

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

MONTHLY REPORT
EDUCATIONAL POLICIES COMMITTEE

ACTION REQUESTED

It is requested that the Educational Policies Committee Agenda for April 17, 2012 and the Minutes of the February 21, 2012 meeting be received and placed on file.

SUMMARY

The primary items for the April 17, 2012 Educational Policies Committee meeting include: (1) Emeritus Faculty Status, (2) 2012-2013 Sabbatical Leave Awards, (3) Summer 2012, Fall 2012, and Winter 2013 Faculty Research Fellowships, (4) Summer 2012 Undergraduate Research Stimulus Program Awards, (5) Adoption of Public School Academy Board of Director Method of Selection Resolution.

FISCAL IMPLICATIONS

The fiscal impact of the actions taken is listed in the appropriate sections and in the Board minutes.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

EASTERN MICHIGAN UNIVERSITY
Board of Regents
Educational Policies Committee

April 17, 2012
2:00 – 2:45 p.m.
205 Welch Hall

AGENDA

Minutes (*Regent Sidlik*)

Monthly Report (*Provost Kim Schatzel*)

- A. University Objective #3 Program Sustainability and Review
- B. University Objective #4 New Programs
Update: Physician's Assistant Program
- C. University Objectives #1 Retention and Graduation Rates
- D. Headcount and Enrollment Data
Update: Summer Semester

Consent Agenda Items

Emeritus Faculty Recommendations (*Provost Kim Schatzel*)

Regular Agenda Items

2012-2013 Sabbatical Leave Awards (*James Carroll III*)

Summer 2012, Fall 2012, and Winter 2013 Faculty Research Fellowships (*James Carroll III*)

Undergraduate Research Stimulus Program Awards, Summer 2012 (*James Carroll III*)

Adoption of Public School Academy Board of Director Method of Selection Resolution (*Malverne Winborne*)

Special Discussion Topic

Charter Schools Update on Phase I Application Process (*Malverne Winborne*)

Professional Model of Advising (*Provost Kim Schatzel*)

EASTERN MICHIGAN UNIVERSITY
BOARD OF REGENTS

EDUCATIONAL POLICIES COMMITTEE MINUTES

February 21, 2012
2:00 p.m. – 2:45 p.m.
205 Welch Hall

Attendees: (seated at tables) C. Carroll, C. Karshin, R. Longworth, M. Nair, Regent Parker, Provost Schatzel, Regent Sidlik (Chair), D. Woike

Guests: (as signed in) A. Alvarez, M. Boone, D. deLaski-Smith, M. Evett, L. Findley, C. Foreman, R. Goffeney, C. Powell, W. Shell, R. Woody

Regent Sidlik convened the meeting at 2:03 p.m.

Report and Minutes (Section 12)

Handouts: Physician Assistant Program – EMU, Monthly Report, Educational Policies Committee – February 21, 2012.

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, requested that the Educational Policies Committees Agenda for February 21, 2012 and the Minutes of the December 15, 2011 meeting be received and placed on file.

University Objective – Program Sustainability – James Carroll reported 17 programs were reviewed for sustainability; nine programs were recommended for elimination, one for consolidation, six will be continued, and one program just finished its input process and will be evaluated next week. Rhonda Longworth added that an on-going program review process is being developed.

University Objective – New Programs that Received Regents Support

Woodrow Wilson Fellows (WWF) Program – all the STEM concentrations for this program are finalizing in the curriculum input process. One challenge EMU is facing is that the University of Michigan may be able to place their WW fellows in Ypsilanti Schools. WWF only recognizes school districts “in need” when placing their fellows. In Michigan the focus is on urban districts, and in Indiana it’s on rural districts. Provost Schatzel has a conference call scheduled with a WWF senior vice president to discuss the Ypsilanti schools placement matter.

Physician Assistant (PA) program – Murali Nair, Dean, College of Health and Human Services and Christine Karshin, School Director, Health Promotion and Human Performance discussed the Physician Assistant program approval process. They also provided a handout – *Physician Assistant Program EMU*, which outlines the program and its approval process. Dr. Nair explained that the timeline to begin accepting students is dependent on the accreditation process. Because of the high demand for this field, the earliest accreditation site visit by ARC-PA (the accrediting body) available for EMU is September 2013. Without that site visit, EMU’s Physician Assistant program cannot obtain provisional accreditation to begin the program. As part of the preparation for the accreditation, the curriculum was developed and is working through the input process. Final approval recommendation to the Board of Regents is expected in June 2012. The first cohort would then be anticipated to start in May 2014. Also key to accreditation is the hiring of key program staff including a medical director and clinical coordinator. Dr. Karshin advised that the program would focus on recruiting returning combat medics for the PA program. She further stated that the average size of PA program cohorts in Michigan is 40, and that all advisors tell her to keep the class size manageable. Dr. Longworth added that the clinical placements become more difficult if the class size is too large.

