

## Supervisor

- **Pay Rate:** \$10.20
- **Job tasks and responsibilities:** Provide quality service and assistance to patrons and employees. Enforce departmental policies and procedures in an effort to ensure the safety of all program participants, facility users and student employees. Must be able to answer questions and resolve issues with accuracy and respond to all inquiries in a timely manner. Must be confident, courteous, respectful, and sincere in the desire to meet members' needs.
- **Job skills/requirements:** Certification in CPR/AED and Standard First Aid is required. Experience working as a front counter operator and fitness attendant is required. Completion of the Supervisor in Training Program is required. Knowledge and experience in building policies and procedures is required. Must exhibit excellent leadership, communication, and service delivery skills.

