

SECTION:
DATE: February 21, 2012

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**

**RECOMMENDATION**

**EMERITUS STAFF STATUS**

**ACTION REQUESTED**

It is recommended that the Board of Regents grant Emeritus Staff Status to four (4) staff members: Arlene Cook, Program Coordinator for the Great Lakes Regional OSHA Education Center, who retired December 1, 2011; Lynn Dorendorf, Director of IT Security, who retired June 30, 2011; John Senko, Director of Management Information Systems within the office of Institutional Research and Information Management, who retired August 21, 2009; Ray D. Sowers, Electrical Engineer at the Physical Plant, who retired June 30, 2011.

**STAFF SUMMARY**

According to University policy, retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

**FISCAL IMPLICATIONS**

None.

**ADMINISTRATIVE RECOMMENDATION**

The proposed action has been reviewed and is recommended for Board approval.

\_\_\_\_\_  
University Executive Officer  
President

*February 7, 2012*  
Date



**EASTERN MICHIGAN UNIVERSITY**  
 Division of Academic Affairs

**EMERITUS STAFF STATUS RECOMMENDATION**

The Department of Professional Programs Training recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: ARLENE COOK

Current Status at EMU: employed FT

Date of Hire at EMU: 04/09/1993 Retirement Date: 12/01/2011

Number of Years at EMU: 18 + (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Degree(s)/Institutions/Year: Baccalaureate: \_\_\_\_\_

Masters: \_\_\_\_\_

Doctoral: \_\_\_\_\_

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

_____	<u>11/18/11</u>	
	Date	
_____	<u>11/21/11</u>	<u>11-21-11</u>
Department Head and/or Supervisor	Date	Dean and/or Vice President Date
_____	<u>1/11/12</u>	<u>February 21, 2012</u>
Provost	Date	Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
 Academic Affairs, 106 Welch Hall



## Inter-Office Memorandum

To: EMU Board of Regents

From: Barbara Hopkins, Director  
Professional Programs and Training  
Extended Programs and Educational Outreach  
103 Boone Hall, 487-6972

Date: November 18, 2011

Subject: Emeritus Staff Status Recommendation – Arlene Cook

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Arlene Cook has been employed by Eastern Michigan University for over eighteen (18) years, serving as the Program Coordinator for our Great Lakes Regional OSHA Education Center. During that time I have witnessed first-hand her dedication to her position and to our OSHA Education Center. She has served as the administrator of State-funded Grants from the Michigan OSHA office for 17 years running; a feat unrivaled by many other institutions. The subject-matter expertise shown by Ms. Cook in the grant proposals undoubtedly put EMU in a favorable light with MIOSHA. Additionally, Arlene has secured a training contract with General Motors Corporation for safety training for 18 years straight, which has resulted in over a million dollars in revenue for the University.

Her individual attention to detail and willingness to go above and beyond characterize her work. Arlene has been an outstanding ambassador for EMU throughout her professional career here. She is extremely knowledgeable in Health & Safety guidelines and requirements. Ms. Cook represents the interests of the university with great integrity and passion, and consistently employs the highest standards of ethical behavior. She will be sorely missed.

Arlene has been an outstanding EMU employee, dedicated to the mission and values of this institution, and I strongly recommend that she be granted Emeritus Staff Status. I hope that you will concur and grant Arlene Cook Emeritus Status at an upcoming Board of Regents meeting.



EASTERN MICHIGAN UNIVERSITY  
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of Information Technology recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Lynn Dorendorf

Current Status at EMU: retired

Date of Hire at EMU: 3/2/1987 Retirement Date: ~~8/9/2011~~ 6/30/2011

Number of Years at EMU: 24 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Telephone: ( ) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Degree(s)/Institutions/Year: Baccalaureate: B.S. Mathematics / U. of Idaho / 1974

Masters: \_\_\_\_\_

Doctoral: \_\_\_\_\_

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

\_\_\_\_\_  
Date 9/1/2011

\_\_\_\_\_  
Date 9/1/2011

\_\_\_\_\_  
Date 9/1/11

\_\_\_\_\_  
Date 1/11/12

February 21, 2012  
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
Academic Affairs, 106 Welch Hall

Emeritus Staff Status Recommendation  
Lynn Dorendorf  
Retired 6/30/11 from the Division of Information Technology

It is my pleasure to submit this recommendation requesting the Board of Regents to consider granting emeritus staff status to Lynn Dorendorf. Lynn began working for the University in March, 1987 when she joined the University Computing group. She continued working in IT for 24 years in a number of roles, most recently as the Director of IT Security. Lynn was very committed to protecting the integrity and security of student, faculty and staff data – particularly data stored in our Banner system. Lynn also enjoyed the opportunities her role provided to collaborate with colleagues from departments across the University.

When I asked staff who worked with and for her over the years to reflect on her time at Eastern, they responded with comments like:

- *"She always was a very hard worker and was able to accomplish a lot."*
- *"She was a hands-on manager, able to assist and advise in the technical aspects of the work being done by the employees who reported to her."*
- *"She was always willing to go the extra mile to make sure I had the tools and assistance to accomplish whatever tasks I was assigned. This frequently involved taking time from her own tasks to help with mine."*

Please contact me if there are any questions, or if any additional information is needed. I look forward to seeing Lynn's service to the University recognized and honored by the board.

