

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**

SECTION: 20

DATE:  
December 16, 2010

**RECOMMENDATION**

**FINANCE AND AUDIT COMMITTEE**

**ACTION REQUESTED**

It is recommended that the Board of Regents receive and place on file the minutes from the October 19, 2010 Finance and Audit Committee meeting, the Working Agenda for the December 16, 2010 meeting and the Informational Reports and Financial Updates.

**STAFF SUMMARY**

October 19, 2010 Meeting

Regular agenda items discussed at the October 19, 2010 Finance and Audit Committee were Staff Appointments and Staff Separations/Retirements for period September 1 – September 30, 2010, as well as the Informational Reports and Financial Updates as of August 31, 2010. The Committee also reviewed recommendations to the Board for:

- Fiscal Year 2011-2012 General Fund Scholarships, Awards and Grants Request
- Fiscal Year 2011-2012 State Capital Outlay Request
- Fiscal Year 2011-2012 State Appropriation Request
- Washington Street Parking Lease Agreement
- Washtenaw/Oakwood Intersection Improvement Grant and Right-of-Way

December 16, 2010 Meeting Agenda

Regular agenda items include Staff Appointments and Staff Separations/Retirements for period October 1 – November 15, 2010, as well as the Informational Reports and Financial Updates as of October 31, 2010. The Committee also will review recommendation to the Board for:

- The 2009 – 2010 Eastern Michigan University Foundation Annual Report

Informational Presentations

Capital Projects Updates

(John Donegan)

**FISCAL IMPLICATIONS**

None

**ADMINISTRATIVE RECOMMENDATION**

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

12/16/10  
\_\_\_\_\_  
Date

**Eastern Michigan University  
Finance and Audit Committee  
Meeting Minutes  
October 19, 2010**

The meeting was called to order at 2:45 PM by Regent Stapleton.

**REGULAR AGENDA**

**Section 12      Recommendation      Monthly Reports – Finance and Audit Committee, Informational Reports and Informational Presentations**

A motion was made and seconded to accept the minutes from the previous Board of Regents meeting on September 21, 2010.

**Grants and Contracts**

For the months of August and September, \$3.2M in grant and contract awards were received. For the fiscal year-to-date through September, grant and contract awards totaled \$4.2M, essentially equal to the same period a year ago. Virtually all of the YTD awards (96%, based on dollar value) are federal. Although YTD awarded from all the non-federal sources are low, it was noted that Business and Industry awards, at \$95K, are up from the first three months in both FY09 and FY10. Proposals submitted YTD through September totaled \$9.0M compared with \$32.1M last year. The number of proposals submitted this year is up slightly versus last year (40 vs. 39).

**Information Technology – Strategic Initiatives Progress Report**

Investigation into the September 3 server security breach continues, with participation from IT, DPS, Legal Counsel, Risk Management, Communications, and an external computer forensic firm. As suggested by the Board, once the investigation is completed, follow-up on the recommended corrective actions will be conducted by the University's Internal Auditor (Grant Thornton).

On September 24, the Data Center in Pray-Harold powered off for six hours for planned repairs of building wiring. All critical and emergency systems remained functional.

The University's FY11 Computer Refresh Program continues on track. Ordering continues through the end of November and it is expected that approximately 530 computers for full-time faculty and staff will be refreshed in FY11. The replaced computers will be utilized as replacements for 5-7 year-old computers on campus.

Technology Infrastructure projects are progressing with Residential Wireless in the First Year Center online and fully functional; Network Switches in Halle, Boone and Porter completed with further installations planned in October; VOIP technology has been incorporated in the Science Complex, Pray-Harold and Fletcher. Equipment for the new system (servers and handsets) have been ordered. Campus-wide rollout of VOIP will be discussed with the Board as part of the rolling, three-year capital planning process. IT strategic planning will begin in November with participation from IT Leadership and the IT Steering Committee.

**Financial Updates as of August 31, 2010**

Eastern's cash and investments balance on August 31 was \$108.8M, including \$64.2M of normal operating and working capital (equivalent to 72 days cash on hand) and \$44.6M remaining in bond proceeds from the \$100M borrowed last June for the Science Complex and other capital projects. The bond proceeds are accounted for and managed separately from the University's operating and working capital cash and investments. The University's operating cash and investment balances on August 30 are consistent with budget and reflect Eastern's normal seasonality (cash and investment balances are at their low point for the year at the end of August).

**Operating and Working Capital Investment Portfolio**

For the first two months of the fiscal year, the University's operating and working capital investment portfolio earned 1.9%. At August 31, Eastern's \$64M investment portfolio consisted of \$43M in the Long Term Pool, \$15M in the Intermediate Term Pool; and \$6M in the Short Term Pool. The asset allocations remain consistent with those prescribed in the Investment Policy. At August 31, the Long Term Pool mix includes 27.9% in equities (23.5% domestic, 4.4% International), also consistent with the ranges outlined in the approved Investment Policy.

**Student Accounts Receivable**

As noted at the September Board meeting, student accounts receivable balances in the months of July and August are not reliable indicators of accounts receivable trends. September month end will provide the next opportunity for a solid year-to-year comparison.

At August 31, total net assets and unrestricted net assets were \$269.9M and \$110.6M, respectively, both consistent with budget.

Income Statement (YTD through August)

For the first two months of the fiscal year through August, General Fund expenditures totaled \$37.7M or 13.4% of the full year budget of \$280.9M. YTD Auxiliary Fund expenditures through August were \$4.1M (10.6% of the full year budget).

**Section 13: Recommendation Staff Appointments**

It is recommended that the Board of Regents approve 11 staff appointments for the reporting period of September 1 through September 30, 2010.

**Section 14: Recommendation Staff Separations/Retirements**

It is recommended that the Board of Regents approve 17 separations and retirements for the reporting period September 1 through September 30, 2010.

**Section 15: Recommendation 2011-2012 General Fund Scholarships, Awards and Grants Request**

It is recommended that the Board of Regents approve the 2011-2012 General Fund Scholarships, Awards and Grants proposal for \$33,724,000. With this proposal, Eastern will have increased aid 57% over the last 4 years as part of ongoing efforts to keep tuition affordable.

**Section 16: Recommendation Fiscal Year 2011-2012 State Capital Outlay Request**

It is recommended that the Board of Regents approve the University's FY 2011-12 Capital Outlay Request to the State of Michigan. The renovation of Strong Hall continues to be identified as the University's top capital project priority.

