



**REC/IM<sup>TM</sup>**

# **2024-2025 MEMBERSHIP HANDBOOK**



**EASTERN MICHIGAN UNIVERSITY**

# TABLE OF CONTENTS

- **MISSION STATEMENT..... 3**
- **About the Rec/IM..... 3**
  - History
  - The Building
- **MEMBER DEFINITIONS..... 4**
  - Student
  - Continuing Student
  - Faculty/Staff
  - Alumni
  - Emeritus
  - EMU Retiree
  - Community Member
  - Plus One
  - Family Membership
- **MEMBERSHIP POLICIES.... 7**
  - Child Policies
  - Guest Policies
  - Forgotten ID Cards
  - Payment of Fees
  - Membership Refund Policy
  - Parking Information
- **FACILITY RENTALS.... 10**
  - University Park
  - Fletcher Field
  - Pavilion
  - Outdoor Volleyball Courts
  - Outdoor Basketball Courts
- **LOCKER AND EQUIPMENT RENTAL/  
SALES INFORMATION.... 11**
  - Lockers
  - Equipment
- **CONDUCT AND SAFETY POLICIES.... 12**
  - Participant Conduct
  - Appropriate Participant Dress
  - Sound Equipment
    - Exercise Precautions
    - Insurance/Liability
    - First Aid/Injury
- **MISCONDUCT POLICY... 14**
  - Definitions of Misconduct
  - Disciplines for Misconduct
- **DEPARTMENTAL DIRECTORY.... 15**
  - Pro Staff
  - Graduate Assistants

## MISSION STATEMENT

Eastern Michigan University's Recreation/Intramural Sports Department strives to provide the campus and surrounding community with quality recreational facilities and activities which promote a healthy lifestyle through participation in exercise, individual and team sports, educational programs, and recreational events. The Rec/IM Department works closely with students and other valuable resources toward the common University goals of unity, student development, and overall excellence in higher education.

## ABOUT THE REC/IM

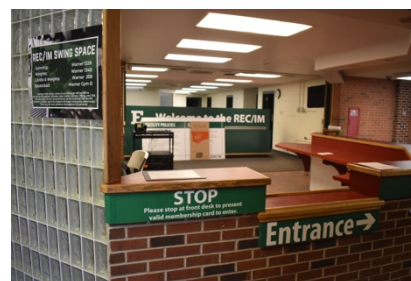
### HISTORY

The Rec/IM first opened its doors in 1982, by the student demand referendum. The Rec/IM was funded by student fees at a total cost of \$17.25 million. Originally called the Lloyds W. Olds Student Recreation Center (after former athletic director, track coach, intramural director, and inventor of the striped referee shirt), the complex was renamed Olds-Robb Student Recreation Intramural Complex. Richard Robb, Chairman of the Board of Regents, the longest-serving regent at Eastern Michigan University, chose the recreation center as the building for which he was most proud. Robert England served as the first director of the facility from its inception until 2011, followed by Lou Gianino, Wesley Howell, and now current

director, Justin Jett. At a renovation cost of \$16 million, the Rec/IM reopened in Fall 2020. These renovations allowed for improvements across the facility as well as updated equipment and technology.

### THE BUILDING

This 188,000 square foot recreation center is open to currently enrolled students who have a valid Eastern Michigan University Student ID card and have not opted out of the Rec/IM fee via Student Business Services. Faculty/ staff, alumni, and community members may purchase memberships and sponsor guests. The Student Recreation Intramural Complex (Olds-Robb Rec/ IM) is connected to the Warner Building and Bowen Fieldhouse. The Rec/IM features multiple fitness areas, multipurpose rooms, community spaces, Jones pool (an Olympic-size that often hosts community swim meets), basketball/volleyball courts, table games, and a recreational gaming lounge.



Check-in pre-renovation.



Check-in post-renovation.