11/18/11

Ronald P. Woody  
Senior Director, IT User Services  
Division of Information Technology  
734.487.2290  
rwoody@emich.edu



**EASTERN MICHIGAN UNIVERSITY**  
**Division of Academic Affairs**

**EMERITUS STAFF STATUS RECOMMENDATION**

The Department of Institutional Research and Information Management recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: John Senko

Current Status at EMU: Retired

Date of Hire at EMU: 1978-1983 2/1985 - 8/2009 Retirement Date: 8/21/2009

Number of Years at EMU: 29 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: \_\_\_\_\_  
 \_\_\_\_\_

Home Telephone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Degree(s)/Institutions/Year: Baccalaureate: Bachelor of Arts Degree / Oakland University, Rochester, MI

Masters: \_\_\_\_\_

Doctoral: \_\_\_\_\_

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Recommended by \_\_\_\_\_ (please print) 9-8-2011 Date

Department Head and/or Supervisor 9/9/11 Date

Dean and/or Vice President 9-13-11 Date

Provost 1/11/12 Date

February 21, 2012 Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
 Academic Affairs, 106 Welch Hall

## Emeritus Staff Status Recommendation for John Senko

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John Senko, Director, Management Information Systems, within the Office of Institutional Research and Information Management provided more than 29 years of exceptional service to Eastern Michigan University during two periods of employment. John led in the development of a comprehensive data warehouse, which still serves as the source for official data verification for internal analysis, for responses to external inquiries, and supports a data-driven/fact-based environment for strategic planning, budgeting, decision-making, continuous improvement, and measurement of performance.

From 2001-2003, he was engaged as the Functional Project Manager for the successful implementation of the \$8.9 million SunGardHE Banner project which incorporated finance, human resources, student, financial aid and advancement modules.

John directed in the preparation of the annual cost report to the Michigan Department of Management and Budget (DMB) and associated management reports, including instructional cost analysis and faculty course assignments.

He co-chaired the team that wrote the Category 5: Leading and Communicating section submitted by EMU for the May 2008 AQIP Systems Portfolio.

John Senko retired on August 21, 2009.

September 12, 2011

Office of the Provost  
Eastern Michigan University  
Ypsilanti, MI 38197

To Whom It May Concern:

I am pleased to endorse the nomination of John Senko for the distinction of Emeritus Staff status.

Throughout John's 29 year career at Eastern Michigan University, he served the offices of Institutional Research and Information Management; University Planning Budgeting and Analysis; University Computing; and the Controller very well. I believe he richly deserves this honor.

John was instrumental in the successful implementation of the SunGardHE Banner project, including finance, human resources, student, financial aid and advancement modules, serving as Functional Project Manager from 2001-03. He provided key participation in developing and monitoring the project schedule; in development of the structure, staffing and backfill procedures for module process teams; provided ongoing leadership to module team leaders; and served as liaison to the project steering committee.

John was always willing to serve in ways that went beyond his normal responsibilities, having been part of the Academic Affairs Data Rapid Response Team, the Banner Functional Security Team, the Business Objects Enterprise Implementation Project Team, the Continuous Improvement Advisory Council, the ERP Tactical Committee, and chair of the Data Standards Committee.

I hope you will give John's nomination the serious consideration which it deserves. Please let me know if I can be of further assistance.

Sincerely,

Bernice A. Lindke  
Vice President for Student Affairs and  
Enrollment Management





EASTERN MICHIGAN UNIVERSITY  
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of Physical Plant recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: Ray D. Sowers

Current Status at EMU: Retired

Date of Hire at EMU: Aug 31, 1987 Retirement Date: JUNE 30, 2011

Number of Years at EMU: 24 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Degree(s)/Institutions/Year: Baccalaureate: B.S. ELECTRICAL Engineering  
WICHITA STATE University - 1970

Masters: \_\_\_\_\_

Doctoral: \_\_\_\_\_

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Recommended by [Signature] (please print) [Signature] Date 8/8/11

Department Head and/or Supervisor [Signature] Date 8/23/11

Dean and/or Vice President [Signature] Date 11/22/11

Provost [Signature] Date 1/11/12

Date Submitted to Board of Regents February 21, 2012

Please forward this completed form to: Nicki Banush  
Academic Affairs, 106 Welch Hall

**EASTERN**  
MICHIGAN UNIVERSITY  
HOUSING

August 8, 2011

Nicki Banush  
Academic Affairs  
106 Welch Hall

Dear Ms. Banush

I am honored to nominate Mr. Ray Sowers for emeritus status. Ray retired as the electrical engineer at the Physical Plant last month after over 20 years of service.

Ray maintained our electrical infrastructure which is the size of a small city. This is a daunting task and more impressive when you look at the lean staff he had to work with through the year. He also probably knew more about what was under the floor, in the walls and over the ceilings in Eastern's 100 plus buildings than anyone, no matter what trade or specialty it involved. He coordinated multiple projects such as installation of fire alarms, steam shut downs and repairs, generator and switch upgrades and the list could go on and on.

Ray was a hard working and ethical employee. He always sought input when making decisions, reaching out to ask "How will this affect your staff and students? When should we schedule it to reduce disruption in their lives?" And for housing and dining projects we worked on together he seemed to be available 24/7 and able to answer my questions and respond to concerns. And he always made sure projects were expensed correctly and appropriately.

During my six month interim appointment in the Physical Plant in 2006 I had the pleasure of working with him in a more direct way. He always seemed to be the first one in and the last one to leave. We rolled out the first part of Web Time Entry together and even during this time of change in the Plant and at the University he was a model of patience and professionalism. I watched him spend innumerable hours monitoring the price of natural gas to buy it at the right price and was always thankful that he would take the time to help me become oriented to my temporary position in Custodial, Grounds, Waste Management and Motor Pool.

In summary, I cannot say enough about Ray Sowers, former employee and great all around human being. He was a fine colleague who loves EMU and did everything in his power to make sure faculty, staff and students were served. We should honor him with emeritus status.

Sincerely,

Brian Fitzgerald  
Associate Director of Residential Services