BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

APPOINTMENT OF CHARTER SCHOOLS BOARD MEMBERS

ACTION REQUESTED

It is recommended that the Board of Regents appoint Sally Contreras to a three-year term on the Board of Directors of the Academy for Business and Technology; Patricia Berry and Theodore Layher to three-year terms on the Board of Directors of Ann Arbor Learning Community; LaTanya Beanum to a three-year term on the Board of Directors of Gaudior Academy; and Richardo Harrison to a two-year term on the Board of Directors of Hope Academy.

STAFF SUMMARY

According to the resolutions which establish these public school academies (charter schools), vacancies on the Boards of Directors shall be filled by the Eastern Michigan University Board of Regents.

Academy for Business and Technology

Sally Contreras served as Secretary on the Board of Directors of the Academy for Business and Technology from 12/17/2009 to 12/17/2012 and is seeking another term. She is a teacher aide at Edmonson Elementary School in Detroit. She was employed as a special needs assistant at Vistas Nuevas Head Start in Detroit for five years. Contreras earned an Associate's degree from Wayne County Community College.

Ann Arbor Learning Community

Patricia Berry is a Director of Stewardship Programs at the University of Michigan in Ann Arbor, Michigan. She has a Bachelor of Arts in Comparative Literature from Fordham University. She is skilled in Major Gifts Fundraising, Donor Relations, Stewardship, Negotiations, Conflict Resolution and Business Systems Implementation.

Theodore Layher served as Secretary on the Board of Directors of Ann Arbor Learning Community from 12/16/2010 to 12/16/2012 and is seeking another term. He is a software developer at Menlo Innovations, LLC, located in Ann Arbor. Prior to this, he worked as a Web specialist for Forest Health Services. Layher earned a Bachelor of Science degree in computer science at Eastern Michigan University in 1997. He has multiple computer software skills and has spoken at various venues regarding his expertise.

Gaudior Academy

LaTanya Beanum served as President on the Board of Directors of Gaudior Academy from 12/17/2009 to 12/17/2012 and is seeking another term. She is a project manager for the EDS and HP Company in Detroit where she oversees the OnStar Development Umbrella Project, ongoing since 2003. Prior to this position, she was a project leader for General Motors' hourly payroll

services. Beanum earned a Bachelor of Science degree in computer science from Madonna University and a Master of Business Administration degree in technology management from the University of Phoenix, Troy.

Hope Academy

Richardo Harrison is a General Utility and Line Cook at Aramark in Dearborn, MI. He has a G.E.D. from Peter Claver Career Training Center. He also has a Building/Maintenance Certificate/Licenses from Catholic Social Services of Wayne County, MI.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

_____   _____
University Executive Officer   Date

Sally Contreras

Objective:
To secure a position where I can implement and coordinate programs and services that focus on the socialization and education of young children. Also, as well as their growth and development.

Employment History:

Edmonson Elementary/DPS
Detroit, MI
032008 - Present

Teacher Aide / Autistic Impaired
Assist in the preparation and implementatin of classroom activities, such as individual and small group instruction. Also, responsible for assisting students from buses and taxicabs in the morning as well as leaving school. Participate in weekly planning meetings with the teacher. etc

Vistas Nuevas Head Start
Detroit, MI
082002 - 022008

Special Needs Assistant (SNA II)
SNA's responsibility is to complete the referral process for the special needs children. Also, the SNA provides individualized services to children identified with special needs and maintain appropriate documentation of services. Also monitors and update the files of special needs children weekly. Assist in special needs services for case conferences and home visits. Also assist in the development and implementation of the IEP to meet the needs of special needs children.

Rainbow Child Development
Center
Dearborn, MI
022000 - 082002

Lead Teacher/Assistant Director
Develop and write lesson plans to provide social skills and coordination for preschool children. Supervise the implementation of all the lesson plans for all instructors from infant to kindergarten. Assist with the supervision, management and daily operations of the center.

Center for Chicano-Boricua
Studies
Detroit, MI
011999 - 012000

Administrative Secretary
Supervise clerical staff and work study students. Manage office operations, budgetary expenses, assist with programming, manage faculty requests, and manage incoming clientele. Manage the Latino En Marcha Scholarship for Latino students. Reserve rooms and provide reports. Provide minutes and schedule meetings.