**Section 17: Recommendation Fiscal Year 2011-2012 State Appropriation Request**

It is recommended that the Board of Regents approve the attached Fiscal Year 2011-12 appropriation request. The University is requesting, from the State of Michigan, an appropriation increase of 5.0% for the 2011-12 Fiscal Year as well as recognition in the appropriation process of Eastern's leadership in tuition restraint.

**Section 18: Recommendation Washington Street Parking Lease Agreement**

It is recommended that the Board of Regents authorize the President to execute an agreement with the City of Ypsilanti (the "City") to lease the EMU-owned portion of a surface parking lot (the "Lot") located at Washington and Pearl Streets to the City for five (5) years.

**Section 19: Recommendation Oakwood/Washtenaw Intersection Improvement Grant and Right-Of-Way**

It is recommended that the Board of Regents authorize the President to make any and all adjustments in right-of-way necessary for the construction of improvements at the corner of Washtenaw and Oakwood associated with the implementation of the City of Ypsilanti's Congestion Mitigation and Air Quality (CMAQ) improvement grant.

**Enrollment Review Fall 2010**

Bernice Lindke presented an overview of Eastern's student profile for Fall 2010 along with admissions publications, which are presented to parents and students.

**Advancement (Annual Fund and Planned Giving) Presentations**

Linda McGill and Jackie Thorpe provided the Board with information on these two programs, including printed materials and a video.

Meeting was adjourned at 3:40 PM.

Respectfully Submitted,

Tammy Morle

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**  
201 WELCH HALL  
(734) 487-2410

Thursday, December 16, 2010  
3:00 PM

**FINANCE AND AUDIT COMMITTEE**

**CONSENT AGENDA**

Section 11:    Recommendation    Staff Appointments

Section 12:    Recommendation    Staff Separations / Retirements

**REGULAR AGENDA**

Section 20:    Recommendation    Informational Reports and Financial Updates

- Minutes from October 19, 2010
- December 16 Finance and Audit Committee Agenda
- Executive Summary
- Grants and Contracts
- IT Strategic Initiatives Progress Report
- Financial Reports

Section 21:    Recommendation    2009-2010 Eastern Michigan University Foundation Annual Report

**INFORMATIONAL PRESENTATIONS**

Capital Projects Progress                      John Donegan

Eastern Michigan University  
Board of Regents – December 16, 2010 Finance and Audit Committee  
Informational Reports and Financial Update  
(Executive Summary)

**Grants and Contracts (through October 31, 2010)**

- In the month of October, \$1.7M in grant and contract awards were received.
- For the fiscal year-to-date (YTD) through October, grant and contract awards totaled \$5.7M, 7.9% (\$508K) below the same period a year ago.
- 45 awards have been received YTD compared with 34 through October last year. Two thirds of the awards are federal (30 of 45), but on a dollar value basis, federal awards account for virtually all (97%) of the dollars awarded.
- 53 proposals have been submitted YTD through October totaling \$13.3M. A year ago, there were 57 proposals submitted through October totaling \$38.4M.

**Information Technology – Strategic Initiatives Progress Report**

- Investigation into the September 3<sup>rd</sup> server security breach has been completed with no data exposures identified by forensic analysts. On advice of external counsel, letters were sent to users and attorneys general in six states to comply with appropriate state statutes.
- The University's FY11 computer refresh program continues on track. Ordering continues through the end of November and as of October 31, 80% of the systems have been ordered. It is expected that approximately 530 computers for full-time faculty and staff will be refreshed in FY11. The replaced computers will be utilized as replacements for 5-7 year-old computers used by part-time instructors, GA's, and student employees.
- Technology Infrastructure projects:
  - Residential wireless - First Year Center online and fully functional. Next steps and broader roll-out plan under study.
  - Network switches – installations continuing with Halle, Boone, and Porter completed to date
  - VOIP – technology being incorporated in Science Complex, Pray-Harrold, and Fletcher projects. Technical design completed and equipment for the new system (servers and handsets) has been ordered. Test/pilot implementation will begin in December at Fletcher followed by the Science Complex. Campus-wide rollout of VOIP will be discussed with the Board as part of the rolling, three year capital planning process.
- Projects are underway to analyze the University's current portal (my.emich) and approach to business intelligence/reporting

**Financial Update****Balance Sheet (at October 31, 2010)**

- Eastern's **cash and investments** balance on October was \$135.9M, including \$96.7M of normal operating and working capital (equivalent to 107 days cash on hand) and \$39.2M remaining in bond proceeds from the \$100M borrowed last June for the Science Complex and other capital projects. (The bond proceeds are accounted for and managed separately from the University's operating and working capital cash and investments.) The University's operating cash and investment balances on October 31 are consistent with budget and reflect Eastern's normal seasonality.
- For the first four months of the fiscal year through October, the University's **operating and working capital investment portfolio** earned 3.4%. At October 31, Eastern's \$96.7M investment portfolio consisted of \$44.7M in the Long Term Pool, \$15.9M in the Intermediate Term pool, and \$36.1M in the Short Term Pool. The asset allocations remain consistent with those prescribed in the Investment Policy. At October 31, the Long Term pool mix reflects 30% in equities (25% domestic, 5% International) – also consistent with the ranges outlined in the approved Investment Policy.
- At October 31, **student accounts receivable** were \$11.7M, a reduction of \$4.4M (or 27%) from the \$16.1M level at October 31<sup>st</sup> of 2009.
- At October 31, **total net assets and unrestricted net assets** were \$243.6M and \$73.4M, respectively, both consistent with budget.

**FY11 Operating Budget Outlook**

- Based on two key revenue assumptions (1) that student credit hours in the Winter and Spring semesters grow at the exact same year-to-year rate as the Fall (2.65%), and (2) that the state appropriation remains at the \$76.0M level included in the State's budget, Eastern faces a \$1M-\$2M challenge for FY11 on its \$281M General Fund budget. Plans/actions to recover the shortfall are in process including efforts to increase enrollment as well as potential cost savings actions.
- Winter semester enrollment data is encouraging. As of December 2nd, with about 80% of the registration process completed, student credit hours for the Winter semester are tracking up 3.4% compared with the same point a year ago -- equal to budget and up 0.75% from the 2.65% achieved in the Fall and reflected in the full year forecast.
- YTD expenditures through October were \$86.1M in the General Fund (30.6% of full year budget) and \$11.7M for Auxiliary activities (30.4% of full year budget). Although total expenditures are tracking very close to budget, health care costs/claims are tracking over budget with debt service and utilities costs under budget.

