

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 18
DATE:
March 25, 2014

RECOMMENDATION

APPOINTMENT OF CHARTER SCHOOLS BOARD MEMBERS

ACTION REQUESTED

It is recommended that the Board of Regents appoint David Vincent to a three-year term on the Board of Directors of the Academy for Business and Technology; Velma Overman to a three-year term on the Board of Directors of the Gaudior Academy; and re-appoint Jasmine Henry to a three-year term on the Board of Directors of the Dr. Joseph F. Pollack Academic Center of Excellence.

STAFF SUMMARY

According to the resolutions which establish these public school academies (charter schools), vacancies on their Boards of Directors shall be filled by the Eastern Michigan University Board of Regents.

Academy for Business and Technology

Mr. David Vincent is currently a Laboratory Manager at KAMAX L. P. in Troy, Michigan. Mr. Vincent has nearly two decades of professional experience in the high tech industry. This could assist the Academy for Business and Technology in its efforts to provide students with a first-rate technology-centered education. He has four children attending the Academy for Business and Technology. Mr. Vincent is a product of the Southgate Community Schools System.

Gaudior Academy

Ms. Velma Overman is a retired Ford Motor Company employee where she was a General Supervisor, at the Wayne Assembly Plant. She is currently the Project Manager on the Inkster Task Force for the City of Inkster. She is also an Inkster Police and Fire Pension Executive Board Member. She is a product of the Inkster Public School System and is committed to the revitalization of the Inkster community.

Dr. Joseph F. Pollack Academic Center of Excellence

Ms. Jasmine Henry is a Market Relations Project Consultant at Blue Care Network of Michigan in Southfield, Michigan. She earned a Masters of Arts in Social Justice from Marygrove College, in Detroit, Michigan and a Bachelor of Arts in Sociology from Michigan State University in East

Lansing, Michigan. She has served on the Board of Directors for the Dr. Joseph F. Pollack Academic Center of Excellence since 2009.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

David M. Vincent

CAREER SUMMARY

Laboratory Manager/Test Technician/Environmental Health and Safety Coordinator with broad experience in all levels of product testing seeking rewarding employment in the industrial, aerospace or automotive industries. Substantial experience in adapting and designing test setups to suit needs of each individual customer for the global automotive markets. Areas of proficiency scheduling, budgeting, adapting to rapidly changing customers requirements hazardous waste management and test setup design. I enjoy a challenge, able to learn quickly and work with others. I am customer service orientated and quality driven.

PROFESSIONAL EXPERIENCE

KAMAX L.P.

Laboratory Manager

October 2013 - Present

- Managed the Corporate Test and development Laboratory where Design Verification, Production Validation, Annual Validation, and R & D evaluation of our worldwide offering of products was conducted for automotive fasteners.
- Manager team of 8 direct report employees.
- Work within and maintain compliance to all ESH guidelines and directives regarding set worth by MIOSHA, DOT, and KAMAX policies.
- Work with wide variety of test equipment including but not limited Durability Testers, Tensile/Compression frame, Data Accusation Systems, and Hand Force Gages.
- Work on cross functional team on 8D investigations and root cause analysis
- Calibration coordinator responsible for scheduling and maintaining all records for the test lab, engineering, quality, and the production departments in compliance with TS 16949 procedures.
- PPAP coordinator for the corporate lab for all customers.
- Maintain lab metrics for generating internal reports on tracking departmental efficiency through equipment utilization, productivity, employee hours worked and other related issues.
- Maintain supply of common use materials for lab i.e.- consumable test supplies, tools , safety products and internal resources from plants.
- Trained in metallurgical sample prep, durability testing, life cycle testing, Rockwell hardness on metal, durometer testing, corrosion testing, cleanliness testing, tensile and compression testing to customer requirements, Rockwell and Brunel hardness testing, leak testing, tensile and compression testing, dye penetration testing, impact testing, rub wear, block on ring, abrasion testing, reflective cavitation testing, and surface finish testing.

KOSTAL Kontakt Systeme, Inc (KKS-A)

Laboratory Technician and Calibration Coordinator

April 2013 – October 2013

Work on all aspects of electrical connector testing.

- Testing on Design Verification, Production Validation, Annual Validation, and R & D evaluation of our worldwide offering of various multi pin connectors.
- Work within and maintain compliance to all ESH guidelines and directives regarding set worth by MIOSHA, DOT, and KOSATAL policies.
- Work with team to build and prove out new test equipment for emerging product to meet and exceed customer specifications.
- Work with wide variety of test equipment including but not limited to Electro Mechanical Shaker, Environmental chambers, Durability Testers, Tensile/Compression frame, Data Accusation Systems, and Hand Force Gages.
- Design and build test fixtures and specialized test setups for non-standard components.
- Work on cross functional team on 8D investigations and root cause analysis
- Calibration coordinator responsible for scheduling and maintaining all records for the test lab, engineering, quality, and the production departments in compliance with TS 16949 procedures.

