



Eastern Michigan University
Psychology Department

Common Problems & Frequently Asked Questions

Common Problems

PSY 103 Overrides

The Psychology Department **does not offer overrides for PSY 103**. Registration is available on a first come-first serve basis and we only have enough seats and equipment for the set capacity of 22 students.

Enrollment Limit Overrides

When seeking an override to exceed the set capacity of a course, you must seek permission from the instructor of the course in which you are trying to register. Enrollment Limit overrides will not be processed without instructor approval but students may inquire about permission for courses *that do not have a wait list established*. If a course has a wait list established, follow the wait list procedure and **do not contact the instructor before classes begin**. PSY 103 is the exception to this rule (see details above).

Prerequisite Overrides

If you receive a test score or prerequisite error, check to ensure that you have successfully completed the identified prerequisite for the course (you may always consult the course catalog if you are unsure of the prerequisite). PSY 205 is the prerequisite for PSY 301W, and PSY 301W is the prerequisite for PSY 433, 457, 304, 356, and 453.

If you have satisfied prerequisites at another school and your transcripts have not yet been submitted or processed, contact the department about additional steps that can be taken to process your override.

If you are currently enrolled in a prerequisite (i.e. taking PSY 205 in Summer and need to register for PSY 301W for Fall) **do not wait** until your grade is posted. Contact the department and we can enter permission that will allow you to register for your next course so you can secure a place in the class as soon as registration begins.

Frequently Asked Questions

1. *Why can I not register for a class if it shows an available spot?*

Check to verify that a wait list isn't established. When a course has a wait list established it appears that a spot is available because it is represented in the Rem column, however it is actually provided to the first person in line on the wait list. You may add yourself to the wait list of a section by adding the CRN to the "Add Classes Worksheet" under Add or Drop Classes.

2. *Why can't I find an e-mail address for an instructor?*

Some of the instructors have e-mail address under their maiden name if they have gotten married since being admitted. Please feel free to contact the department for contact information if you are having trouble locating an instructor.

3. *Can I take PSY 205 and 301W in the same semester?*

PSY 205 (Quantitative Methods) is the prerequisite for PSY 301W (Intro to Experimental) and needs to be successfully completed BEFORE you can register for PSY 301W. The same applies for courses in group B, group D, and PSY 453, which all require PSY 301W as the prerequisite.