Every patron must show picture identification to enter the building (i.e., valid EMU student ID, current Rec/IM membership tag or EagleOne card, driver's license with membership receipt/guest pass) and be able to provide it if asked while in the building. If student privilege is unable to be verified through the University, students will be asked to provide staff with their current (live) weekly schedule and proof of having paid the Rec/IM fee on their emich ebill, which is only allowed the first two weeks of the semester. Non-EMU Students under 18, who do not have picture identification, must show their Rec/IM membership receipt until their permanent membership tag is available for use. In addition, non-EMU students under 18 must be accompanied by a parent/legal guardian that is also a current Rec/IM member at all times. Rec/IM membership cards are not transferable. Unauthorized IDs will be confiscated and fees paid will not be refunded.

EMU student violators will be subject to sanctions by The Office of Wellness and Community Responsibility (see EMU Student Code of Conduct) or Rec/IM Department for all other members, which may result in loss of access and privilege. Those who have IDs confiscated, or cannot provide proper identification, are not allowed to use the facility or purchase guest passes for themselves or any other person that day.

## **Member Definitions**

### **Student**

A currently enrolled EMU student who has satisfied the semester Rec/IM fee with a valid Eagle One card (may need proof of registration during the beginning of the semester and paid fee confirmation). Enrolled student members may elect to sponsor their partner/spouse/child in the same household for a semester membership.

### **Continuing Student**

Continuing student memberships are available for the summer semester only. Any student not enrolled for the current summer semester, but was enrolled for the previous Winter semester and/or is enrolled for the following Fall semester is eligible. Enrollment will be verified by Rec/IM staff. No refunds will be issued if continuing student status is found to be invalid. Continuing students may sponsor their spouse/partner/child for a semester membership.

### **Faculty/Staff**

Any current employee of EMU with verifying identification for the current semester is eligible. All EMU employees must use their faculty/staff ID. Faculty/Staff members may elect to sponsor their partner/spouse/child in the same household for a membership.



### **ALUMNI**

Any person having previously attended a full semester at Eastern Michigan University is eligible. Alumni status will be verified by Rec/IM staff. No refunds will be issued if alumni status is found to be invalid. Alumni members may add a spouse/partner/child or children for a monthly, semester, or annual membership so long as they reside in the same household.

### **EMERITUS**

An EMU employee receiving the distinction of emeritus status with verifying documentation is eligible to receive one single gratis membership for themselves. Emeritus may add spouse/partner/child for

monthly, semester, or annual memberships that reside in the same household at the Faculty/Staff rate.



### **EMU RETIREE**

An EMU employee receiving retiree status with verifying documentation is eligible to purchase an EMU Rec/IM membership at the Faculty/Staff rate. Retirees may add a spouse/partner/child for a monthly, semester, or annual membership in the same household at the Faculty/Staff rate.

### **Community Member**

Any adult not affiliated with Eastern Michigan University may purchase a Rec/IM community membership. A community member may add a spouse/partner/child for a monthly, semester, or annual membership for an additional charge. The spouse/partner/child must have proof of living in the same household as the community member who is adding them.

### **Plus One Membership\***

A plus one membership can be added to any existing individual member account for the same duration period that the single membership currently holds. "Plus One" refers to an individual that resides at the same address as the member whose account they are being added to. Both the current and new members must be present when adding on a plus one membership but either is welcome to visit the facility separately after the initial sign-up.

### **FAMILY MEMBERSHIP\***

A family membership can be added to any existing individual member account for the same duration period that the single membership currently holds.

"Family" refers to individuals that reside in the same household as the member whose account they are being added to. Both the current and new members must be present when adding a family membership but

either is welcome to visit the facility separately after the initial sign-up. Any additional individual over the age of 18 added after the Plus One membership must purchase a community membership.

**\*\*Patrons** who were sponsored for a plus one membership are not allowed to sponsor another plus one or family membership to their account. Only the original sponsor can add other membership types to the account.



## Membership Policies

All facility users must possess a current membership or be currently enrolled and paid a fee at EMU to enter the facility unless prior arrangements have been made by the Rec/IM. If one's membership status changes (i.e., staff to student) please see the membership desk for privilege adjustments.

