

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 3
DATE: March 25, 2014

RECOMMENDATION

EMERITUS STAFF STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to Two (2) staff members: John M. Clark, Library Associate, Halle Library, who retired on January 15, 2014. Ann Hammerberg, Administrative Secretary, Communication, Media & Theatre Arts, who retired on February 3, 2014.

STAFF SUMMARY

According to University policy, retiring Administration Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
President

Date



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Communication, Media & Theatre Arts recommends the awarding of **Emeritus Staff Status** for the following

retiring/retired staff member:

Name of staff member: Ann Hammerberg

Title upon retirement: Senior Secretary

Date of hire at EMU: 10/19/1998

Retirement date: 2/3/2014

Number of years at EMU: 15 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address:

Home telephone:

E-mail address:

Name of spouse:

Degree(s)/institutions/year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please attach 2 letters of support to this application

~~Recommended by~~ _____ Date _____ Recommended by Kathleen Stacey Date _____

~~Department Head and/or Supervisor~~ Kathleen Stacey Date _____

Executive Council Member _____ Date _____

President _____ Date _____

Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: Cathie McClure, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

January 3, 2013

Board of Regents
Eastern Michigan University
Ypsilanti, MI 48197

Dear Regents,

I am thrilled to be writing this letter to recommend Ann Hammerberg for recognition as Emeritus Staff. I always knew how fortunate the Communication, Media & Theatre Arts Department was to have Ann as part of our staff but I gained a much deeper and greater appreciation these last two years as Interim Department Head.

In short, we have been very fortunate to have had Ann in our Theatre Office for as long as we did. First, she has been the perfect person to work with students, faculty and other theatrical individuals external to the University. She has not only provided excellent customer service but has been a calming and analytical presence in a creative and expressive environment. Students, faculty and staff loved Ann and will miss her when she retires.

As Interim Department Head, Ann has been invaluable in maintaining the budget for the theatre area and productions. Running the theatre is similar to running a small nonprofit and her accounting skills are irreplaceable. She is also gifted at explaining the budget and its processes to people new to the system. I have relied heavily upon this ability during the past year and a half. Ann has shown incredible patience explaining Banner, Eprints, and more recently Concur to me.

I have no doubt that over the years Ann could have found a more financially rewarding job but she stayed, I believe, because CMTA became family to her. I encourage you to grant Ann Hammerberg emeritus staff status to let her know that even though she is retiring, she will always be a part of the EMU family.

Sincerely,

Kathleen H. Stacey, Interim Head

January 3, 2014

Board of Regents
Eastern Michigan University
Ypsilanti, MI 48197

Dear Regents:

Throughout my 41 years at EMU I was fortunate to work with several exceptional assistants in the EMU Theatre office. Each brought qualities and skills to the position that contributed to the success and advancement of the theatre program. None, however, brought the extraordinary quality and breadth of ability that characterized the work of Ann Hammerberg.

Ann brought expert knowledge and creativity to all aspects of her work. Her accounting skills far exceeded the requirements of the position and she applied them to design multiple systems that provided detailed accuracy and clarity. Her writing and communication talents helped facilitate understanding and accord. In no area did she excel more than service to all associated with EMU. Her ability to empathize with everyone she encountered underpinned all interactions with students, faculty and colleagues. The students she trained and supervised reflected Ann's commitment to both effectiveness and learning. Challenging problems were always resolved with understanding and insight.

It is my pleasure to recommend Ann Hammerberg for recognition as emeritus staff for Eastern Michigan University.

Sincerely

Ken Stevens
Professor of Theatre



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Halle Library recommends the awarding of **Emeritus Staff Status** for the following

retiring staff member:

Name of staff member: John M Clark

Title upon retirement: Library Associate

Date of hire at EMU: September 8 1981

Retirement date: January 15 2014

Number of years at EMU: 32.4 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address _____

Home telephone: _____

E-mail address: _____

Name of spouse: _____

Degree(s)/institutions/year: Baccalaureate: B.A. 1980

Masters: _____

Doctoral: _____

RECEIVED
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 Academic Services

Please attach 2 letters of support to this application

Recommended by	Date	Recommended by	Date
Department Head and/or Supervisor	Date		
Executive Council Member	Date		
President	Date		

 Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.



EASTERN MICHIGAN UNIVERSITY

February 10, 2014

Eastern Michigan University

Board of Regents

207 Welch Hall

Ypsilanti, MI 48197

RE: Support for the Emeritus Status of John Clark

Distinguished Board Members:

It is my honor to recommend the awarding of Emeritus Staff Status for John Clark. John retired on January 15, 2014 after 32.4 years of service. During this time he was a devoted employee, serving in many capacities within the University Library. John worked through many areas of our Acquisitions Department, Circulation, Copy Services and retired from our Archival Unit.

As I noted in my comments at his retirement party, John never lost sight of our purpose as EMU employees, to serve the students. He always went out of his way to make sure every student need was taken care of and he never sent anyone away without an answer.

As an alumni, Class of 1980, and a 32.4 employee, John will always be a part of the EMU family. I highly recommend him for Emeritus Staff Status for his many years of service, support and loyalty to EMU.

Sincerely,

Rita Bullard

Professor/Access Services Librarian

Halle Library



EASTERN MICHIGAN UNIVERSITY

February 7, 2014

Eastern Michigan University

Board of Regents

207 Welch Hall

Ypsilanti, MI 48197

RE: Support for the Emeritus Staff Recommendation for John Clark

Dear Chairman Parker and EMU Board of Regent Board Members:

I am writing in support of and to recommend awarding Emeritus Staff Status for John Clark. Mr. Clark, class of 1980, retired on January 15, 2014 after more than 32 years of service to Eastern Michigan University as a fulltime staff member. He was a devoted employee, serving in many capacities within the University Library—supporting the work of our Acquisitions Department, Circulation and Copy Services and lastly preserving the history of the University through his work in the University Archives

His passion for the University—its history and supporting the research of those interested in the history of the University—was apparent through his interactions with researchers and offices on campus. The support he displayed students, both researchers and those who worked to support the daily activities of the Archives was obvious through his personal interactions.

I did not have the opportunity to work with Mr. Clark for long, but his commitment to the University and passion for the history of EMU was clear. I would like to again, recommend him for Emeritus Staff Status for his many years of service, support and loyalty to EMU.

Sincerely,

Alexis Braun Marks, CA
University Archivist and Instructor
Halle Library