**GRANTS AND CONTRACTS**  
**FY 2011 PROGRESS REPORT**  
 December 16, 2010

**TABLE I: PROPOSALS**

Proposals by Activity:	FY2011 Activity through 10/31		FY2010 Activity through 10/31		FY2009 Activity through 10/31		FY2010 vs. FY2009 Actual to Date Var.	
	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date
Research & Development Service	29	\$6,259,861	31	\$34,820,162	38	\$17,407,073	(2)	(\$28,560,301)
Corporate/Community Training	16	5,044,803	13	2,028,503	26	2,153,394	3	3,016,300
Instructional Support & Other	3	419,596	8	930,581	9	1,140,551	(5)	(\$10,985)
<b>Total Proposals</b>	<b>53</b>	<b>\$13,348,486</b>	<b>57</b>	<b>\$38,439,394</b>	<b>80</b>	<b>\$21,086,149</b>	<b>(4)</b>	<b>(\$25,090,908)</b>
Proposals by Funding Source:								
Federal State	32	\$11,568,491	38	\$37,744,972	32	\$18,529,305	(6)	(\$26,176,481)
Foundations	4	499,398	7	557,384	17	910,658	(3)	(57,986)
Business & Industry	8	224,183	4	58,315	5	982,293	4	165,868
Local Govt. & Other Non-Profits	4	54,914	2	13,520	9	210,231	2	41,394
<b>Total Proposals</b>	<b>53</b>	<b>\$13,348,486</b>	<b>66</b>	<b>\$65,203</b>	<b>80</b>	<b>\$21,086,149</b>	<b>(1)</b>	<b>936,297</b>

**TABLE II: AWARDS**

Awards by Activity:	FY2011 Activity through 10/31		FY2010 Activity through 10/31		FY2009 Activity through 10/31		FY2010 vs. FY2009 Actual to Date Var.	
	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date
Research & Development Service	20	\$2,430,507	12	\$1,717,353	22	\$3,811,485	8	\$713,154
Corporate/Community Training	17	2,898,511	18	4,363,350	27	2,616,459	(1)	(1,464,839)
Instructional Support & Other	2	332,557	1	279,855	1	265,538	1	52,702
<b>Total Awards</b>	<b>45</b>	<b>\$5,918,393</b>	<b>34</b>	<b>\$6,426,715</b>	<b>58</b>	<b>\$7,886,659</b>	<b>3</b>	<b>190,661</b>
Awards by Funding Source:								
Federal State	30	\$5,722,699	22	\$5,994,676	23	\$6,697,985	8	(\$271,977)
Foundations*	1	9,318	3	178,916	9	333,030	(2)	(169,598)
Business & Industry	3	69,769	0	0	4	424,850	3	69,769
Local Govt. & Other Non-Profits*	7	98,607	2	13,520	9	224,070	5	\$5,087
<b>Total Awards</b>	<b>45</b>	<b>\$5,918,393</b>	<b>34</b>	<b>\$6,426,715</b>	<b>58</b>	<b>\$7,886,659</b>	<b>(3)</b>	<b>(221,603)</b>

\*Grants reported jointly with the EMU Foundation:

Pricewaterhousecoopers Charitable Foundation	\$10,000
DTE Energy Foundation	\$20,000
Sisters, Servants of the Immaculate Heart of Mary	\$1,500
Michigan Japanese Bilingual Education Foundation	\$39,769
<b>Total:</b>	<b>\$71,269</b>

**EASTERN MICHIGAN UNIVERSITY**  
**SUMMARY OF GRANTS CONTRACTS**  
**October 1-31, 2010**

Project Title	Funding Agency	Project Director	EMU Unit	3rd Party In-Kind	EMU In-Kind	EMU Cash	Sponsor	Total
Small Contracts Testing Account: GM testing project	General Motors Corporation	Weidian Shen	Physics & Astronomy				\$2,500	\$2,500
Charter School Planning and Implementation Grant-Phase Three	Michigan Japanese Bilingual Education Foundation	Hitomi Oketani	World Languages				15,000	15,000
Injection Mold Run-Craig Askins	Individual Inventor	Erik Lokensgard	School of Engineering Technology				1,020	1,020
EMU Alzheimer's Education and Research Program, 2010-2011	Michigan Department of Community Health	Shelly Weaverdyck	Gerontology		\$11,200		63,103	74,303
Michigan Level of Functioning Project - Year 15, 2010-2011	Michigan Department of Community Health	Vannie Hodges	Psychology				105,471	105,471
DoD Information Assurance Scholarship Program for 2010-2011	Department of Defense	Gerald Lawver	School of Technology Studies			\$460	1,500	1,960
Academic Year: Basic Proposal, Annex I and Annex II								
Charter School Implementation Consultation Support	Michigan Japanese Bilingual Education Foundation	Rosemary Weston	World Languages				39,769	39,769
Coupled MGCMM-TGCM Mars Thermosphere Simulations and Resulting Data Products in support of the MAVEN Mission	University of Michigan	David Pawlowski	Physics & Astronomy				5,860	5,860
21st Century Community Learning Centers - Brighter Futures Year 4 (cohort D)	Michigan Department of Education	Lynn Malinoff	ISCFC			2,640	749,694	752,334
21st Century Community Learning Centers, Bright Futures at Middle and High Schools, Year 2 (Cohort F)	Michigan Department of Education	Lynn Malinoff	ISCFC					
NUMBER OF AWARDS:		10	TOTAL:		\$0	\$11,200	\$1,733,611	\$1,750,551

**Division of Information Technology  
Strategic Initiatives Progress Report  
November 2010**

**Network Security**

- Investigation into the September 3<sup>rd</sup> server security breach has concluded. No data exposures were identified by the forensic analysts. On advice of external counsel, letters were sent to users and attorneys general in six states to comply with appropriate state statutes.