Information Assurance program - all capital improvements needed for program growth are completed. This high demand program is on target to expand.

University Objective – Retention, Graduation and Academic Probation Rates – Dr. Longworth discussed the graduation and retention rates per the *Monthly Report* handout.

Emeritus Faculty Status (Section 2)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents grant Emeritus Faculty Status to one (1) former faculty member: Dr. Gabriel J. Cherem, Professor, Department of Geography and Geology.

Emeritus Staff Status (Section 3)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents grant Emeritus Staff Status to four (4) former staff members: Arlene Cook, Program Coordinator for the Great Lakes Regional OSHA Education Center, Extended Programs and Educational Outreach; Lynn Dorendorf, Director of IT Security, Department of Information Technology; John Senko, Secretary, Director of Management Information Systems, Institutional Research and Information Management; and Ray D. Sowers, Electrical Engineer, Physical Plant.

Academic Affairs Administrative/Professional Appointments/Transfers (Section 4)

Dr. David Woike, Interim Assistant Vice President for Academic Affairs, recommended that the Board of Regents approve two (2) Administrative/Professional transfers at the rank and effective date shown on the listing provided to the Board.

Academic Separations/Retirements (Section 5)

Dr. David Woike, Interim Assistant Vice President for Academic Affairs, recommended that the Board of Regents approve eleven (11) retirements and separations for the reporting period October 1, 2011 through January 31, 2012.

Lecturer Promotions (Section 6)

Dr. David Woike, Interim Assistant Vice President for Academic Affairs, recommended that the Board of Regents accept and place on file the report entitled Promotion of Lecturers effective for 2011-2012.

Opening of Term and Official Record Dates for the Fiscal Year (Section 13)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents formally accept the Opening Term and Official Record dates for the 2012-2013 fiscal year as determined by University policy.

2010-11 Charter Schools Annual Report (Section 14)

Malverne Winborne, Director, Charter Schools, recommended that the Board of Regents accept and place on file the 2010-11 Charter Schools Annual Report as shown on the listing provided to the Board.

Commencement Speakers and Honorary Degree Recipients (Section 15)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents approve Dave Coverly, creator of the nationally syndicated cartoon, “Speed Bump”, and EMU alumnus, as Commencement Speaker at the Sunday, April 29, 2012 morning commencement ceremony. In addition, it is recommended that the Board award an honorary Doctor of Fine Arts

to Mr. Coverly. Dr. Longworth recommended that the Board of Regents approve Brian Calley, Lieutenant Governor of the State of Michigan, as Commencement Speaker at the Sunday, April 29, 2012 afternoon commencement ceremony. In addition, it is recommended that the Board award an honorary Doctor of Public Service to Mr. Calley.

Special Topic Discussion “Impact of Newly Adopted Charter Schools Legislation”

Malverne Wilborn shared the presentation: “Impact of Newly Adopted Charter Schools Legislation”. Charter Schools define the goal of 10-12 schools over the next four years, with a continued focus on the Southeast Michigan region. Theme based educational approaches such as STEM, environmental sustainability and social justice will be some of the innovations used to serve traditionally underserved populations. There will be greater collaboration with institutions of higher education, primarily Eastern Michigan University. They will pursue socio-economic diversity among student populations, staff and board members. There will be a focus on continuum of educational levels, primarily high schools.

The phase one application period for new charter schools is March 1 – April 1, 2012. Selected schools will be notified they are eligible for the phase two process. After phase two is completed, the selected schools will be presented to the Board of Regents for approval in June 2012. The goal is to have these new charter schools open with enrolled students for the 2013-2014 academic year.

Committee Assignments and Follow-Up

Rhonda Longworth:

- Update on Academic Advising for April meeting
- In-State comparable data on growing programs

Regent Sidlik thanked those in attendance, and adjourned the meeting at 3:08 p.m.

Respectfully submitted,

Robertta Goffeney, Administrative Secretary
Academic Affairs

Physician Assistant Program

EMU

School of Health Promotion and Human Performance
College of Health and Human Services

Program Overview

Eastern Michigan University's Physician Assistant (PA) Program is a two-year graduate professional program that emphasizes basic medicine and clinical methods. The aim of the program is to facilitate the acquisition of knowledge, skills, and attitudes necessary to respond positively to the challenges and opportunities of future trends in health care delivery. The focus of the program is on higher order learning that will prepare the PA students for critical thinking, ethical decision making and the synthesis and judgment of problems based on the biopsychosocial model. Much of the teaching format follows the principles of problem-based learning (PBL), which involves diagnosing and treating patient problems using clinical reasoning and research strategies under faculty supervision. Graduates will earn a Master of Science degree in Physician Assistant Studies.