The Rec/IM reserves the right to immediately terminate the use of, or access to, the facilities at any time for any reason in its sole discretion. The Rec/IM further reserves the right to modify or discontinue at any portion thereof at any time without notice.

## CHILD POLICIES\*\*

1. Children that reside with their parent/legal guardian, may be added to any parent/legal guardian's current family membership for the duration of purchased membership. All members must provide proof of age and identification (picture ID) or verification by parent/legal guardian.

2. When children are added to a parent/legal guardian membership, the parent/legal guardian must be present and show their current membership card/student ID. Children cannot be members without their parents/guardians having memberships for the same time period.

3. Children four years of age or younger are not required to purchase memberships or guest passes. However, those children under four years old are required to have an account in our membership system. Children regardless of age must be directly supervised by and enter/exit with their parent/legal guardian at all times.

4. Children who have a valid membership card:

- a) Must be accompanied by their parent/legal guardian to enter the facility.
- b) Upon entering the facility must be directly supervised in all areas by their parent/legal guardian. (Currently enrolled EMU students under the age of 18 can utilize the facilities without a parent/legal guardian supervision.)
- c) Under the age of 14 cannot use fitness equipment.
- d) Must be toilet-trained before using the swimming pools.
- e) May not sponsor a guest.

5. Children who have not been included on their parent/legal guardian's membership form may use the recreational facilities as daily guests by paying the current daily guest pass rate when accompanied by their parent/legal guardian.

- a) All children ages four and older must possess a valid guest pass or a Rec/IM membership.

- b) When children are sponsored as daily guests, there must be at least one adult member present for every two children, and the adult must remain in the facility in the same activity area during the entire time that the children are in the building.

6. All children who enter the Rec/IM facility, either by membership or guest pass, are the responsibility of the parent/legal guardian. Parents/legal guardians will be expected to abide by the Rec/IM policies above or may be asked to leave the facility.

\*The above policies are subject to change at any time at the discretion of the Rec/IM staff.

\*\*A Child in this document is defined as a non-EMU student under the age of 18 (at the time of membership purchase).

### **Guest Policies**

Current Rec/IM members may sponsor daily guests to use the recreational facilities under the following guidelines:

- a) Active members (18+ years of age) may sponsor up to four guests per daily visit at the current guest pass rate.
- b) Sponsors are responsible for the conduct of their guests within the Rec/IM facilities. The sponsor must accompany their guest(s) into the facility

and be present with them throughout their entire visit.

- c) Guest passes are valid for the date of purchase only.
- d) Guest passes are not transferable between patrons.

A guest pass must be purchased for each visitor (ages four and up) at the front counter of the Rec/IM facility. Guests must:

- a) Have a sponsor present (current Rec/IM member who is 18 years or older).
- b) Show identification such as a driver's license, or some other picture ID.
- c) Pay the current daily guest pass rate for each guest pass at the time of purchase.
- d) When children under 18 years of age are sponsored as daily guests, there must be at least one parent/legal guardian present for every two children in the facility.



### **Forgotten ID Cards**

Those who have forgotten their Rec/IM membership tag or valid Eagle One ID may gain three free allowances each semester to the Rec/IM facility by presenting some form of picture identification. After the three free allowances have been used without a Rec/IM membership card or valid Eagle One ID, there is a \$5.00 non-refundable fee to gain access for the day. For lost Eagle One ID cards, call Student Business Services at (734) 487-3176 for information regarding replacement fees and office hours.

### **Payment of Fees**

All Rec/IM memberships are sold on a monthly, semester, or annual basis. Annual memberships expire one year from the purchase date. Semester

memberships are valid from the date of purchase through the end of the semester that the membership is purchased.

Monthly memberships will expire one month from the date of purchase. EMU employees may elect to have their annual membership fees paid through the University payroll deduction plan. The payments may be deducted up to ten payments for the annual memberships. Only annual memberships are eligible for payroll deduction. To activate the membership, the EMU employee must sign the payroll deduction form. The membership is not valid until the payroll deduction form has been submitted.