**Computer Refresh**

- Departments began ordering systems in early-August. Deployment of new systems began in September. Orders will be accepted through the end of November. As of October 31, 80% of the systems have been ordered.
- We anticipate refreshing approximately 530 computers for full-time faculty/staff in this round. The computers these replace will then be "trickled-down" to refresh 5-7 year old computers being used by part-time instructors, GAs, and student employees.

**Enterprise Systems**

Business Intelligence:

- A project is underway to analyze the current approach to Business Intelligence with an initial focus on Business Objects reporting. The long-term goal is to improve the university's approach to Business Intelligence and enhance the current reporting mechanism to better serve the University's needs.

University Portal:

- A project is underway to analyze the current portal (my.emich) solution and perform a comparative analysis versus the University's needs. The long-term goal is to insure whatever solution is in place facilitates the University's business needs with a particular focus on the student population experience.

**Technology Infrastructure**

Voice over Internet (VoIP)

- Technical design for central VoIP system completed for current construction projects (Mark Jefferson, Pray-Harrold, and Fletcher). Equipment for the new system (servers and handsets) has been ordered. The installation project has kicked off and core system installation has begun. Test/Pilot implementation planned in Fletcher, followed by the Science Complex addition in December.

Network Switches

- Installation of new switch equipment has resumed.

**Strategic Planning**

- Initial IT strategic planning session was held in November with participation from IT Steering Committee and IT Leadership.


Eastern Michigan University

CASH AND INVESTMENTS

October 31, 2010

<u>Operating Cash and Investments</u>	Account Balance	
	Dollars	Pct. Total
<u>Cash</u>		
Eagle Crest Citizen's Account		
Chase Commerical Checking Accounts	\$89,138.49	
Total Cash	10,761,365.28	
	\$10,850,503.77	
<u>Short-term Investments</u>		
Bank of Ann Arbor Trust Account	\$735,174.68	0.9%
Northern Institutional Government Select Money Market Fund	8,000,000.00	9.6%
Dreyfus Institutional Preferred Money Market Fund	7,010,197.50	8.4%
Vanguard Prime Money Market Fund	7,017,369.47	8.4%
Total Short-term Investments	\$22,762,741.65	27.3%
<u>Intermediate Investments</u>		
WESTERN Asset Intermediate	\$8,001,088.97	9.6%
PIMCO Low Duration Institutional	7,852,361.47	9.4%
Total Intermediate Investments	\$15,853,450.44	19.0%
<u>Long-term Investments</u>		
U.S. Treasury Strips	\$66,143.00	0.1%
Vanguard Small Cap Index	2,360,185.45	2.8%
Vanguard Developed Markets	2,130,752.26	2.6%
JPMorgan Core Bond Fund Select	5,463,108.28	6.6%
Vanguard Institutional Index	9,019,055.28	10.8%
PIMCO Total Return Bond Fund	25,633,170.93	30.8%
Total Long-term Investments	\$44,672,415.20	53.6%
Total Investments	\$83,288,607.29	100.0%
<u>Total Operating Cash And Investments</u>	\$94,139,111.06	
<u>Less: Outstanding Check and Reconciliation Items</u>	\$2,587,055.00	
<u>Total Net Operating Cash and Investments</u>	\$96,726,166.06	
<u>Bond Proceeds Investments</u>		
<u>Fixed Income</u>		
Accrued Interest	\$214,367.73	
Comerica 2009 Bond Proceeds Account	12,619.34	
Corporate Bonds	5,733,041.70	
CD's	7,309,302.25	
Other Fixed Income Securities	0.00	
US Treasury/Agency Securities	21,178,555.55	
CD Placements	4,737,000.00	
<u>Total Bond Proceeds Investments</u>	\$39,184,886.57	
<u>Total Net Operating Cash, Investments and Bond Proceeds</u>	\$135,911,052.63	

Eastern Michigan University  
**LONG-TERM INVESTMENTS**  
 October 31, 2010

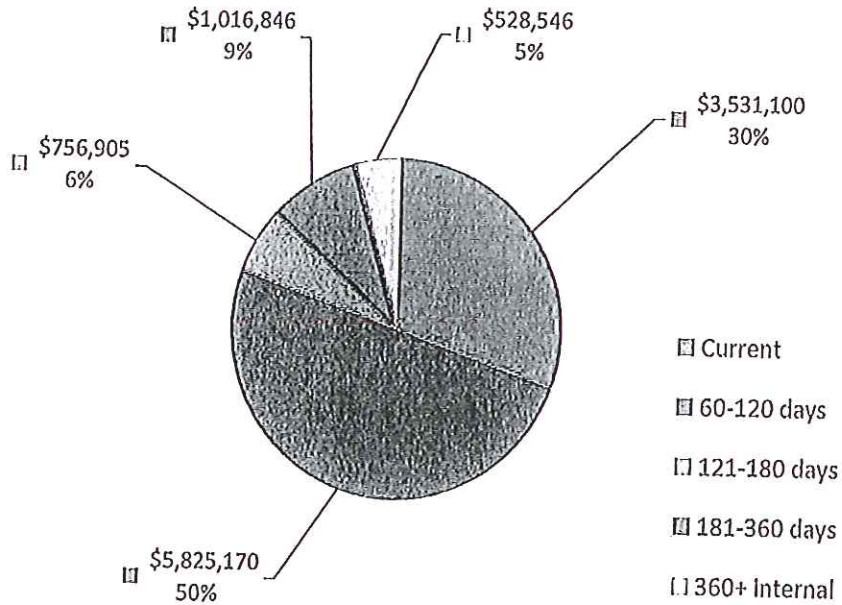
<u>Portfolio Composition</u>	<u>Account Balance</u>		<u>Target</u>
	<u>Dollars</u>	<u>Pct. Total</u>	
<u>Domestic Equities</u>			
Vanguard Small Cap Index	\$2,360,185.45	5.3%	5%
Vanguard Institutional Index	9,019,055.28	20.2%	20%
Total Domestic Equities	<u>\$11,379,240.73</u>	<u>25.5%</u>	<u>25%</u>
<u>International Equities</u>			
Vanguard Developed Markets	\$2,130,752.26	4.8%	5%
Total International Equities	<u>\$2,130,752.26</u>	<u>4.8%</u>	<u>5%</u>
<u>Fixed Income</u>			
U.S. Treasury Strips	\$66,143.00	0.1%	
JPMorgan Core Bond Fund Select	5,463,108.28	12.2%	
PIMCO Total Return Bond Fund	25,633,170.93	57.4%	
Total Fixed Income	<u>\$31,162,422.21</u>	<u>69.8%</u>	
<u>Cash Equivalent/Other</u>			
Total Cash Equivalent	\$0.00	0.0%	0%
Total Long-Term Investments	<u>\$44,672,415.20</u>	<u>100.0%</u>	<u>100%</u>

