E REC/IM
SUMMER 2021

LIFEGUARD

Please return this application to
Jeff Norris at jnorris3@emich.edu

Returning Employee Application

Employment and placement will be based on employee work study and availability. Early morning, and weekend shifts are essential to the success of our operation. We appreciate flexible, positive, energetic applicants that are passionate about wellness!

Name (First, Middle, Last)	Email (please use your emich email address):
	@emich.edu

Local Address	Contact Number
Street City State Zip	*If rehired, this information should match your When to Work profile.*

Home Address	Phone Number
Street City State Zip	

Contact in case of emergency Name of person Relation to you	Phone Number

STUDENT STATUS

Student Number   Number of credits hrs. registered Summer '21

Class Standing (circle)   Anticipated Graduation Date

Fr., Soph., Jr., Sr., Grad.   _____

Are you presently employed by another EMU department or will you be in Summer '21?   YES or NO

Do you have work-study approval? If so, please add amount per semester

YES or NO $

CERTIFICATIONS (CPR, First Aid, Lifeguard, etc.)

Please attach copy of certification

Certification: Exp. Date

By initialing the following statements acknowledges that you have read and understand:
Discipline policy _____
Student Employee Handbook _____
Assigned job description _____
REC/IM Emergency Procedure Manual _____
Signed Confidentiality Statement and Michelle has on file _____
As a REC/IM employee, will check my emich account daily _____

Will you be commuting to work more than a 15 minute drive?

YES or NO

LIFEGUARD

Lifeguards require prior certification

Please return all Lifeguard applications to Jeff Norris

Name: _____ Hours per week desired_____ (29 max)

Accurately cross out the times when you CANNOT work on the schedule below. Please allow time to get to and from class. For example, if you have a class that ends at 11:00, don't say you can start at 11:00. Instead, cross out time blocks up to 11:30. If you have class that begins at 12:00, don't say you can work up to 12:00, and want to leave at 11:50. If you're hoping to get many hours, leave a good amount of availability.

ACCURATELY CROSS OUT THE TIMES
WHEN YOU <u>CANNOT</u> WORK!
NOTE: Your availability should match your "WHEN TO WORK" availability.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6-7							
7-7:30							
7:30-8							
8-8:30							
8:30-9							
9-9:30							
9:30-10							
10-10:30							
10:30-11							
11-11:30							
11:30-12							
12-12:30							
12:30-1							
1-1:30							
1:30-2							
2-2:30							
2:30-3							
3-3:30							
3:30-4							
4-4:30							
4:30-5							
5-5:30							
5:30-6							
6-6:30							
6:30-7							
7-7:30							
7:30-8							
8-8:30							
8:30-9							
9-9:30							
9:30-10							
10-10:30							
10:30-11							
11:-11:30							
11:30-12							

Once the REC/IM has received your application and employment is verified and accepted, you will receive a request from "WHEN TO WORK". Please be sure to complete this request or you will not be scheduled.

_____   _____
                Signature   Date

Please submit completed applications to jnorris3@emich.edu