Fees may also be paid by Apple pay, Google pay, check, money order, Visa, MasterCard, or Discover with verification of a government-issued ID.

### **Faculty/Staff**

Faculty and staff are able to purchase or renew their membership deduction with an online form or in person. This can be done with 10 payments.

### **Membership Refund Policy**

Members may request a refund by completing the refund request form. If the request is approved a \$25 administrative fee will be assessed. Please allow four to six weeks to receive the refund check or credit card transaction. Membership card fees are not refundable.

## Membership Renewal

Rec/IM memberships may be renewed either in-person during building hours\* or faculty/staff online. The Rec/IM membership tags are reusable. Faculty/staff members must use their University issued ID cards.

## Parking Information

ParkEMU is responsible for the operation of Eastern Michigan University's parking system, including management of the permit system, parking enforcement, customer service, motorist assistance, and most parking facility maintenance. Parking for Rec/IM members (not including EMU students/staff) may be purchased with Park EMU. Please be sure to have your valid Rec/IM membership card available for proof of affiliation. Please contact the Parking office between 8:00 am and 5:00 pm, Monday through Friday.

Guest or daily parking is available at any of the metered areas and pay lots on campus by paying the posted hourly fee. For information or verification of guest or daily parking fees, please contact the Parking Office at (734) 217- 4892 or [www.parkemu.com](http://www.parkemu.com). All posted signs take precedence.

Ypsilanti offers a variety of metered and free parking in the areas surrounding the university. Please visit the city's website for more information.

## FACILITY RENTALS

Are you looking for a great place to hold a lock-in, tournament, or large party? Then the Rec/IM is the ideal place for you. All of the facilities listed below are available for rental.

Contact *Don Gillette* at [dgillet4@emich.edu](mailto:dgillet4@emich.edu) for more information or check the website at <https://www.emich.edu/recim/facilities/> for updated information on facility rentals.

The Rec/IM Facility is available for rent both during and after operating hours for a charge. If interested, fill out the reservation form at least 14 days before rental at the link listed above.



### **University Park\***

The University Park is the ideal place for company picnics, holiday parties, and more. If you are interested in renting University Park or have any questions, please visit [BOOKEMU.COM](http://BOOKEMU.COM) or call (734) 487-4108.

### **Fletcher Field\***

Fletcher Field is a full-sized soccer, lacrosse, or rugby field complete with benches and spectator seating. Its primary use is for EMU Club Sports teams to host home matches against other Universities. Please contact Brett Carlisle, Coordinator for Sport Programs and Special Events, at [bcarlis2@emich.edu](mailto:bcarlis2@emich.edu) for field rental.

### **The Pavilion\***

The pavilion is an outdoor, covered meeting area located east of the Olds Robb building in front of Buell residence hall. The pavilion includes wooden tables with seating for 50 and an electrical outlet.

### **Outdoor Volleyball Court\***

The sand volleyball court is available for rent. The EMU community is permitted to utilize the space on a first-come, first-served basis. The court is located south of the gazebo/north of the Rec/IM. Nets are provided; however, patrons must supply their own equipment.

### **Outdoor Basketball Courts\***

Two basketball courts are available for rent south of Big Bob's Lakehouse and north of the Rec/IM. The EMU community is permitted to utilize the space on a first-come, first-served basis.

\*Reservations for all facilities must be made a minimum of **two (2) weeks** before the desired event date. Submission of form does not guarantee facility rental.

## **LOCKER AND EQUIPMENT RENTAL/SALES INFORMATION**

### **Lockers**

Rec/IM facility lockers are available for use on a daily basis by Rec/IM members. Lockers are located in the Rec/IM Jones Pool hallway, first floor by the racquetball courts, second floor on the fitness floor, third floor in the gym, and fourth floor. The Warner locker rooms also have lockers available for daily use by EMU community members (students, faculty, staff, emeritus) by using their university issued ID for access. Locks left overnight will be cut off at the patron's expense.

Rec/IM Jones Pool locker rooms have half-sized and full-sized lockers available for rent with a fee on a monthly, semesterly, or annual basis in the men's and women's locker rooms.