Salvation Army/School
Readiness Program
Detroit, MI
081998 - 011999

Lead Teacher
Write lesson plans. Write behavioral observation weekly reports to provide social, emotional, movement/physical and cognitive development progress notes.

Patricia Berry

Director of Stewardship Programs at the University of Michigan

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Summary

A donor relations professional who has in-depth knowledge of how to build effective stewardship tracking and reporting systems, coupled with front-line major gift fundraising experience. I am interested in creating innovative, thoughtful, ethical and strategic donor relations programs that effectively balance leadership fundraising goals with the needs and rights of donors.

Specialties

Program creation, documentation and management, strategic planning for campaigns and fundraising initatives, relationship building for top level donors, technology integration, event management, major gifts, fundraising, super-ninja problem solving skills that lead to donor love and affection.

Experience

Director of Stewardship Programs at University of Michigan
November 2010 - Present (2 years)

Director of a strategic donor relations program closely aligned with leadership giving at a world-class University renowned for its research and education. We not only provide personal care and strategic vision for our donors and fundraising leadership, but build community and consensus throughout the University, creating a culture of donor-centeredness that infuses every aspect of our work.

Consultant at Donor Relations Solutions
September 2005 - Present (7 years 2 months)

Helping organizations build effective stewardship, acknowledgement and donor relations programs that enhance fundraising goals, document institutional history and exceed donor expectations.

Director of Donor Relations at Columbia Law School
September 2006 - November 2010 (4 years 3 months)

Director of a strategic donor relations and acknowledgements program closely aligned with leadership gift cultivation in the midst of Columbia University's $5 Billion campaign.

4 recommendations available upon request

Major Gifts Officer at St. Peter's College
November 2004 - August 2006 (1 year 10 months)

1 recommendation available upon request

Stewardship Manager at NYU School of Law
January 2004 - November 2004 (11 months)

1 recommendation available upon request

Ted Layher

Summary

Ted is currently a software developer at Menlo Innovations with 6 years experience in Java, C#, DotNet and Webservics and over 11 years with Unix, linux, webservers and networking. Menlo Innovations is an Agile company practicing Extreme Programming (XP) for all their projects. His current professional career as a computer geek started in the middle of the dot com bubble and has survived despite several company's best efforts. It began as a unix systems administrator working for one of the "Big Three" automotive companies and has evolved into a software developer at Menlo Innovations. Ted brings an interesting mix of operational, systems knowledge and Test Driven Development skills to the team. He rather enjoys working on projects as part of a team instead of as a lone programmer. Ted influences the team through excellent coaching skills and has become particularly adept at problem solving and understanding customer requirements.

Prior to becoming a professional computer geek, Ted worked as a carpenter for a local construction company. He built many houses from start to finish in and around Ann Arbor. He enjoyed watching the house progress from a hole in the ground to standing on top of the roof -- each day it was possible to actually see what had been accomplished.

Ted has a bachelor's degree in Computer Science from Eastern Michigan University.

Experience

Menlo Innovations, LLC, Ann Arbor, MI, Aug 2004 – Present
  Software Developer III
> Member of an Extreme Programming (XP) team that utilizes the Test Driven Development methodology on all projects. Have participated in several projects.: A java web based search application for a vast array of journal articles. Java based desktop application to control and record data from a flowcytometer. C# DotNET application with a SQL database backend used to schedule and track surveys for statistical research.

Forest Health Services, LLC, Ypsilanti, MI, Oct 2003 – Aug 2004
  Web Specialist
> Provide IT support for Sun Solaris and Linux servers. Maintain Apache and IIS web servers. Develop new applications to assist Marketing, Accounting, and Pharmacy departments in accomplishing daily tasks.

Balance Consulting, Inc., Ann Arbor, MI, Aug 2003 – Sep 2003
  Developer
> Develop 1099 tax form and information processing software in Delphi.