The first year of the program consists of 16 didactic courses (see *Program of Study* on next page). Each semester of the didactic year will focus on different body systems:

Semester 1: Ear, Nose and Throat, Ophthalmology, Neurology, Mental Health, and Cardiology

Semester 2: Pulmonology, Gastroenterology, Nephrology and Urology, Endocrinology, and Hematology

Semester 3: Dermatology, Orthopedics and Rheumatology, Geriatrics, Women's Health, and Pediatrics

The second year of the program consists of 9 clinical rotations:

Four Week Rotations: Pediatric Medicine, Psychiatric Medicine, Obstetrics and Gynecology, Emergency Medicine, Elective, Elective

Eight Week Rotations: Internal Medicine, General Surgery, Family Medicine

Didactic Year

Summer Term Year 1

PAS 610 -	Clinical Medicine for Physician Assistants I	6 cr
PAS 620 -	Patient Assessment for Physician Assistants I	2 cr
PAS 630 -	Pharmacotherapeutics for Physician Assistants I	2 cr
PAS 640 -	Pathophysiology for Physician Assistants I	2 cr
PAS 650 -	Advanced Human Anatomy with Cadaver Lab for Physician Assistants	3 cr
Total		15 cr

Fall Term Year 1

PAS 611 -	Clinical Medicine for Physician Assistants II	6 cr
PAS 621 -	Patient Assessment for Physician Assistants II	2 cr
PAS 631 -	Pharmacotherapeutics for Physician Assistants II	2 cr
PAS 641 -	Pathophysiology for Physician Assistants II	2 cr
PAS 660 -	Diagnostic and Therapeutic Procedures for Physician Assistants	3 cr
Total		15 cr

Winter Term Year 1

PAS 612 -	Clinical Medicine for Physician Assistants III	6 cr
PAS 622 -	Patient Assessment for Physician Assistants III	2 cr
PAS 632 -	Pharmacotherapeutics for Physician Assistants III	2 cr
PAS 642 -	Pathophysiology for Physician Assistants III	2 cr
PAS 670 -	Ethics and Research Methods for Physician Assistants	3 cr
PAS 680 -	Medical Spanish for Physician Assistants	1 cr
PAS 730 -	Graduate Project for Physician Assistant Students	3 cr
Total		19 cr

Clinical Year (Sample Clinical Rotation)

Summer Term Year 2

PAS 710a -	Pediatric Medicine	4 cr
PAS 710b -	Psychiatric Medicine	4 cr
PAS 720c -	General Surgery	8 cr
Total		16 cr

Fall Term Year 2

PAS 710d -	Obstetrics and Gynecological Medicine	4 cr
PAS 710e -	Emergency Medicine	4 cr
PAS 720f -	Family Medicine	8 cr
Total		16 cr

Winter Term Year 2

PAS 720g -	Internal Medicine	8 cr
PAS 710h -	Elective Rotation	4 cr
PAS 710i -	Elective Rotation	4 cr
Total		16 cr

Admission Requirements

Bachelor's degree and a minimum cumulative undergraduate GPA of 3.0

Coursework Prerequisites

Biochemistry (3 cr)
Anatomy and Physiology (6 cr)
Microbiology (3 cr)
Statistics (3 cr)
Research Methodology (1-3 cr)
Medical Terminology (1-3 cr)

At least 1,000 hours of pre-admission clinical experience

GRE Scores – Combined score of 950

TOEFL Exam Scores – Internet-based total= 85; Computer-based total = 223; Paper-based total = 563

CASPA Application

Supplemental Application

Three Letters of Reference

Personal Interview with Members of the Admission Committee

Conditional Admission

Criminal Background Check

Health Requirements

Technical Standards

Physician Assistant Program Projections

EMU Enrollment Projections

Year One: 15-20 students

Year Two: 30 students

Year Three: 40 students

National Retention Rate for Physician Assistant Education Programs: 97%

Existing PA Programs in Michigan

Program	# of Applicants	# of Students Admitted	Length of Program
University of Detroit Mercy	700	40	24 months; or 36 months; or 5 yr entry level program
Western Michigan University	900	36	24 months (Sept-Aug)
Grand Valley State University	178	35	28 months (Sept-Aug)
Central Michigan University	392	44	27 months (May- Aug)
Wayne State University	300	40	24 months (May-April)

Personnel Needed for PA Program

Program Director

- Must be a PA or a physician
- Must be knowledgeable about and responsible for program: organization, administration, fiscal management, continuous review and analysis, planning, development, and participation in the accreditation process.
- Supervises the Medical Director, Clinical Coordinator, principal faculty and instructional faculty and staff in all activities that directly relate to the PA program

Medical Director

- Must be a currently licensed allopathic or osteopathic physician and certified by an ABMS- or AOA-approved specialty board
- Supports the Program Director in insuring that both didactic instruction and supervised clinical practice experiences meet current practice standards as they relate to the PA role in providing patient care.
- Actively involved in developing the mission statement; providing instruction; evaluating student performance; designing, implementing, coordinating and evaluating curriculum and evaluating the program.