Lockers that are not cleaned out upon termination of rental date will result in a \$10 locker cleanout fee being assessed to the patron. Fees must be paid before renting another locker or renewing membership.

Lockers can be purchased during operating hours at the Rec/IM front counter with a deposit of check, money order or card payment.

The Rec/IM is not responsible for lost, stolen, or damaged property in the locker rooms.

### **Equipment**

A variety of equipment is available to reserve daily inside the Rec/IM facility at the access points. Equipment must be returned by the closure of the day. Students/members may rent equipment for their guests. All patrons must return the specific equipment they checked out in their name. Damage done to and/or failure to return equipment will result in suspended membership and/or charges to replace equipment. Payment must be received before patron(s) can re-enter the Rec/IM facility.

## **CONDUCT AND SAFETY POLICIES**

### **Participant Conduct**

Participants are expected to be courteous to other facility users and to follow facility rules and instructions from Rec/IM staff. Facility users who engage in behavior or actions that might damage equipment or facilities may lose their Rec/IM privileges. The staff and participants of the Rec/IM appreciate your cooperation in making our facilities a friendly, positive environment for recreational and social opportunities. Vulgar, obscene, abusive, derogatory, or demeaning comments and gestures are not consistent with a positive environment. Public displays of affection that are sexual in nature are also prohibited. We appreciate your support in continuing the positive environment that exists in the Rec/IM.

### **Photography**

It is common for departments of Eastern Michigan University to take photographs, video, and/or audio recordings of our various programs, activities, or special events. During these various programs and everyday operations, a photograph, video, and/or audio recording may be taken of you. Unless you

request otherwise, your participation will be considered permission for Eastern Michigan University and the Department of Recreation and Intramurals (Rec/IM) to photograph, film, audio/video tape, record and/or televise your image and/or voice use in any publications or promotional materials, in any medium now known or developed in the future without any restrictions. If you object to this, please notify the Assistant Director of Facilities.

Any individual(s) who seeks to film (photograph/video), interview, or conduct class projects in any Recreation Services facility must first receive permission from the Assistant Director of Facilities. Taking photos, videos, and/or audio recordings of other patrons is strictly prohibited without explicit consent. Taking pictures, videos, and/or audio recordings is strictly prohibited in the locker rooms and restrooms. Violation of any of these policies will result in disciplinary action under the guidelines of misconduct. (See Discipline for Misconduct, p14)

### **Appropriate Participant Dress**

Patrons are asked to wear gym clothing while working out or participating in activities. Athletic shoes with non-marking soles are required in all activity areas. No turf shoes are permitted on hardwood activity floors. All patrons must wear appropriate workout attire that covers the chest in all activity areas, with the exception

of the pool, at all times. Swimming apparel is not permitted in any other activity areas of the facilities. The Rec/ IM is a family-oriented facility; therefore, inappropriate swim-wear will not be permitted.

### **Sound Equipment**

The use of portable sound equipment in the facility is limited to prior scheduled activities only, and music must be free of abusive, derogatory, and/or profane lyrics. Please limit the use of audio equipment to personal headphones and earbuds during open recreation time.

### **Exercise Precautions**

Exercise can place stress on the body, so certain precautions should be considered. Participants are encouraged to get a physical exam before engaging in vigorous exercise. Users who are over age 40 and/or have a pre-existing medical condition are strongly encouraged to consult a physician before engaging in exercise. Also, patrons are responsible for reading and understanding the instructions before using the fitness equipment to ensure safe and proper practices.

### **Insurance/Liability**

Everyone involved in any Rec/IM activity participates at their own risk! No medical or ambulance expenses incurred by a participant will be paid by the Rec/IM or Eastern Michigan University. Participants are

responsible for their health, dental, and vision insurance. Individuals or groups renting facilities may be required to provide proof of liability insurance. In addition, personal training by persons other than qualified Rec/IM Fitness staff is strictly prohibited.