Independent Consultant, Ann Arbor, MI, Jan 2003 – Aug 2003
  Developer, Menlo Innovations, LLC, May 2003 – Aug 2003
> Developed a java application and framework for running a "life" simulator that facilitates the teaching of advanced programming techniques to high-school students through the use of interactive simulation. Developed using Extreme Programming techniques in the Menlo Software Factory.

Developer, Syntech Development, LLC, Apr 2003 – Aug 2003
> Established a linux based development environment for Planet-rock.com climbing gyms. As well as building the application that tracks memberships and inventory. Written entirely in open-source software using PHP, MySQL database, Apache webserver, BugZilla incident tracking system, and CVS.

Robert Half Technology, Southfield, MI, Sep 2002 - Jan 2003
PC/LAN Specialist, ValueOptions
> Imaged and delivered 400 new PCs to company users. Provided IT and helpdesk support to Detroit office using Windows XP and Novell Netware. Designed and implemented a new backup strategy.

Independent Consultant, Ann Arbor, MI, Jan 2002 – Sep 2002
Consultant, WestArbor Animal Hospital, Aug 2002 – Dec 2002
> Perform network support and operational maintenance for a small intranet. Play with cats.

Developer, Menlo Innovations, LLC, Checker Cab Project, Aug 2002 - Sep 2002
> Ported VisualBasic 6 application to VisualBasic.NET, using VisualStudio.NET and nUnit for unit testing. Discovered proper method of implementing dynamic late binding object creation. Subject matter expert for Linux, UNIX, and security matters.

Developer, Menlo Innovations, LLC, eWashtenaw Project , April 2002
> Rebuilt the Washtenaw County website, www.ewashtenaw.org, to show off the County's new eGovernment initiative. Updated the site with a consistent look and feel as well as new content. Developed plan for automated link checking.

Developer, Menlo Innovations, LLC, Kenosha Recovery Project, March 2002 - April 2002
> Worked with ProQuest to rediscover the process of transforming raw data from multiple sources into XML. The resulting XML was used to populate the Sanborn Maps website, sanborn.umi.com, with maps of new cities. Wrote procedures and documented process to prevent further loss.

Network Administrator, Syntech Development, LLC, Jan 2002 - Sep 2002
> Deployed cluster of Sun Solaris servers for a web farm and architected web hosting services. Duties include server maintenance and security auditing, as well as maintaining uptime and system performance. Technologies utilized include: Solaris 8, Solaris Jumpstart, Java2, Apache Web Server, and Tomcat Application Server. Point person for all Solaris, Linux and security related issues.

InfoServices, Inc., Madison Heights, MI, Oct 2001 - Dec 2001
Technical Consultant, Ford Unix Webfarm Project, Oct 2001 - Dec 2001
> Responsible for the daily operation of UNIX web servers at Ford Motor Co., including providing levels 1 and 2 support for a customer base of approximately 5000 users. Responsibilities included configuring and tuning web servers, writing and updating documentation, disk management and installing and configuring various software packages.

Commerce One, Ann Arbor, MI, Sep 2000 - Aug 2001
Technical Consultant, Memec Project, Jan 2001 - Aug 2001
> Implemented a pilot business-to-business gateway using Extricity XML messaging server, iPlanet Web Server, and Oracle Database running on Sun Solaris. Responsibilities included

Sun server maintenance, web server and database maintenance, and writing tools to aid developers.

Technical Consultant , Baxter Project, Oct 2000 - Dec 2000
Built Fenwal Baxter website, www.baxterfenwal.com , a medical products company. Wrote web pages according to graphic designer specifications and customer feedback.

Technical Consultant , Stinson Project, Sep 2000 - Aug 2001
Deployed and maintained Sun Solaris server for development of www.cfstinson.com website and application. Monitored server for uptime and performance.

AppNet, Ann Arbor, MI, Mar 1998 - Aug 2000
Technical Consultant, Ford Unix Webfarm Project, Mar 1999 - Aug 2000
Responsible for the daily operation of UNIX web servers, including providing level 1 and level 2 support for a customer base of approximately 5000 users. Responsibilities included configuring and tuning web servers, writing and updating documentation, disk management and installing and configuring various software packages. Migrated users to new network attached storage array.

