

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| | |
|----------|-----------------|
| SECTION: | 15 |
| DATE: | |
| | October 7, 2014 |

RECOMMENDATION

APPOINTMENT OF CHARTER SCHOOLS BOARD MEMBERS

ACTION REQUESTED

It is recommended that the Board of Regents appoint Grace Vereen to a three-year term on the Board of Directors of the Commonwealth Community Development Academy; Karl D'Abreu and Rosielee Hurst to three-year terms on the Board of Directors of Gaudior Academy; Jorge Paul to a three-year term on the Board of Directors of Grand Blanc Academy and Kema Johnson to a three-year term on the Board of Directors of Great Lakes Academy.

STAFF SUMMARY

According to the resolutions which establish these public school academies (charter schools), vacancies on the Boards of Directors shall be filled by the Eastern Michigan University Board of Regents.

Commonwealth Community Development Academy

Grace Vereen is employed at Michigan State University as an Elementary Education Field Instructor. She earned an Administrative Certificate in Elementary Administration in 1992 and a Master Degree of Education in Elementary Education in 1980 both from Wayne State University in Detroit, Michigan. She currently serves as assistant dean of Christian Education in Calvary District Congress of Christian Education and as Superintendent of Sunday School in Mt. Zion Baptist Church in Ecorse, Michigan. This is a new appointment fulfilling the professional educator board member requirement.

Gaudior Academy

Karl D'Abreu is an Assistant Program Coordinator for City of Detroit-Department of Health and Wellness Promotion (Youth Program) in Detroit, Michigan. He is currently pursuing a Doctor of Philosophy Degree in Human Services, Administration in Family Services & Intervention Strategies at Walden University in Minneapolis, Minnesota. He earned a Post Graduate Certificate in Social Enterprise in Governing for Non-Profit Excellence from Harvard Business School for Executive Education in Boston, Massachusetts in 2013. He earned a Master of Science Degree in Public Administration Non-Profit & Public Policy at the University of Michigan-Dearborn in Dearborn, Michigan in 2013. He has a Bachelor of Science Degree in Human Services from the University of Phoenix, in Detroit, Michigan in 2011 and Associate Degree in Business Administration in Management and Leadership from Davenport University in

Dearborn, Michigan in 2000. He has served on the Gaudior Academy Board of Directors since 2012.

Rosielee Hurst is an Administrative Analyst at the Department of Human Services at the State of Michigan since 1998. She has a Masters Degree in Social Foundation of Education in 1982 and a Bachelor Degree in Social Work, with a minor in Sociology in 1980 both from Eastern Michigan University. She has certification in Board of Examiners License of Social Worker, Gambling Counselor Education Certification and State of Michigan Secondary Certification in Sociology, and History; endorsed for 7th-12th grades. She also received the Outstanding Community Service Award from Inkster Board of Education. She has served on the Gaudior Academy Board of Directors since 2013.

Grand Blanc Academy

Jorge Paul is retired from Meritor WABCO, VCS in 2009 as a Senior Product Engineer in Troy, Michigan where he worked since 1998. He earned an Associate Degree in Computer Information from MOTT Community College in Flint, Michigan in 2014. He earned a Master Degree in Business Administration from University of Phoenix in Troy, Michigan in 2002. He earned a Bachelor of Science Degree in Industrial Technology from Eastern Michigan University in Ypsilanti, Michigan in 1984. He has volunteered at the Hispanic Technical and Community Center in Flint, Michigan and the Food Pantry in Lapeer, Michigan. This is a new appointment.

Great Lakes Academy

Kema Johnson is an Intake Coordinator at Affinity Home Care Agency, Inc. in Commerce Township, Michigan since 2007. She earned a Bachelor Degree in Business Administration in 2006 and an Associate Degree in Human Resources in 2003 both from Baker College in Auburn Hills, Michigan. This is a new appointment fulfilling the parent board member requirement.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date,

Grace E. Vereen

OBJECTIVE

To obtain a position of educational leadership that will impact the academic environment and performance of students.