Infotree Services working at - Eaton Corporation

Laboratory Technician – Contract short term assignment

Oct 2012 – April 2013

Work on all aspects of in Tank product testing for worldwide customers of Eaton Corp.

- Testing on Design Verification, Production Validation, Annual Validation, and R & D evaluation of our worldwide offering of various in tank products – e.g. roll over valves, shut off valves, flapper valves, liquid trap drain valves, fill line vent valves.
- Build, test, and certify proto type parts prior to delivery to customers.
- Work within and maintain compliance to all ESH guidelines and directives regarding set worth by MIOSHA, DOT, and Eaton policies.
- Work with team to build and prove out new test equipment for emerging product to meet and exceed customer specifications.
- Work with wide variety of test fuels and certified fuels
- Design and build test fixtures and specialized test setups for non-standard components.
- Conduct fuel tank and related product testing, including but not limited to fill test, slosh test, roll over leak test, shut off height test, reopening pressure test, flow rate test, life cycle test, liquid leak test, air leak test, pivot slosh and drain test.

TI Automotive

Laboratory Technician – Contract short term assignment

July 2012 – Oct 2012

Oversee all aspects HVAC testing for worldwide customers of TI Automotive.

- Work with R134a and new HFO1234ya refrigerants for air conditioning assemblies and components.
- Operate and maintain refrigerant gas reclamation systems and control emissions.
- Testing on Design Verification, Production Validation, Annual Validation, and R & D evaluation of our worldwide offering of products was conducted for fuel connectors, adaptors, EOC / TOC hose assemblies, Injection molded thermoplastic components, and stamped metal brackets.
- Work within and maintain compliance to all ESH guidelines and directives regarding set worth by MIOSHA, DOT, and TI Auto policies and ISO 14001 recordkeeping.

Our Lady Queen Of Angels – Catholic Church

Chairman of Parish Finance Counsel

Nov 2011 – Present

Oversee all aspects of parish financial operations including, but not limited to budget, cost estimating, soliciting and review of bids, and commissioning work.

- Chair five member counsel overseeing parish budget and spending.
- Direct fundraising activities and solicit donations for food pantry, shelter for the homeless, and other charitable functions.
- Manage all aspects of bi-annual rummage sale, Christmas wreath sale, back to school event, mom to mom sale.
- Final approver for all expenses for parish over \$2000.
- Champion waste reduction, cost saving initiatives, and environmental green programs.
- Lead Archdiocese Parish Merger Team.

Hutchinson FTS

Laboratory Manager – Contract short term assignment

Feb 2011 – Nov 2011

Oversee all aspects of day to day operation of lab resources and management for 4 technical employees.

- Managed the Corporate Test and development Laboratory where Design Verification, Production Validation, Annual Validation, and R & D evaluation of our worldwide offering of products was conducted for radiator hose, water hose, air conditioning assemblies and components.
- Stepped in and took over total operation of corporate lab on short notice when previous manager left the company.
- Managed all chemical inventory and waste disposal in compliance with Michigan Department of Environmental Quality, DOT & EPA requirements.
- Maintain lab metrics for generating internal reports on tracking departmental efficiency through equipment utilization, productivity, employee hours worked and other related issues.
- Maintained supply of common use materials for lab i.e.- consumable test supplies, tools, safety products and internal resources from plants.
- Designed and implemented systems for data collection, reporting, and preventive maintenance program.
- Coordinated, facilitated, and oversaw all aspects of laboratory relocation from corporate offices in Troy, MI. to new location in Livingston, TN.
- Oversee cost estimating of internal testing and review of quotes from out source testing. Coordinate off site testing to insure compliance to all test requirements.
- Worked extensively with internal quality department on suspect defective customer returned parts for warranty and related issues. Coordinated out side test analysis when needed.
- Trained current employees and coop students on lab practices and testing procedures.
- Streamlined test setup and portable equipment using universal connector system (multi pin) to eliminate confusion and assure desired results first time – every time.

U.S. Census Bureau - Department of the U.S. Camber of Commerce

Crew Leader

2009-2010

Oversee all aspects of day to day operation of field enumeration and management for 27 enumerators.

- Supervised 24 enumerators and 3 crew leader assistants during field operations.
- Located space for training, and notified new employees of training locations, dates, and times.
- Conducted training sessions for 25 trainees.