Eastern Michigan University  
Student Accounts Receivable Activity  
July 1, 2010 - October 31, 2010

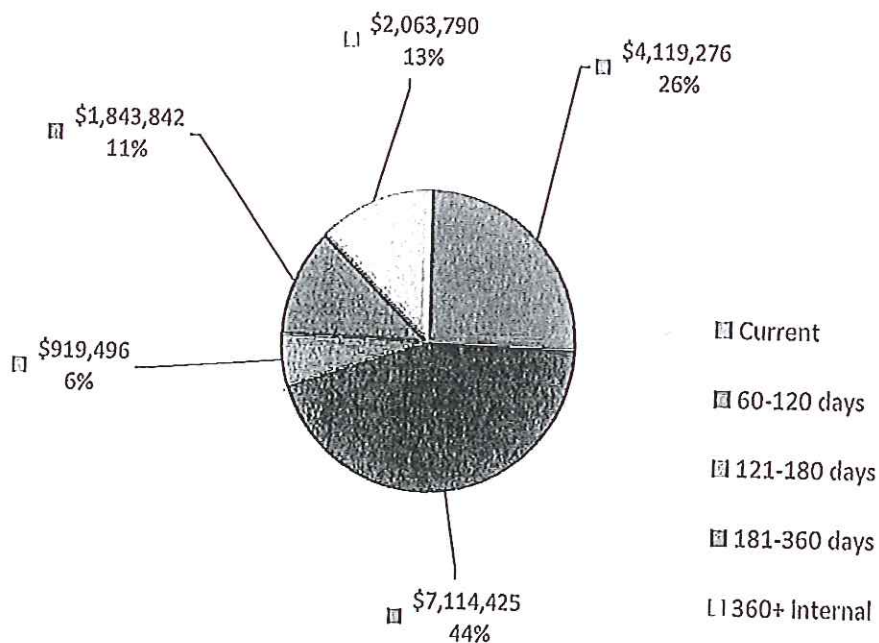
Accounts Receivable Balance June 30, 2010 per EMU Financial Statements		6,912,446
Revenue		
Tuition		
Fees	68,586,794	
Summer 2010 Tuition and Fees Collected in 09-10	18,928,328	
Summer 2010 Tuition and Fees Collected in 10-11	7,707,447	
Room / Board	3,737,748	
Misc.	11,037,736	
Total Revenue	<u>1,051,409</u>	111,049,462
Financial Aid		
Federal Pell Grants	(16,633,613)	
FFELP Loans	(5,946,056)	
Perkins Loans	(473,052)	
Federal SEOG Grants	(453,706)	
Michigan Grant & Scholarships	(89,092)	
Alternative Loans	(2,496,761)	
Institutional Grants	(14,496,989)	
Federal Direct Loans	(62,361,004)	
In Transit	<u>215,700</u>	
Total Financial Aid		(102,734,573)
Payments		
Cash		
Web Check	(8,197,130)	
Credit Card	(15,323,110)	
Third Party	(2,660,832)	
Total Payments	<u>(5,999,349)</u>	(32,180,421)
Grad Assistants, Doctorial Fellowships and Walvers		(2,583,257)
Collection Agency Assignments		(2,155,525)
Refunds of Credits to Students		<u>41,057,882</u>
Total Activity		12,453,568
Less Income for Summer 2010 Collected in 09-10		7,707,447
Accounts Receivable Balance October 31, 2010		<u><u>11,658,567</u></u>

Eastern Michigan University  
Student Accounts Receivable Activity  
As of October 31, 2010 and 2009

October 2010  
Total \$11,658,567



October 2009  
Total \$16,060,828



DRAFT

**EASTERN MICHIGAN UNIVERSITY**  
**SCHEDULE OF NET ASSETS**  
As of October 31, 2010

DRAFT

A S S E T S	General Fund	Designated Fund	Auxiliary Activities Fund	Expendable Restricted Fund	Student Loan Fund	Plant Fund	Agency Fund	Consolidated Total
<b>Current Assets:</b>								
Cash and short-term investments	\$ 48,340,822	\$ 6,381,156	\$ 8,222,560	\$ 2,499,500	\$ (752,038)	\$ 1,080,396	\$ 239,045	\$ 65,991,241
Student Accounts receivable, net of allowance	11,109,884	0	0	0	0	0	0	11,109,884
Other Accounts receivable, net	1,477,463	299,332	2,399,707	2,331,631	553,180	27,090	0	7,088,403
Inventories	434,079	0	0	0	0	0	0	0
Deposits and prepaid expenses	920,756	0	532,396	0	0	0	0	966,475
Accrued interest receivable	144,601	0	519,800	0	0	645,775	0	2,086,331
Total current assets	62,427,405	6,684,286	11,674,463	4,831,131	382	14,247	0	163,028
<b>Noncurrent Assets:</b>								
Student Loans receivable, net	0	0	0	0	12,653,962	0	0	12,653,962
Long-term investments	0	0	0	53,348	0	69,868,464	0	69,919,812
Capital Assets, net	0	0	0	0	0	378,168,042	0	378,168,042
Unamortized Bond Expenses, net	0	0	0	0	0	2,347,483	0	2,347,483
Total noncurrent assets	0	0	0	53,348	12,653,962	450,381,989	0	463,089,299
Total assets	\$ 62,427,405	\$ 6,684,286	\$ 11,674,463	\$ 4,884,479	\$ 12,455,486	\$ 452,129,497	\$ 239,045	\$ 550,494,661
<b>LIABILITIES</b>								
<b>Current Liabilities:</b>								
Current portion of long-term debt	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,610,000	\$ 0	\$ 3,610,000
Accounts payable and accrued liabilities	2,440,072	17,440	1,989,752	78,228	0	2,646,719	1,276	7,173,487
Accrued payroll	3,388,866	0	0	0	0	0	0	3,388,866
Payroll taxes and accrued fringe benefits	8,436,790	0	553,642	0	0	0	0	8,990,432
Unearned fees and deposits	(122,891)	49,489	3,238,685	183,287	0	0	0	4,576,766
Insurance and other claims payable	1,875,872	0	948,841	0	0	940,447	237,769	4,576,766
Total current liabilities	15,818,709	66,929	6,780,920	261,515	0	7,197,166	239,045	26,247,713
<b>Noncurrent Liabilities:</b>								
Accrued Compensated Absences	4,398,145	0	365,139	0	0	0	0	4,763,284
Long-term debt	0	0	0	0	0	237,350,000	0	237,350,000
Fair value of derivative instruments	0	0	0	0	0	23,602,195	0	23,602,195
Federal Portion of Perkins Program	0	0	0	0	10,796,242	0	0	10,796,242
Total noncurrent liabilities	4,398,145	0	365,139	0	10,796,242	260,952,195	0	276,511,791
Total liabilities	20,216,854	66,929	7,146,059	261,515	10,796,242	268,149,361	239,045	306,876,005
<b>NET ASSETS:</b>								
Invested in capital assets, net of related debt	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 163,930,146	\$ 0	\$ 163,930,146
Restricted, expendable	0	0	0	4,622,964	1,659,244	0	0	6,282,208
Designated	42,210,551	6,617,357	4,528,404	0	0	20,049,990	0	31,195,751
Undesignated	0	0	0	0	0	0	0	42,210,551
Total net assets	42,210,551	6,617,357	4,528,404	4,622,964	1,659,244	183,980,136	0	243,618,656
Total Liabilities and net assets	\$ 62,427,405	\$ 6,684,286	\$ 11,674,463	\$ 4,884,479	\$ 12,455,486	\$ 452,129,497	\$ 239,045	\$ 550,494,661

