

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 5

DATE:

December 6, 2012

RECOMMENDATION

EMERITUS STAFF STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to one (1) staff member: Karen Hansen, Administrative Secretary to the Director of Athletics, who retired on November 30, 2012.

STAFF SUMMARY

According to University policy, retiring Administration Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
President

Date



**EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION**

The Department/Office of Athletics recommends the awarding of **Emeritus Staff Status** for the following retired staff member:

Name of Staff Member: Karen A. Hansen

Current Status at EMU: Administrative Secretary to the Director of Athletics

Date of Hire at EMU: 8-24-87

Retirement Date: 11-30-12

Number of Years at EMU: 25 yrs + (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Degree(s)/Institutions/Year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please Attach a Brief Statement of Support to this Form and Two Recommendation Letters.

Recommended by Mike Malach Date _____

Department Head and/or Supervisor Mike Malach Date _____

Derrick L. Gragg _____
Executive Council Member Date _____

President _____ Date _____

Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form to: Office of the President, 202 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Business and Finance Office.

November 7, 2012

To: Emeritus Staff Committee
From: Larry Gates, Director Dining Services
Re: Emeritus Staff Status for Karen Hansen

I am delighted to recommend Karen Hansen for the honor and privilege of Emeritus Staff Status. I have known Karen for the past 20 years. She worked in Dining Services for at least 10 of those years.

Karen is dedicated and committed to this university, staff, faculty and students. She has always had an interest in this university and its well-being. While in Dining Services, Karen encouraged many students to follow the rules from the book "All I really need to know I learned in kindergarten". She encouraged students to follow basic moral values such as treating each other with respect at all times and to not take things that don't belong to you. Some students considered Karen as a role model instead of a department secretary. Some students even went so far as to call her their mom away from home. Anytime they needed something they would call Karen.

While in Dining Services, Karen served on many committees and worked on several successful projects. Once such project was called the 2 % Solution program where students would donate a meal to give to the less fortunate. This program made the local Ann Arbor News on many occasions. Karen was a member of the Division of Student Affairs Customer Service Team for five (5) years. She tirelessly worked with Dining Services on the food part of the 1995 first kick off campaign for the university Scholars event.

Karen also has been actively involved with the clerical union UAW 1975 as the president and other leadership roles. She has made a positive difference in this university over the years. One parent, from Jackson, MI, wrote Karen a thank you letter for helping her son. In her words, "Thank you for helping my son with his payroll issues. You went way beyond the call of duty. Thanks for being his Mom away from home. EMU is a better place because of you Karen."

Emeritus Hansen
November 7, 2012
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As I look over some of Karen's evaluations, I notice that they were consistently rated as superior, which is an accomplishment in itself. As the Director of Dining Services and former supervisor of Karen Hansen, I am pleased to recommend her for the Emeritus Staff Status here at Eastern Michigan University.

Thank you,

Larry Gates
Director

November 7, 2012

To Whom It May Concern:

I am honored to write this support letter of Emeritus status for Karen Hansen. Karen Hansen began her tenure with Eastern Michigan University in 1987 in the Business & Finance Accounting Department where I first met her. Karen was just as helpful in 1987 as she is today working in the Athletic Department.

Karen Hansen and I have been colleagues for years. Karen has been an ambassador of Eastern Michigan for over 25 years. She has volunteered in the Student Business Services, Dining Services, College of Education, and UAW1975, as their United Way Representative for Eastern Michigan University over the course of several years. She has worked with Food Gatherers over the years to help the hungry in the Ypsilanti area. Karen is also the Director of the Cliffs on the Point III Board at her condominium complex.

Karen has been an excellent liaison between our bargaining unit, UAW1975, and Eastern Michigan University since 1994 in her capacity as President.

Karen Hansen is one of the first CERT team members to be trained through the EMU CERT Team, Emergency Management, in June 2008. Karen has been active with CERT ever since that date. She completed the incident command course in 2008 and the FEMA Supervision test in 2011 with flying colors.

Karen has been active on numerous EMU Committees such as the Security Advisory & Advocacy Committee, Health and Safety, and the Public Safety Oversight Committee. She is currently the recording secretary of the Public Safety Oversight Committee.

Through the course of her tenure she continues to promote EMU and help clerical employees continue to train for their clerical careers. She maintains a positive image for all her colleagues. She offers continued support of anyone needing assistance whether it is a student, a co-worker, or a union member.

Even through Karen's retirement she will remain TruEMU, advocate for UAW1975 and EMU, and will continue to support EMU endeavors.

Sincerely,

Anita Amrhien
Administrative Secretary for Public Safety