Systems Administrator, Mar 1998 - Feb 1999
Provided IT support. Planned and performed office migration, including deploying electrical and network infrastructure, as well as integrating network services into existing building network.

Arbor Intelligent Systems, Ann Arbor, MI, Sep 1997 - Feb 1998
Systems Administrator
Provided IT support for development staff using Sun Microsystems, Intel, and Apple equipment. Responsible for managing email, remote access, equipment purchases, and backups.

Eastern Michigan University, Ypsilanti, MI, Jan 1993 - Aug 1997
Technical Services Advisor, Jun 1995 - Aug 1997
Deployed cluster of Unix servers running Digital Unix and provided support for faculty and students.
Goddard Lab User Support Consultant, Jan 1993 - May 1995
Provided support for students on all aspects of computing, including VMS and Ultrix Systems, C, Pascal, FORTRAN, and Assembly programming languages. Also supported remote access, email, and newsgroup applications. Fixed the printers.

Waldenbooks, Ann Arbor, MI, Oct 1995 - Dec 1995
Network Engineer, Oct 1995 - Dec 1995
Responsible for migrating company to Novell 4.0, and hardware maintenance.

Schlossfestspiele Ettlingen, Ettlingen, Germany, May 1992 – Aug 1992
Buehnetechniker
Construct sets and hang theatrical lighting during the summer 1992 theatrical season. Light board operator for the musical review.

Prafkey Construction Company, Ypsilanti, MI, 1986 – 1992

<u>Carpenter</u>
> Rough framing, interior trim work, windows and doors. Built many houses from start to finish in the Ann Arbor and Ypsilanti area.

Technical Skills

- OS/Environment: UNIX, Sun Solaris (2.x, 8), Linux (Ubuntu, RedHat, Debian, Mandrake, SuSE), Digital Unix 4.0B, MacOS 8.6, Mac OS X Snow Leopard, MS DOS, Windows 9x, Windows 2000, Windows XP, Windows Vista, Windows 7
- Software: Apache Webserver, Tomcat Application Server, iPlanet Webserver, PHP, MySQL, Microsoft Office, Sendmail, Solaris Jumpstart, Solaris DiskSuite, Big Brother, Sawmill, Visual Studio .NET professional, CVS, SVN
- Networking: Ethernet, TCP/IP, Remote Access, PPP, modems, hubs, switches, AppleTalk
- Hardware: Sun (E5000, E3000, E450, E250, E220R), PCs/Servers, Macintosh computers, DEC Alpha, & HP printers, Hammer, Skill saw, Router, Framing Square
- Development: Java, C#, ASP.NET, Perl, Bourne Shell, HTML, PHP, C, vi

Education

- BS in Computer Science, Eastern Michigan University, Aug 1997

Speaking Engagements

- "Effective Project Management Through Agile Team Empowerment" – co-presenter PMI Central Ohio Professional Development Day 2008
- "The Art of Refactoring" – presenters assistant Great Lakes Software Excellence Conference 2008
- "Robots Wild On Software" – co-presenter OOPSLA 2009
- "What We Learned In 8,829 Hours Of Paired Programming" – co-presenter Agile Roots 2010

Interests

Kayaking, Electric bicycles, Home brewing

PROJECT MANAGER

Certified **Project Management Professional** with a track record of success leading technology driven business solutions. Proven ability to work both independently and with globally diverse teams, while fostering positive customer relationships. Excels analyzing at-risk projects and coaching others with a focus on process improvement and streamlining project plans to provide optimal business value and minimize re-work.

