

EASTERN MICHIGAN UNIVERSITY

Doctoral Student Low Enrollment Form

Doctoral students who have completed ALL academic coursework (excluding comprehensive exam, dissertation and/or internship), but who continue to work toward completion of those requirements may be considered full-time during periods of registration in those courses. After such registrations are no longer needed to satisfy program requirements, a doctoral student may enroll in a *Continuous Enrollment* (767) course and be considered a full-time student. **This paperwork is required in either case.** A FINAL program of study must be on file to verify eligibility.

Please note: This form may NOT be used if other courses on the program of study are not completed, or during terms in which registration in other courses exists (including, but not limited to, independent study).

PLEASE SUBMIT THIS FORM EACH SEMESTER YOU WISH TO BE CONSIDERED FOR FULL TIME ENROLLMENT – **AFTER YOU HAVE REGISTERED, but prior to the beginning of the semester.**

Student Name _____ EID _____

Graduate Program _____

Semester _____ Year _____

Course(s) in which you are registered:

_____	_____	Comprehensive Examination	_____
SUBJECT	COURSE		CREDIT HOURS
_____	_____	Dissertation	_____
SUBJECT	COURSE		CREDIT HOURS
_____	_____	Internship	_____
SUBJECT	COURSE		CREDIT HOURS
_____	_____		1
SUBJECT	COURSE		CREDIT HOURS

Please mark yes or no to the following questions:

ELIGIBILITY QUESTIONS

yes no Are you a doctoral student? (If no, you may not use this form.)
 yes no Have you completed all coursework (excluding comprehensive exam, dissertation and/or internship) for your program? (If no, you may not use this form.)
 yes no Will you be working toward the completion of your comprehensive exam this semester?
 yes no Will you be working toward the completion of your dissertation this semester?
 yes no Will you be working toward the completion of your internship requirements this semester?

INFORMATIONAL QUESTIONS

yes no Are you an international student with an F-1 or J-1 visa?
 yes no Have you previously received federal, state, or private student loans for which you may seek loan deferment?
 yes no Do you intend to seek future federal, state, or private student loans while completing your doctoral degree?

Student Signature _____ Date _____

Student's email address _____@emich.edu

Doctoral Program Coordinator (print name) _____

Doctoral Program Coordinator (signature) _____ Date _____

RETURN THIS FORM TO THE OFFICE OF RECORDS AND REGISTRATION, 303 PIERCE HALL, FAX: 734.487.6808.

For Office Use Only: Request is [] Approved [] Denied [] Recorded in Banner

Date: _____ Staff signature: _____