EDUCATION

POSTGRADUATE STUDIES

Wayne State University

- Administrative Certificate, Elementary Administration (1992)
- Masters of Education, Elementary Education (1980)

EXPERIENCE

Field Instructor, Michigan State University

- Plan and conduct TE 501 and 502 seminar bi-weekly
- Explain expectations for all written assignments, lesson plans, school projects, and participation in school activities
- Schedule and conduct mid-term and final conferences with interns and mentor teacher
- Prepare written observations and complete feedback forms of interns teaching lessons in all core subject areas
- Attend DAET monthly staff meetings
- Complete and submit Field Instructor Contact Logs

Principal, Detroit Public Schools (1999-2002)

Westside Multicultural Academy

Medicine Bear Native American Academy

- Responsible for the closure and consolidation of two educational facilities and programs into one Pre-Kindergarten through Eighth Grade School Community.
- Manager and administrator for the daily operations of an elementary through middle school facility.
- Monitor and evaluate instructional and non-instructional staff
- Facilitate parental involvement activities
- Prepare and manage facility and program budget
- Provide school improvement leadership
- Develop extracurricular activities to enhance academic achievement
- Oversight of construction and expansion of school facility

Professional Development

- iPad Training (2013)
- Improving Field Instruction (2012)
- Preparing for Difficult Conversations (2011)

REFERENCES:

Furnished upon request

REFERENCES

Furnished upon request

Summary of Qualifications:

I'm an Administrative Analyst Professional with over twelve years of experience in this multi-platform environment. I have twenty-five years experience in Social Work, including administration, supervision and training. Excellent background in assisting emotionally/behaviorally disturbed children and their families. Experienced in developing, implementing treatment plans, providing services and working with the community, local referral agencies and school system. I have a strong work ethic and a passion of getting the job done.

Professional Experience

1998-Present: State of Michigan; Department of Human Services:

Administrative Analyst

- Development and maintain collaborative relationships with local community policy board, community leaders faith-based, public and private community-based agencies.
- Schedule and conduct in-services training for various DHS staff, including prevention workers, caseworkers, and managers.
- Conduct preliminary assessments of children and families being serviced and act liaison with DHS Wayne County Executive Office.
- Liaison for Wayne County Domestic Violence Program, Cities of Promise.

2005-2008: Detroit Public School; Department of Student support Program
Second Step Consultant:

- Detroit Public Schools Safe and Drug-Free Schools and Communities Program.
 - Serve as a consultant for second step program which included anger management, empathy and impulse control. Administer pre-test and post test to students to improve the school's climate and culture and increase academic achievement.
- 1992-2007: Neighbor Service Organization; Detroit, MI.
Telephone Counselor

- Asses crisis intervention calls, assessing the caller's needs. Provide counseling and / or referrals.
- Conduct individual counseling of suicide prevention and problem gambling clients.

Welfare Services Specialist, Prevention/Protective Service/Foster Care Service Worker/Adult Services Worker

- Developed and implemented treatment plan and services for dependent, neglected, abused children and families.
- Prepare legal documents, forms, case histories and summaries and conducts correspondence to other agencies.
- Enforce agency rules and regulations and procedures and practices.
- Provide significant services for dependent adults needing long term care.

Educational Experience:

M. A. in Social Foundation of Education; Eastern Michigan University,
August 1982

B.S. in Social Work, with a Minor in Sociology; Eastern Michigan University,
April 1980

Certification:

Board of Examiners License of Social Worker

Gambling Counselor Education Certification

State of Michigan Secondary Certification in Sociology, and History;
endorsed for 7th -12th grades.

Honors and Awards:

Outstanding Community Service Award (Inkster Board of Education)

Wayne County Health and Family Services Head Start Policy Council

Served on the Head Start Policy Board for (3) years, 2007-2010.

