)________________

emich.edu Email Phone

Current OPT/STEM EAD Card Number ____/____/_______ Current EAD Start Date ____/____/_______ Current EAD End Date ____/____/_______

Checklist of Required Documents

☐ Completed request form – please print clearly
☐ Clear, legible copy of your most current EAD Card
☐ If EAD Expires between April 1 & May 31st: A copy of the H-1B petition, AND proof of delivery (from FedEx, USPS, DHL USPS, etc.) to a USCIS service center showing the date of receipt or a copy of the I-797C Receipt Notice
--OR--
☐ If EAD Expires on June 1st or later: A copy of the I-797C Receipt notice (or Approval notice) from USCIS

You will receive an email from the OISS to your emich.edu email informing you that your new I-20 is ready. Please indicate the method of I-20 delivery you prefer:
☐ I will pick it up at the OISS
☐ I will request express mail delivery (see instructions on the OISS website www.emich.edu/oiss/about/mailing.php)

Please submit this form (with attachments) to the OISS (240 Student Center) or via email (oiss_forms@emich.edu) as a single attachment. Please note that processing time is 7-10 business days.

I understand:
1. Upon approval of my H-1B, I will complete the OISS Immigration Status Change form (www.emich.edu/oiss/forms/index.php) so the OISS can properly update my student records.
2. If my H-1B application is withdrawn or denied, I have 10 days from the withdrawn/denial date to work and a 60 day grace period from the withdrawn/denial date in which I can:
   ☐ leave the United States
   ☐ transfer to another U.S. school
   ☐ begin a new degree program at EMU
   ☐ change/adjust my status.

__________________________________________________________________________  ____________
Student Signature Date