Clinical Coordinator

- Responsible for insuring that all clinical agreements are consistent with School and College policies and licensure and accreditation requirements.
- Coordinate the activities of clinical affiliations and lead efforts in clinical education to insure that the education experiences in clinical settings are appropriate and meet relevant accreditation standards
- Oversees student placement and coordinates the assessment of students in clinical rotations


Administrative Support Staff

- At least one FTE position should be dedicated exclusively to the program to provide administrative support for the program.

Principal Faculty

- Must be sufficient in number to meet the academic needs of enrolled students
- A minimum of three FTE principal faculty members are required
- At least two FTE principal faculty members must be filled by PA faculty who currently are NCCPA-certified

Instructional Faculty

- Includes individuals with advanced degrees, experience or previous academic background in a field or discipline.
 - Participate in the evaluation of student performance and in the identification of students who are not achieving course and program learning outcomes.
 - Can serve as supervised clinical practice experience preceptors as long as they hold a valid license that allows them to practice at the clinical site.
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Projected Timeline

2012

Approval of PA Program Proposal

February 3rd – Approved by CHHS Faculty Advisory Council

March – Disseminate to EMU College Councils for review and approval (April 30th – target date)

June 7th – 8th - President's Council meeting agenda

June 19th – EMU Board of Regents meeting agenda

March – Begin search for Clinical Coordinator

March - Complete search for Program Director (currently underway)

March – Begin search for Medical Director

June – Begin search for Principal Faculty Members

July – Begin search for Administrative Assistant

Tasks to be Completed:

- Begin work on Provisional Accreditation application and self-study report
- Identify settings for supervised clinical practice experiences, begin developing formal written agreements
- Begin planning facility for PA program

2013

February 11th – Provisional Accreditation application and self-study due

April 8th & 9th – Provisional Accreditation site visit

September – ARC-PA Agenda meeting to determine Provisional Accreditation

Tasks to be Completed:

- Finalize hiring of Principal and Instructional Faculty
- Finalize Provisional Accreditation application and self-study and prepare for site visit
- Finalize facility plans for PA program
- Curriculum enhancement
- Finalize preparation of medical library
- Upon notification of Provisional Accreditation, begin student admission process

2014

May – First matriculating class begins

Tasks to be Completed:

- Continue admission process
 - Curriculum enhancement
 - Final preparation of facilities
-

TRUEMU Charter Schools

New School Application Process

Goal

- **Approximately 10 to 12 new public school academies**
- **Next 4 years**

Priorities for Awarding New Charters

- **Focus on southeast Michigan**
- **Innovation in addressing the educational needs of historically underserved populations**
- **Greater collaboration with institutions of higher education**
- **Focus on socio-economic diversity among their student populations, building staffs and governing boards**
- **Address the continuum of educational levels
K-5, K-8, K-12, 6-8, 6-12 & 9-12**

Phase 1 Application

- **Charter Schools Office determines goals for soliciting new charters**
- **Application window - March 1 to April 1**
- **Application screening and evaluation by Eastern Michigan University Charter Schools Office**
- **Notification of the selection decisions to all Phase 1 applicants**

Phase 2 Application

- **Meet with selected Phase 1 applicants to discuss submission of more formalized proposal**
- **Charter Schools Office application review team evaluates Phase 2 applications and makes final recommendations**
- **Charter Schools Office leadership determines which applicants to submit to Eastern Michigan University executive leadership and regents**
- **Notification of the selection decisions to all Phase 2 applicants**

Implementation Phase

- **Charter Schools Office works closely with the leadership (governance and administration) of charter recipients**
- **Assist school leadership in addressing the following areas:**
 - **Academic Achievement**
 - **Regulatory Compliance**
 - **Financial Stability**

Charter Schools
New School Application Process

Timeline 2012

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Solicit Phase 1 applications	Evaluate applications selecting organizations to submit Phase 2 applications	Invite Phase 2 applicants in for a meeting to address process	Evaluate Phase 2 applications select finalist(s) for receiving new charters	Submit to Eastern Michigan University executive leadership and Board of Regents for final selection for approval	Grant new charters for fall 2013 implementation
3/1/12 to 3/31/12	4/1/12 to 4/30/12	5/10/12	5/20/12 to 6/15/12	6/19/12	7/1/12

Questions?