1. EDUCATION

- Present** **Ph.D.—Doctor of Philosophy**
Human Services, Administration – Family Services & Intervention Strategies
WALDEN UNIVERSITY, Minneapolis, MN
- 2013** **PgC—Post Graduate Certificate**
Social Enterprise, Governing for Non-Profit Excellence
HARVARD BUSINESS SCHOOL FOR EXECUTIVE EDUCATION, Boston, MA
- 2013** **M.P.A.—Master of Science in Public Administration**
Non-Profit & Public Policy
UNIVERSITY OF MICHIGAN, Dearborn, MI
- 2011** **B.S.—Bachelor of Science in Human Services**
Community, Family, & Youth Engagement (High Honors; *Summa Cum Laude*)
UNIVERSITY OF PHOENIX, Detroit, MI
- 2000** **A.B.A.—Associate of Arts in Business Administration**
Management and Leadership (*Magna Cum Laude*)
DAVENPORT UNIVERSITY, Dearborn, MI
-

2. EMPLOYMENT (Highlights)

- 08/11 - Present NCADD/City of Detroit Youth Programs
SAFETY PROGRAM, DETROIT, MI
- 06/11 - Present D'Abreu & Associates, Site Coordinator/Community Liaison
KETTERING WEST WING HIGH SCHOOL, Detroit, MI.
- 09/10 – 06/11 Communities In Schools, Site Coordinator/Community Liaison
KETTERING WEST WING HIGH SCHOOL, Detroit, MI.
- 09/06 – 06/10 Communities In Schools, 12 Site Coordinator/Community Liaison
COMMUNITY FOUNDATION/HARWOOD INSTITUTE COLLABORATION, Detroit, MI.
- 06/03 – 08/06 Detroit Public Schools, Professional Teaching Assistant
Special Needs Population – Emotionally Impaired
WEBBER MIDDLE SCHOOL, Detroit, MI.
- 09/85 – 06/03 Electronic Data Systems (EDS)
General Motors Global Service Delivery Manager (GMGSD)
GENERAL MOTORS CORPORATION, SOUTHEAST, MI.

3. COMMUNITY ENGAGEMENT

- 48207 Community Initiative – Ralph Bunche Academy; Detroit, MI - Coats for Kids Drive
- Community Representative – State of Michigan Department of Human Services
- Dequindre Cut Greenway – 12 School Participant Organizer – Grand Opening
- NBC Television – School Pride; Episode 3 (Don't Shut Us Down) – Volunteered & Appeared in
- Prince Hall Masons – CHIP: Child Health Identification Program – Chairman
- Prince Hall Masons – Big Brothers Big Sisters Partnership – Organizational Liaison
- Prince Hall Masons – American Cancer Society - Relay for Life – Organizational Liaison

4. AFFILIATIONS

- Black Caucus Foundation of Michigan – Board of Directors
- Gaudior Academy School – Board President
- Job Corps Detroit Community Council – Member
- Joseph Tireman Community Council – Past Vice President
- City of Detroit – Juvenile Accountability Block Grant (Youth Programs) – Board Member
- NAACP – Life Member
- Prince Hall Masons – Special Deputy Grand Master (Youth Initiatives & Community Outreach)
- Prince Hall Masons – Past Worshipful Master, Unity Lodge No.28 (Three Terms)
- Prince Hall Masons – 33rd Degree; Grand Inspector General, Wolverine Consistory No.6
- Prince Hall Masons – Order of the Eastern Star; Tyre Chapter No.39

5. AWARDS AND HONORS

- City of Detroit – Spirit of Detroit Award (Three time recipient)
- City of Detroit – Mayor's Award
- Detroit Pistons – Game Changer Award – 2013-2014
- Prince Hall Masons – Unity Lodge No.28 – Master Mason of the Year - 2001
- Prince Hall Masons – Prince Hall Grand Lodge of MI – Worshipful Master of the Year – 2010

6. REFERENCES

- Available upon request

Experienced Professional

OBJECTIVE: *Dynamic, detailed-oriented, bilingual Spanish speaking talented professional with versatile skills, seeking to transition from project management in the automotive industry to a challenging position in the computer industry as a customer service representative. Strong interest in new technology with the ability to quickly learn, master and apply new technical concepts.*

CUSTOMER SERVICE EXPERIENCE:

- Bi-lingual proficiency in Spanish and English at the native level
- Interpreted customer technical needs and converted into engineering programs and specifications
- Prepared plans, and resources to fulfill customer needs and internal business objectives
- Recommend materials or machinery, documenting how changes lower costs or increase production
- Ensured the complete and timely response to customer inquiries and supplier data submittals

COMPUTER EXPERIENCE:

- Experience with Windows 98, XP, ME, Vista, and Windows 7
- Experience with Microsoft Outlook, Word, Excel, PowerPoint, Project, and Visio
- Experience with the Internet, SAP, OpenOffice, Unigraphics, and Dreamweaver

TECHNICAL EXPERIENCE:

- Experience in the light and heavy vehicle industry
- Managed large scale projects providing quantitative results in quality and performance
- Experience working interdepartmentally with design, manufacturing and purchasing departments
- Selected as technical contact and project leader for North American OEM's
- Experience with pneumatic valves, hydraulic clutch systems, and wheel speed sensors
- Experience with injection molding, blow molding, and steel stamping processes
- Introduced the initial concept for an EDM machine, which became a top selling product
- Collaborated with an engineer from a major OEM to develop the specifications for a seat restraint
- Developed detailed design drawings and specifications of camshafts and crankshafts
- Designed bezels and ashtrays, which formed part of a dashboard package sold to a major OEM

PROFESSIONAL EXPERIENCE:

| | |
|---|-------------------------------------|
| Design Release Engineer Acro Services Corporation | 2012 – Present Livonia, Michigan |
| Contracted in to GM's Warren Tech Center in their wiper washer group in charge of the MY 2013/14/15 washer bottle release for the Volt & Verano IHS requirements. | |
| Senior Product Engineer Meritor WABCO, VCS | 1998 – 2009 Troy, Michigan |
| Technical contact and project leader for pneumatic valves, hydraulic clutch control systems, wheel speed sensors, and wire harnesses for the North American OEM's | |

Application Engineer

BTM Corporation

1996 -- 1998

Marysville, Michigan

Supplied quotations for automated systems, special metal clinching machines, tooling and die sets to North American, Latin American and European Customers.

EDUCATION:

Associate

Computer Information
Management

MOTT Community College -- 2014

Flint, Michigan

Masters

Business Administration

University of Phoenix -- 2002

Troy, Michigan

Bachelor of Science

Industrial Technology

Eastern Michigan University -- 1984

Ypsilanti, Michigan

References are available upon request

Objective:

Offering years of experience as an administration assistant and seeking employment with a company that will allow me to provide a full range of support to executives and their staff, while offering a full range of office skills, demonstrated managerial abilities, and a reputation for resolving problems and delivering results.

Education:

Bachelor Degree in Business Administration, Baker College, Auburn Hills, Michigan March 2006.

Associates Degree in Human Resource, Baker College, Auburn Hills, Michigan June 2003.

Professional Experience

May, 2007 to Present Affinity Home Care Agency, Inc. Commerce Twp, MI

Intake Coordinator

Directly responsible of all office functions, responsible for data entry into Horizon system. Process new admissions verify insurance coverage and authorizations. Answer incoming phone calls. Input visits, mileage and supplies for billing/payroll. Maintain patient's charts. Print, send, track and check in physician orders. Maintain inventory of office and medical supplies. Foresee mail and faxes. Assist Director of Nursing in all HR related task.

May, 2006 to May, 2007 Greater Oakland VNA Waterford, MI

Intake Coordinator

Process referral information, complete schedule for home health aids, and verify insurance coverage and process authorizations. Order and prepare medical supplies for all field staff. Prepare private duty clients billing. Answer incoming phone calls and direct them to various departments.

February, 1999 to September 2003 Boys and Girls Republic Farmington Hills, MI

Shift Supervisor (July, 2001 to September, 2003)

Directly responsible for supervising the program's campus during my assigned shift. Maintain safety and responsible for arranging adequate staffing, act as a facilitator with problem units, and acting as liaison with other organizations or departments.

Treatment Specialist I (February, 1999 to July, 2001)

Performed group leadership responsibilities such as administering agency policies, procedures, guidelines and methodologies as outline, and directed by authority.

Specialized Skills:

| | | | |
|---------------------|-----------------------|--------------------|------------------------|
| Data Entry | Scheduling | Intake Coordinator | Insurance Verification |
| Account Collections | Employee Verification | Electronic Billing | Account Collections |

Computer Skills:

| | | | |
|----------------------|-------------------|------------------|-----------------|
| Microsoft Word | Microsoft Outlook | Microsoft Access | Microsoft Excel |
| Microsoft PowerPoint | | | |