- Implemented mandatory training by using classroom instructions, practice interviews, and on-the-job guidance.
- Provided instruction on enumeration procedures and familiarized trainees with reports and forms used to collect data.
- Performed preparatory duties such as checking boundaries and becoming familiar with the areas where employees would work.
- Assigned duty areas to employees, observed employees in the field, and provided on-the-spot assistance and supervision.
- Reviewed and certified daily payroll and progress reports and ensured that work was completed within established time schedules.
- Advised supervisor of progress and performance, and made recommendations for dismissal of those who could not or would not perform required duties.

COOPER-STANDARD AUTOMOTIVE, Auburn Hills, MI 1997-2009
 NVH control sealing and fluid systems supplier; 72nd largest tier 1 global automotive supplier.

ITT Industries FHS was purchased by COOPER STANDARD in 2006

Lead Technician/Lab Supervisor

2006-2009

Oversee all aspects of day to day operation of lab resources and management for 12 technical employees.

- Supervised the Corporate Reliability Test Laboratory where Design Verification, Production Validation, Annual Validation, and R & D evaluation of our worldwide offering of products was conducted for fuel connectors, adaptors, EOC / TOC hose assemblies, injection molded thermoplastic components, and stamped metal brackets.
- Managed all chemical inventory and waste disposal in compliance with Michigan Department of Environmental Quality, DOT & EPA requirements.
- Facility officer for approval of all new chemicals brought in to corporate lab.
- Maintained MSDS data base and reviewed all old documents for updated as required.
- Coordinated all safety and environmental training for all key lab personnel.
- Emergency responder/Fire Captain for building fire and safety committee and business continuity plan team. 24 hour on call person for the facility, primary contact for building emergencies.
- Trained as hazmat spill response commander, onsite waste management and prepared hazardous and nonhazardous materials for transport to disposal sites.
- Moved the corporate lab from a low quantity waste generator to a conditionally exempt location meeting MIDEQ and EPA requirements.
- Worked with and trained staff on proper use of lab equipment, including but not limited to VOM, oscilloscope, soldering station, data acquisition equipment, proprietary software systems, specialized hand tools, custom test equipment.
- Maintain lab metrics for generating internal reports on tracking departmental efficiency through equipment utilization, productivity, employee hours worked and other related issues.
- Maintained supply of common use materials for lab i.e.- consumable test supplies, tools , safety products and internal resources from plants.
- Designed and implemented new lab layout for maximum efficiency in support of lab move and expansion due to consolidation of related facilities. Lab went from 48,000 to 76,000 square feet and absorbed equipment from multiple locations throughout North America.
- Worked extensively with and served as local liaison in support of production facilities in South America, Europe, Asia, and Pacific Rim to meet O.E.M. global testing requirements.
- Responsible for cost estimating of internal testing and review of quotes from out source testing. Coordinate off site testing to insure compliance to all test requirements.
- Specify requirements, collect bids, review, recommend, and purchase new lab equipment and services.

ITT Industries FHS, Auburn Hills, MI
Global fuel and break systems supplier

Lead Technician/Lab Supervisor (ITT Industries FHS)

1997-2006

Oversee all aspects of day to day operation of lab resources and management for 25 technical employees.

- Implemented a 24 hour monitoring and data acquisition system for the electromechanical shakers, eliminating the need for a 2nd and 3rd shift.
- Conducted testing on fuel and break lines, connectors, couplers, tubes, hoses, adapters, and assemblies for all phases from design verification, PPAP, production validation, and annual validation.
- Designed and implemented new test fixture for long term test that doubled equipment efficiency and a cost avoidance of 2.5 million dollars.
- Trained in metallurgical sample prep, durability testing, life cycle testing, Rockwell hardness on metal, durometer testing on elastomeric products, permeation of multi layer polymer tube, leak testing, burn through testing, corrosion testing, cleanliness testing, VLD testing, tensile and compression testing to customer requirements.
- Trained new employees co-op students and interns in operation of all lab test equipment, maintained training records in compliance with internal audit and TS16949 procedures.
- Environmental, Health and Safety coordinator for facility trained in hazardous and non hazardous material handling & storage, preparation for transport in compliance with D.O.T. requirements. Maintained MIDEQ and ISO14001 records.
- Preventative maintenance coordinator for facility responsible for performing, scheduling and maintaining records and logs in compliance with TS16949 audit procedures.
- Member of building fire and safety committee and business continuity plan team. 24 hour on call person for the facility, primary contact for building emergencies.
- Started a PPE program in the building, creating and defining zones that required specific PPE.
- Instated industrial hygiene monitoring program, a hearing conservation program, and annual training for all affected employees.
- Emergency responder/Fire Captain for building fire and safety committee and business continuity plan team. 24 hour on call person for the facility, primary contact for building emergencies.
- Created and implemented a multi-level training system for lab and non-lab personnel related to hazmat and PPE awareness.
- Worked extensively with internal quality department on suspect defective customer returned parts for warrantee and related issues. Frequently on FEMA teams.
- Worked with internal and external customers to substantially reduce volume of annual testing for cost savings for all involved.
- Specify requirements, collect bids, review, recommend, and purchase new lab equipment and services.