	Budget		FY 2010-11		FY 2010-11		FY 2010-11		FY 2010-11		Percentage Of Budget To Date	
	General Fund	Auxiliary	Total	General Fund	Auxiliary	Total	General Fund	Auxiliary	Total	General Fund	Auxiliary	Total
	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10	10/31/10
<b>Operating Revenues</b>												
Student Tuition and Fees	\$ 108,215,534		\$ 108,215,534	\$ 98,448,443		\$ 98,448,443	\$ (9,767,091)		\$ (9,767,091)	40.07%		49.67%
Departmental Activities	1,394,000		1,394,000	1,631,678		1,631,678	247,679		247,679	117.90%		117.90%
Auxiliary	38,537,873		38,537,873	15,286,708		15,286,708	(23,251,165)		(23,251,165)	39.67%		39.67%
Grants and contracts	585,000		585,000	244,950		244,950	(340,050)		(340,050)	41.87%		41.87%
Indirect Cost Recovery	2,463,442		2,463,442	169,024		169,024	(2,294,418)		(2,294,418)	6.86%		6.86%
Other	207,647,976	38,537,873	246,185,849	100,494,096	15,286,708	115,780,804	(102,153,880)	(23,251,165)	(125,405,045)	43.33%	39.67%	43.00%
<b>Total Approved Funding</b>												
<b>Operating Expenditures</b>												
Instruction	108,108,531		108,108,531	31,952,607		31,952,607	(76,155,924)		(76,155,924)	29.56%		29.56%
Research	1,462,975		1,462,975	285,695		285,695	(1,177,280)		(1,177,280)	19.53%		19.53%
Public Service	3,901,287		3,901,287	1,173,475		1,173,475	(2,727,812)		(2,727,812)	30.08%		30.08%
Academic support	29,205,333		29,205,333	7,461,899		7,461,899	(21,743,434)		(21,743,434)	25.55%		25.55%
Student Services	25,685,439		25,685,439	8,798,989		8,798,989	(16,886,450)		(16,886,450)	34.26%		34.26%
Institutional support	43,607,806		43,607,806	13,268,304		13,268,304	(30,341,432)		(30,341,432)	30.42%		30.42%
Scholarships and fellowships	26,206,441		26,206,441	14,879,107		14,879,107	(11,327,334)		(11,327,334)	56.78%		56.78%
Operation and maintenance	25,216,536		25,216,536	5,938,695		5,938,695	(19,277,841)		(19,277,841)	23.55%		23.55%
Auxiliary	32,663,822		32,663,822	0,669,435		0,669,435	(32,004,387)		(32,004,387)	31.51%		31.51%
Other(Capital Additions, net)	2,422,663		2,422,663	83,756,381		83,756,381	(81,333,718)		(81,333,718)	34.03%		34.03%
Total Operating Expense	283,817,121	32,663,822	316,480,943	16,737,215	5,417,273	22,154,488	(294,343,458)		(294,343,458)	7.00%		7.00%
Operating Income/Loss	(63,159,145)	5,674,051	(57,485,094)	16,737,215	5,417,273	22,154,488	(79,642,360)		(79,642,360)	-26.60%		-26.60%
<b>Nonoperating Revenues (Expense)</b>												
Appropriations	75,800,000		75,800,000	6,911,475		6,911,475	(68,888,525)		(68,888,525)	9.12%		9.12%
Gifts	2,500,000	61,562	2,561,562	2,774,486	451,772	3,226,258	274,486	390,210	664,696	110.90%	733.05%	125.95%
Investment Income												
Fund Balance	78,300,000	61,562	78,361,562	9,685,961	451,772	10,137,733	(68,614,039)	390,210	(68,223,829)	12.37%	733.05%	12.94%
Transfers In (Out)	(11,700,000)	(3,241,026)	(14,941,026)	(2,893,332)		(2,893,332)						
Debt Retirement	(4,400,000)		(4,400,000)									
Provision 2005 HJ PH	(4,400,000)		(4,400,000)									
Asset Preservation	(200,000)		(200,000)									
Other Funds and General Fee Obligations												



# Review of Capital Projects

December 2010

Information Forecasted for December 1, 2010 (unless otherwise noted)

