

## **Front Counter Assistant**

- **Pay Rate:** \$9.45
- **Job tasks and responsibilities:** Provide quality service to patrons at the front counter and over the phone. Check out equipment, schedule racquetball reservations, sell memberships and operate the cash register. Responsible for checking IDs and monitoring access into the building.
- **Job skills/requirements:** Prior cashier experience preferred. Excellent interpersonal communication skills and ability to perform tasks accurately and efficiently while providing excellent customer service.

