Shorten Program of Study Request- Degree Seeking Students

Students are required to have current, accurate program dates on their I-20. ***Students are required to shorten their program if they have completed all the requirements of their degree program prior to the end date on their I-20.*** Students who need to shorten their program end date on their I-20, must return this completed request to the Office for International Students and Scholars (OISS). Please be sure to complete all the fields, including signatures.

To be completed by the student:

_____ _____ E_____
Student First Name **Student Last Name** **Student ID Number**

_____@emich.edu _____
Student Email **Student Phone Number**

I understand this form allows the OISS to shorten the program on my I-20, indicating that I will finish my program of study per the semester indicated. I understand that after my final program of study, my options are (Please circle the number of the option you are currently planning to choose):

1. Apply for Optional Practical Training (OPT)
2. Begin a new degree program at EMU
3. Transfer to another U.S. institution for a _____ degree
4. Change to another immigration status, or
5. Leave the country within 60 days of my program end date.

_____ _____
Student Signature **Date**

To be completed by the Academic Advisor in the student's designated college:

I certify that the student named above is expected to complete his/her

(circle one) **Bachelor** **Graduate Certificate** **Master** **Specialist** **Doctoral** degree in (field of study) _____ by the end of the (circle one) **Fall** **Winter** **Summer**

(enter year) **20**_____ term**.**

_____ _____ _____
Advisor's Name **Advisor's Signature** **Date**