# Science Complex



- **Financial Status** (forecasted for Dec. 1, 2010)
  - BOR-Approved Budget: \$90 Million
  - Committed: \$87,118,751
  - Expended: \$48,995,903
  - Forecast: \$90,000,000
- **Schedule Status**
  - Project Completion – Addition  
Target – Jan 3, 2011  
Forecast – Jan 3, 2011
  - Project Completion – Renovation  
Target – Sept 6, 2012  
Forecast – Sept 6, 2012
- **Work Completed** (as of Dec. 1, 2010)
  - Ceiling Grid Installed throughout Addition
  - All Floors Painted
  - Chilled Beam Installed throughout Addition
  - Interior Doors Complete
  - South Toilet Rooms Complete
  - Hydraulic Elevator Complete
  - Flooring Complete
  - Curtain Wall Complete
  - Addition Green Roof Complete
  - Metal Siding Complete
  - Hoods Installed in all labs
  - Casework & Countertop Installed in all Labs
  - Sidewalk/Landscaping Installed
- **Work in Progress** (as of Dec. 1, 2010)
  - Bridge Hand Rail Installation
  - Traction Elevator Installation
  - Interior Hand Rail Installation
  - Final Cleaning in Progress
- **Look Ahead**
  - Renovation – Basement, 1st and 2nd Floors (Phase II Construction)
  - Moving into Addition / Month of Dec. 2010

# Pray-Harrold Renovation



- **Work Completed** (as of Dec. 1, 2010)
    - Base contract demolition/abatement work completed on all floors
    - Generator foundation/pad installed
    - Installation of Air Handling equipment
    - 7th floor overhead MEP rough-in
    - MEP coordination for floors 1 through 7
  - **Work in Progress** (as of Dec. 1, 2010)
    - Restoration of exterior building envelope.
    - MEP rough-in floors 5 and 6
    - Installation of primary switch
    - Installation of auditorium roofs
    - 6th and 7th floor drywall and miscellaneous masonry
    - Installation of window/curtain wall system
  - **Look Ahead**
    - Completion of fireproofing in 2nd floor auditoriums
    - Fabrication of lighting system
    - Completion of auditorium roofs
    - Installation of entrance canopies
    - Installation of masonry screen wall at generator
    - Installation of mechanical piping servicing air handling units
    - Continued MEP rough-in from floors 1 to 4
    - Fabrication of architectural finishes i.e., Auditorium seating, doors, stonework, etc.
- **Financial Status** (forecasted for Dec. 1, 2010)
    - BOR-Approved Budget: \$42 Million
    - Committed: \$36,181,107
    - Expended: \$7,388,394
    - Forecast: \$42,000,000
  - **Schedule Status**
    - Project Completion
      - Target – August 31, 2011
      - Forecast – August 31, 2011

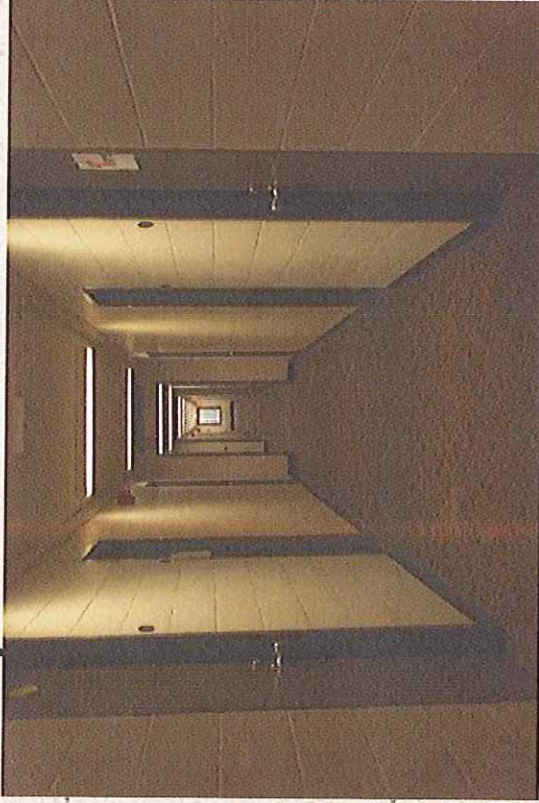
# “Swing” Space

## (Temporary Use Spaces During Construction)

- **Financial Status**
  - Swing Space
    - BOR-Approved Budget: \$950,000
    - Committed: \$1,014,633.53
    - Expended: \$788,325.02
    - Forecast: 1,014,633.53
  - McKenny Classroom / Lounge
    - BOR-Approved Budget: \$1,000,000
    - Committed: \$1,000,000
    - Expended: \$785,291.50
    - Forecast: \$1,000,000
- **Schedule Status**
  - Swing Space Project Completion
    - Target – Sept 6, 2012
    - Forecast – Sept 6, 2012
  - McKenny Project Completion
    - Target – August 20, 2011
    - Forecast – August 20, 2011
- **Work Completed** (as of Dec. 1, 2010)
  - GIS webpage
  - All Room Assignments
  - Preparation of Temporary Faculty Offices
  - Classroom Preparation
- **Work in Progress**
  - Quarterly Environmental Monitoring
  - Science Complex Phase 1 Move
- **Look Ahead**
  - Quarterly Environmental Monitoring



# First Year Center Card Access



- **Financial Status** (forecasted for Dec. 1, 2010)
  - BOR-Approved Budget: \$900,000
  - Committed: \$672,540.90
  - Expended: \$0
  - Forecast: \$900,000
- **Schedule Status**
  - Project Completion
    - Target – July 31, 2011
    - Forecast – July 31, 2011
- **Work Completed** (as of Dec. 1, 2010)
  - Bidding
  - Contract Award for Construction Services
- **Work in Progress** (as of Dec. 1, 2010)
  - Procurement and Installation of locks in test area (Wise Restrooms)
- **Look Ahead**
  - Evaluation of test area
  - Installation of locks in FYC