Climax Research Services, Farmington Hills, MI
Metallurgical test and analysis laboratory

Lead Technician and Project Coordinator

1995-1997

Responsible for conducting tests to meet specification requirements. Work independently and direct other technicians to meet goals and deadlines.

- Originally started in lab as associate technician and worked up through promotions to lead technician and project coordinator.
- Trained in metallurgical sample prep, Rockwell and Brunel hardness testing, leak testing, tensile and compression testing, dye penetration testing, impact testing, rub wear, block on ring, abrasion testing, reflective cavitation testing, and surface finish testing.
- Preventative maintenance coordinator for facility responsible for performing, scheduling and maintaining records and logs in compliance with A2LA audit procedures.
- Trained new employees and interns to meet lab standards on test procedures and equipment.

ADDITIONAL TRAINING

Team Leadership, 8D investigation, MS Office 2003, D.O.T. Haz Mat & R.C.R.A certified, familiar with ISO, and TS audit procedures and record keeping.
Enhanced Michigan Drivers License with Chauffeur Endorsement
Powered fork truck operator.

MEMBERSHIPS / AFFILIATIONS

Society of Automotive Engineers, Associate Member

2003 to present

www.linkedin.com/pub/dave-vincent

Velma “Jean” Overman

SUMMARY

A tireless force of change within the City of Inkster, Ms. Overman has an extensive history of community leadership. With professional experiences ranging from substance abuse prevention work, community organization and relationship building, executive director of local food distribution center, and director of pastoral ministry within a local church, her contributions are well known and her word is unconditionally respected. She has a well-earned reputation for inspiring collective community action resulting in concrete, positive change.

WORK EXPERIENCE

- ❖ Inkster Task Force, City of Inkster, Paid coordinator 2011--present; member since 2007
- ❖ Operation Refuge, Executive Director 2008—present
- ❖ Christ Temple City of Refuge, Pastor 2008—present
- ❖ Starfish Family Services, Consulting Community Organizer 2011--present
- ❖ Ford Motor Company, Wayne Assembly Plant, 1978—2008, Salaried and hourly production positions as supervisor and general supervisor

COMMUNITY VOLUNTEERISM

- ❖ Inkster Police and Fire Pension Executive Board Member
- ❖ Western Wayne Family Health Center Executive Board Member
- ❖ National Kidney Foundation Inkster community assessment group leader
- ❖ Oakwood Inkster Teen Health Center Advisory Council member
- ❖ United Way of Southeastern Michigan Food Council member
- ❖ Christ Temples International Executive Board member
- ❖ Habitat for Humanity Apostle Build volunteer
- ❖ Member of substance abuse prevention coalitions in Garden City, Taylor, Ecorse and Livonia
- ❖ Inkster Ministerial Alliance member
- ❖ New Detroit Non Profit & Governance program trainer
- ❖ Active community volunteer on many projects when called to serve

EDUCATION

- ❖ Graduate of Inkster High School
- ❖ Completed 90 hours of coursework at Wayne State University as Chemistry and Liberal Arts major
- ❖ Numerous Grant Writing trainings
- ❖ Numerous coalition building trainings with the Community Anti Drug Coalitions of America (CADCA)

Jasmine S. Henry

EDUCATION

Bachelor of Arts, Sociology August 2005
Michigan State University, East Lansing, MI

- Dean's List (Spring 2004 and Fall 2004)
- Office of Supportive Services, Outstanding Leadership Award (April 2005)

Master's of Arts, Social Justice May 2014
Marygrove College, Detroit, MI

CORE KNOWLEDGE & SKILL AREAS

Problem Solving Skills	Health Care Delivery Systems
Verbal & Written Communication Skills	Analytical & Quantitative Skills
Relationship Building	Strategic Research & Analysis

EXPERIENCE

Market Relations Project Consultant February 2014-current
Blue Care Network of Michigan, Southfield, MI

Act as a sales liaison for Blue Cross Blue Shield of Michigan Sales, providing them with problem resolution and acting as a Blue Care Network of Michigan subject matter expert. Act as a business lead for product development leading large and self-funded product initiatives. Collaborate with the Blue Cross Blue Shield of Michigan Sales team to educate account managers on new Blue Care Network of Michigan products as well as self-funded options. Establish working relationships with Sales team and agents to help foster new opportunities for Blue Care Network of Michigan.