### **First Aid/Injury**

The Rec/IM facility is equipped with first aid supplies for minor injuries. When an injury does occur, it should be reported to the front counter staff or to a supervisor in the facility where the injury occurred. First aid supplies, including ice, are disbursed for injuries only. Student building supervisors are CPR, AED, and First Aid certified.

Incident reports are completed upon incident or injury.

## **MISCONDUCT POLICY**

All Rec/IM members, currently enrolled students, and guests are responsible for their conduct upon entering the facility.

Misconduct will not be tolerated under any circumstance. (See Definitions of Misconduct and Discipline for Misconduct.)

Anyone sponsoring a guest to the Recreation/ Intramural Department at Eastern Michigan University assumes responsibility for their guests. The sponsor and guest agree that they understand and are responsible for any misconduct on the part of themselves and/or their guest. In addition, the sponsor must accompany their guest into the facility and be present with them throughout their entire visit.

### **Definitions of Misconduct**

*All members are required to uphold Eastern Michigan University conduct policies. The definitions of misconduct include, but are not limited to, the following: Verbal Abuse - Taunting, profanity, yelling, offensive/discriminatory/ slanderous remarks, or threat of physical violence.*

**Physical Violence** - *Shoving, hitting, punching, kicking, biting, tackling, scratching, smacking, throwing, spitting, or grabbing; lewd conduct, sexual misconduct; possession of any type of weapon.* **Facility Damage** - *Any damage, surface or structural in nature, to buildings, vehicles, equipment, furniture, or any other property of Eastern Michigan University.*

**Gambling** - *Any wagers or betting involving cash or property for any game or competition.*

### **Discipline for Misconduct**

Guests: Loss of facility use. The entry fee is nonrefundable.

Students: Referred to the Office of Wellness and Community Responsibility, which may result in loss/ suspension of facility use.

Members: Loss/suspension of facility membership and/or use. Membership fees paid are nonrefundable.

## DEPARTMENTAL DIRECTORY

Recreation/Intramural Department 110 Olds/Robb,  
Ypsilanti, MI 48197

(734) 487-1338: [emich.edu/recim](mailto:emich.edu/recim)

 Facebook: [recimatemu](https://www.facebook.com/recimatemu)

 Instagram: [emu\\_recim](https://www.instagram.com/emu_recim)

### PRO-STAFF

**Justin Jett**, *Director*

(734) 487 – 8047

[jjett@emich.edu](mailto:jjett@emich.edu)

**Don Gillette**, *Assistant Director Facilities*

(734) 487 – 8050

[dgillet4@emich.edu](mailto:dgillet4@emich.edu)

**Sarah Joseph**, *Assistant Director Wellness*

(734) 487 – 7507

[sjosep18@emich.edu](mailto:sjosep18@emich.edu)

**Michelle Owens**,

*Student Personnel, Front Counter Operations, Warner*

*Locker Access*

(734) 487 – 8053

[mowens@emich.edu](mailto:mowens@emich.edu)

**Jeff Norris**, *Aquatics Facilitator*

(734) 487 – 5639

[jnorris3@emich.edu](mailto:jnorris3@emich.edu)

**Brett Carlisle**, *Coordinator for Sport Programs and Special Events* (734)

487 – 8051

[bcarlis2@emich.edu](mailto:bcarlis2@emich.edu)

**Alea Naber**, *Account Specialist* (734)

487 – 3433

[anaber1@emich.edu](mailto:anaber1@emich.edu)

**Zachary Lewis**, *Coordinator for Esports*

(734) 487 – 7857

[zlewis7@emich.edu](mailto:zlewis7@emich.edu)

**Morgan Losey**, *Coordinator for Fitness*

(734) 487 – 2317

[mlosey2@emich.edu](mailto:mlosey2@emich.edu)

**Jen Eaton**

*GA, Marketing & Memberships*

(734) 487 – 3433

[jeaton15@emich.edu](mailto:jeaton15@emich.edu)

**Jamaal William Jones Peters**

*GA, Wellness*

(734) 487 – 8045

[jjonespe@emich.edu](mailto:jjonespe@emich.edu)