CORE COMPETENCIES

- Project Planning & Analysis
- Quality Standards
- Client Relationships
- Coaching / Mentoring

- Process Improvement & Implementation
- Managing Resources
- Communication Skills
- Metrics and Measurement

Professional experience
Hewlett Packard Inc., Detroit, MI

Project Manager (November 2009 to Present)
Support Project Management Office (PMO) by providing process methodology and procurement mentoring to improve efficiency, quality and success rate of global infrastructure projects.
- Hardware Procurement Subject Matter Expert.
- Procured over $20M in hardware, software and maintenance for large international VoIP Cluster Build for Bank of America Account.
- Procured over $1M in hardware, software and maintenance for LATAM LAN/WAN Merrill Lynch Transformation Project.
- Supports implementations outside of normal business hours, including nights and weekends
- Managing standard project risk and issues, developing mitigation plans
- Instrumental in tracking down and resolving project issues, performing project schedule management, metrics analysis and documentation control
- Proactive verbal and written communicator skills, including good, active listening skills

Project Support Office (PSO) (January 2003 to November 2009)
Contracted to support the OnStar Project Management Office in enforcing GPMO standards and governing project processes and routines across the Enterprise Information Management (EIM) portfolio of projects.
- Coached 50-60 project managers simultaneously on how to follow process methodologies to run their projects, resulting in an overall project audit compliancy increase from 76% to 94%.
- Gathered project/program information and worked with Enterprise PMO to design, create, deploy and maintain processes and procedures that are in line with strategic goals and objectives.
- Served as a Subject Matter Expert consultant supporting the areas of Metrics, Configuration Management, Quality Assurance and Project Management for projects up to $8M.
- Focused on CMMI appraisal root cause analysis and provided recommendations to improve project management processes while promoting ITIL Service Management practices.
- Approved all project planning documentation for GM software development projects and collaborated with the Senior Management in preparing projects for quality assurance

audits. Program Office issue and risk management on behalf of the EDS OnStar Program Office (PgO)
- Coordinate and Conduct Senior Mgt Reviews on behalf of the EDS OnStar Program Office (PgO)
- Communicate PgO information on processes and tools
- Configuration Management Subject Matter Expert
- Lead and coordinate Project QuickStart
- Project Manager mentor
- CMMI Assessment Team Member (ATM)

Project Leader – GM Hourly Payroll Services (January 2001- January 2003)
- Analyzed and refined Customer's business requirements
- Created proposals and project implementation plans
- Defined required skill sets and managed resources
- Scope Management
- Issue and risk management
- Coordinated workload of 40 information analysts, project leaders, remote, and off-shore resources on the EDS-Lockheed Martin Account in support of the General Motors Payroll Services

Education

MBA- Technology Management
University of Phoenix, Troy, MI

Bachelor of Science- Computer Science
Madonna University, Livonia, MI

Certifications
PMP (Project Management Professional)

Expertise
- PM Practitioner tools (MS Project, Word, Excel, PowerPoint, Publisher)
- GM-IT Standards
- Project Coaching and Mentoring
- Project Portfolio Management
- Customer Relationship Management
- Issue and Risk Management

Professional Affiliations
Gaudior Academy School, Board President

Ricardo L. Harrison

Objective:
Seeking employment in building maintenance, restaurant or janitorial services. Dependable, hardworking, always looking for career advancement.

Employment History:

Aramark
Dearborn, MI
10/2010- Present
General Utility and Line cook: Carried out cleaning duties. Also, provided prep and line cooking as needed.

Premium Services
Southfield, MI
4/2008- 10/2008
Janitor
Performed cleaning work upon client's request. Also did mopping, sweeping, dusting, and trash removal.

Cooperative Care Services
Lake Orion, MI
11/2006- 12/ 2007
Faculty Technician
Installed and disassembled workstations, sign boards, paper towel dispensers. Cut and delivered keys to employees. Completed various cleaning throughout Verizon Wireless suites.

Aramark
Dearborn, MI
7/2002- 11/2005
General Utility/Driver/Driver Delicacy
Cleaned and sanitized dishes. Swept and mopped kitchen, cafeteria, and loading dock. Removed trash and other debris. Delivered and picked-up food and merchandise for units on a daily basis. Sliced and prepared meat and vegetables. Also, cooked chips in the deep fryer.

Ricardo L. Harrison

Prepared sandwiches for other units. Executed inventory of the station and bread orders. Cleaned and sanitized work stations and equipment.

Education

Building Maintenance G.E.D

Peter Claver Career Training Center

Certificates and Licenses:
Building/Maintenance

Catholic Social Services of Wayne County, MI

Ricardo L. Harrison