Field Service Representative September 2011-January 2014
Blue Care Network of Michigan, Southfield, MI

Analyze, investigate, resolve and respond to sensitive/complex issues. Provide hands on support for managing agents, agents, employer group's decision makers, third party administrators and BCBSM sales staff on all service encounters related to claims, benefits, membership and billing, rating and underwriting inquiries. Act as subject matter expert during open enrollments, health and benefit fairs, and employee meetings at group locations and agent meetings. Responsible for accurate benefit interpretation, providing explanation in the adjudication of claims and conduct HMO administrative presentations. Analyze HRA reports and accumulators, assist customer with understanding various HRA plan designs, system issues and product administration. Analyze HBL status and trend reports providing statistical data, wellness participation and outcomes. Develop strategies to identify and recognize group requirements and gain trust from agents, managing agents, third party administrators, group decision makers, human resource staff, union personnel and other group administrators.

- Served as a subject matter expert on the Member Digital Experience workgroup and within the department to update specific policies and procedures
- Consistently acknowledged by leadership & customers for providing excellent customer service and professionalism

Customer Service Representative II
Blue Care Network of Michigan, Southfield, MI

June 2007-August 2011

Investigate, process, resolve, and respond to provider and member inquiries received via telephone regarding claims, benefits, eligibility, materials, forms, and PCP changes. Educate new and existing members and beneficiaries concerning policies, procedures, and benefits through daily telephone inquiries. Record pertinent facts regarding inquiries and update appropriate files. Contract employee from July 2006-June 2007.

- Routinely meet or exceed departmental servicing goals
- Training & experienced in multiple BCN product lines including Commercial, Medicare Advantage, Bluecaid, Health Blue Living, Blue Elect Plus, & Meijer Premier Health Network
- Served as a subject matter expert and provided valuable input in developing policies, procedures, and training materials for the BCN Advantage product

Child & Family Worker, Foster Care
Orchards Children's Services, Southfield, MI

September 2005-June 2006

Assessed and diagnosed the functioning of youth entering the foster care system and their biological family. Created and implemented treatment goals with youth and their family. Identified community resources and coordinated delivery of services to meet goals of treatment plan. Evaluated progress of family as related to treatment goals on a quarterly basis and reported findings to the court. Provided support, assistance, and consultation to the foster families.

- Demonstrated ability to work with multiple external partners to ensure progress related to the treatment plan.

Assistant Manager
Metro Music & Cellular, Lansing, MI

March 2004-August 2005

Reduced customer complaints and retained customer base by providing excellent customer service and satisfaction. Maintained and updated inventory database on a weekly basis to identify discrepancies. Entered financial transactions in QuickBooks to verify accuracy.

- Initiated an efficient tracking system for cellular phone activations and music orders
- Collaborated with management to develop a marketing campaign that increased traffic by 25%

RELEVANT EXPERIENCE

Board of Directors Treasurer
Dr. Joseph A Pollack Academic Center of Excellence (PACE Academy)

March 2011-current

Vice President
PACE Parent Advisory Committee (PPAC)

December 2009-February 2011

PPAC Representative, Strategic Planning Committee
Dr. Joseph A Pollack Academic Center of Excellence (PACE Academy)

February 2010-December 2010

Executive Board Member
Student Parents On a Mission (SPOM), Michigan State University

September 2003-May 2005

COMPUTER SKILLS

- Experienced in all MS Office applications, Outlook, electronic research systems (including Internet, CMS applications)

Honors & Awards

- Michigan State University, East Lansing, MI
 - Dean's List (Spring 2004 and Fall 2004)
 - Office of Supportive Services, Outstanding Leadership Award (April 2005)
- Keynote Speaker, Spring Graduation Banquet (May 2012)
 - Student Parents On A Mission (SPOM), Michigan State University

Qualifications

- **Executive Board Member**
Student Parents On A Mission (SPOM), Michigan State University
September 2003-May 2005
- **Vice President**
PACE Parent Advisory Committee (PPAC)
December 2009-February 2011
- **Strategic Planning Committee Member**
PACE Academy
February 2010-current
- **Board of Directors**
PACE Academy
Secretary (March 2010-August 2013)
Treasurer (September 2013-current)