# First Year Center Canopy and Curtain Wall



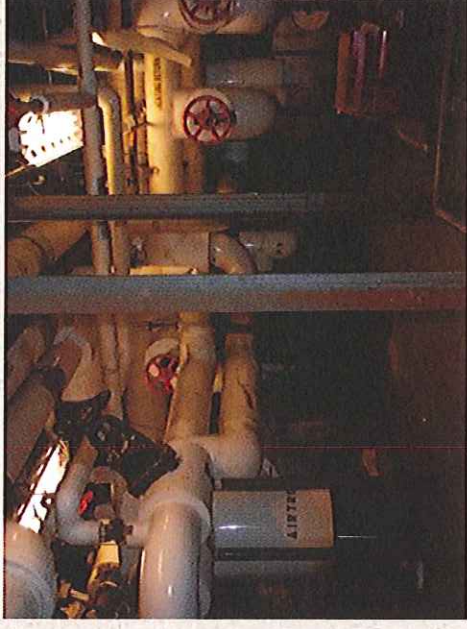
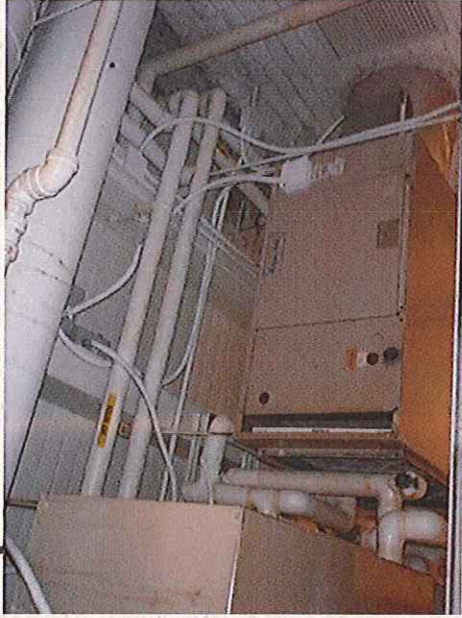
- **Financial Status** (forecasted for Dec. 1, 2010)
  - BOR-Approved Budget: \$1,500,000.00
  - Committed: \$1,300,000
  - Expended: \$0
  - Forecast: \$1,500,000
- **Schedule Status**
  - Project Completion
    - Target - Sept 3, 2011
    - Forecast – Sept 3, 2011
- **Work Completed** (as of Dec. 1, 2010)
  - Bidding for Design/Construction Services
  - Contract Award for Design/Construction Services
- **Work in Progress** (as of Dec. 1, 2010)
  - Design Documents
- **Look Ahead**
  - Construction Start

# Ford Elevator & ADA Improvements



- **Financial Status** (forecasted for Dec. 1, 2010)
  - BOR-Approved Budget: \$475,000
  - Committed: \$475,000
  - Expended: \$430,169.38
  - Forecast: \$475,000
- **Schedule Status**
  - Project Completion
    - Target - December 31, 2010
    - Forecast – December 31, 2010
- **Work Completed** (as of Dec. 1, 2010)
  - Exterior ADA Ramp
  - Loading Dock and Stairs
  - Elevator Shaft
  - Concrete Foundation for Elevator Pit
  - ½ Level Restroom
- **Work in Progress** (as of Dec. 1, 2010)
  - Punch List – ½ Level Restroom
  - 1st & 2nd Floor ADA Restrooms
  - Elevator Equipment Installation
- **Look Ahead**
  - Elevator Cab Installation

# Sherzer HVAC Replacement



- **Financial Status** (forecasted for Dec. 1, 2010)
  - BOR-Approved Budget \$1.565 Million
  - Committed: \$60,000
  - Expended: \$0
  - Forecasted: \$1,565,000
- **Schedule Status**
  - Project Completion
    - Target – August 19, 2011
    - Forecast – August 19, 2011
- **Work Completed** (as of Dec. 1, 2010)
  - Contract Awarded A/E Services
- **Work in Progress** (as of Dec. 1, 2010)
  - Design Documents
- **Look Ahead**
  - Bidding for Construction Services
  - Construction Start

# Campus Electrical Upgrades

- **Financial Status** (forecasted for Dec. 1, 2010)

- Arc Flash Study

BOR Approved Budget: \$260,000

Committed: \$19,800

Expended: \$0

Forecast: \$260,000

- Loop 2 Replacement

BOR-Approved Budget: \$960,000

Committed: \$44,000

Expended: \$0

Forecast: \$960,000

- Brown Electrical Switchgear

BOR-Approved Budget: \$300,000

Committed: \$8,000

Expended: \$0

Forecast: \$300,000

- **Schedule Status**

- Project Completion – Arc Flash Study

Target – October 28, 2011

Forecast – October 28, 2011

- Project Completion – Loop 2 Replace

Target – September 3, 2011

Forecast – September 3, 2011

- Project Completion – Brown Switchgear

Target – July 31, 2011

Forecast – July 31, 2011



- **Work Completed** (as of Dec. 1, 2010)

- Contract Awarded for A/E Services

- **Work in Progress** (as of Dec. 1, 2010)

- Design Documents

- **Look Ahead**

- Bidding for Construction Services
    - Construction Start

# Convocation Center Bleachers



## Financial Status (forecast for Dec. 1, 2010)

- BOR-Approved Budget: \$625,000.00
- Committed: \$535,704
- Expended: \$0
- Forecast: \$625,000

## Schedule Status

- Project Completion
  - Target – July 31, 2011
  - Forecast – July 31, 2011

## Work Completed (as of Dec. 1, 2010)

- RFP bidding, scope review and contract award

## Work in Progress (as of Dec. 1, 2010)

- Engineering of structural and electrical components

## Look Ahead

- Fabrication of structural components
- Installation of electric power additions

# Munson Entry Stair Replacement



- **Financial Status** (forecasted for Dec. 1, 2010)
  - Department Funded Budget: \$40,000
  - Committed: \$37,400
  - Expended: \$29,000
  - Forecast: \$40,000
- **Schedule Status**
  - Project Completion
    - Target – February 25, 2011
    - Forecast – February 25, 2011
- **Work Completed** (as of Dec. 1, 2010)
  - Porch walls and stairway reconstruction completed mid-November 2010
- **Work in Progress** (as of Dec. 1, 2010)
  - Delivery and installation of porch lighting – Lead Time of 10 to 12 weeks
  - Punch List for Porch walls and stairway
- **Look Ahead**
  - Installation and completion of lighting late January 2011

# West Campus Lighting



- **Financial Status** (forecasted for Dec. 1, 2010)
  - Identified Budget: \$160,464
  - Committed: \$156,567
  - Expended: \$121,438
  - Forecast: \$160,464
- **Work Completed** (as of Dec. 1, 2010)
  - Path light installation
  - Landscape Restoration
- **Work in Progress** (as of Dec. 1, 2010)
  - Project Administration Closeout

## ○ **Schedule Status**

- Project Completion

Target – November 19, 2010

Forecast – November 19, 2010

Actual – November 19, 2010

# EMU Capital Projects 2008 to 2012

## Capital Projects (Major and Other Committed Projects) 2008 to 2012

