



**EASTERN MICHIGAN UNIVERSITY
RECREATIONAL/INTRAMURAL DEPARTMENT
Rec/IM Cleaner**

PAYRATE

\$9.65 per hour

BASIC FUNCTION

The primary function of the cleaning role is to provide a safe and clean facility to all patrons. Cleaning attendants must be cordial and welcoming to all patrons that walk through the door. Help foster this by getting to know who routinely comes in during your shift(s) and interact with them. We want to create positive experiences. Satisfied patrons support a positive work environment. If someone believes we are providing a safe, clean, well-maintained facility, they will come back.

DUTIES

- Know and practice Rec/IM student employee policies and procedures as stated in the Student Employee Handbook.
- The cleaning attendant should provide frequent cleaning rotations of all high touch-point areas and daily rotations for other areas.
- You are responsible for all information sent via WhenToWork. Please check your email regularly.

General Clean-up:

- Perform general clean-up of all touch-point areas of the building as directed.
- Ensure rooms are maintained and fully equipped cleaning and sanitizing offices, meeting rooms, bathrooms, kitchenettes and public areas.
- Maintain and upkeep of all cleaning equipment, supplies, and products.
- Mix and dispose of all cleaning solutions appropriately.
- Follow all health and safety regulations of Eastern Michigan University and the CDC.
- Ensuring safe and sanitary storage and care of products.
- Other duties as assigned.
- Follow procedures for the use of chemical cleaners in order to prevent damage to floors and fixtures.
- The use of chemical agents as directed by your supervisor in the discharge of operations or maintenance procedures, after receiving proper instructions and training.
- Other duties as assigned

Prohibited Behaviors:

- No eating while on duty
- No cell phone usage while on duty
- No homework while on duty

- Staff cannot assist patrons with workouts including spotting or providing exercise recommendations
- Continuous socialization with friends may distract you from doing your job and is prohibited

SUPERVISION RECEIVED

Supervision is received by student supervisors, GA's and professional staff.

WORKING CONDITIONS

Ability and willingness to clean the facility and interact with people