

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 3
DATE:
October 7, 2014

RECOMMENDATION

EMERITUS STAFF STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to Eight (8) staff members: Cynthia Van Pelt, Director, Office of Financial Aid, who retired on June 13, 2014, Barry D. Painter, Trades Foreperson-Electrical, Physical Plant, who retired on September 3, 2013, Mary Stark, Account Specialist, Office of Financial Aid, who retired on June 13, 2014, Cheryl Guerra, Senior Secretary, Office of Extended Programs, who retired on August 8, 2014, Maryann Shichtman, Coordinator, Admissions Information Systems, who retired on June 27, 2014, Barbara Stokes, Customer Service Representative, Office of Records and Registration, who retired on September 1, 2014, Bernice Lindke, Vice President of Student Affairs and Enrollment, who retired on January 17, 2013, Winifred Anne McKee, Assistant Director, Veteran's Services, who retired on May 16, 2014.

STAFF SUMMARY

According to University policy, retiring Administration Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
President

Date



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

FILE

The Department/Office of Financial Aid/Enrollment Management recommends the awarding of **Emeritus Staff Status** for the following

retiring/retired staff member:

ENROLLMENT MANAGEMENT

Name of staff member: Cynthia Van Pelt

JUL 23 2014

Title upon retirement: Director, Office of Financial Aid

RECEIVED

Date of hire at EMU: 8/10/76

Retirement date: 6/13/14

Number of years at EMU: 38 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: _____

Home telephone: _____

E-mail address: _____

Name of spouse: Steven

Degree(s)/institutions/year: Baccalaureate: EMU 1978

Masters: _____

Doctoral: _____

Please attach 2 letters of support to this application

Recommended by _____ Date _____

Recommended by _____ Date _____

Department Head and/or Supervisor _____ Date _____

Executive Council Member _____ Date _____

President _____ Date _____

_____ Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

July 11, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

RECEIVED

JUL 23 2014

Subject: Emeritus Staff Recommendation

ENROLLMENT MANAGEMENT

Dear Members of the Board,

In recognition of more than 37 years of service to Eastern Michigan University, it is my pleasure to recommend Cynthia Van Pelt for Emeritus Staff status.

Cynthia began her career in August 1976 as a clerical in the Office of Financial Aid. Within years she was promoted to a Financial Aid Advisor. Cynthia continued her climb in financial aid moving to a Senior Financial Aid Advisor, Assistant Director, Associate Director, and finally Director. Cynthia's dedication to financial aid and assisting students in realizing their dreams of going to college never wavered.

Through all of Cynthia's positions in the Office of Financial Aid, her hard work and dedication always showed. From her earliest positions Cynthia was always willing to stay late, work weekends, and put in the extra work when needed to ensure that students were getting what they needed and the office was running smoothly.

Cynthia's strong work ethic and example led financial aid to the well-oiled machine it is today. Putting customer service first, and leading her staff with a firm, yet caring hand she has left EMU a with a legacy of good, caring service to students and a smooth running Office of Financial Aid.

I highly recommend Cynthia. Thank you in advance for your consideration.

Sincerely,

Assistant Director

May 23, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

RECEIVED
JUL 23 2014
ENROLLMENT MANAGEMENT

FILE

Distinguished Board Members:

It is my pleasure to write this Letter of Support for Cynthia VanPelt (CVP) to be awarded Emeritus Staff Status. Throughout CVP's 38 years of service, she has dedicated her professional career to the betterment of EMU as an institution, community and educational environment. She has mentored countless students and staff throughout her tenure and has served on numerous university committees that have helped shape EMU into what it is today. Her dedication and commitment to the campus is unparalleled, and while this is not easily measured, her reputation among peers on campus speaks volumes.

CVP is one of EMU's biggest advocates, having completed her degree here and spent her entire professional career advancing the Office of Financial Aid (OFA). She has worked her way up from a temp, to clerical employee, ultimately holding various positions in the office which lead her to the role as the Director of OFA. CVP has earned these diverse positions through her hard work and dedication to her profession. She is committed to breaking down the barriers that students face throughout the financial aid application process and partnering with students and families to educate them on the financial aid process. As a Director, she worked to always make herself accessible to students when needed, and will go the extra mile to ensure that when issues are brought to her attention, they are resolved to the best of her ability (and as regulation allows). She leads by example, and sets a standard that all staff in the OFA are expected to live up to. Additionally, she is a great resource to other Financial Aid Directors across the state. It is not uncommon for Directors of the other Michigan Universities to e-mail or call her about a regulation and ask how EMU is addressing the issue. This credibility among her peers is a testimony to how she has represented herself and EMU throughout the years. Her reputation is impeccable on the EMU campus and within the Financial Aid Community.

Cynthia has long been admired for her professionalism, work ethic and leadership abilities. She is an advocate for students and families, and upholds her position as Director with a high degree of excellence. She has lead the OFA through good and difficult times, always keeping her staff and the students and families of EMU in the forefront of her mind when making decisions. She has been a staple of EMU for 38 years and deserves to be recognized for her extraordinary service and commitment to this institution.

As she moves into retirement, I'm certain that she will continue to be an advocate and supporter for the institution. Thank you for your consideration.

Best Regards,

Gretchen Ward
Director, Service EMU
268 EMU Student Center



July 15, 2014

Cathie McClure
101 Welch Hall

Dear Ms. McClure:

I am honored to nominate Mr. Barry Painter for emeritus status. Barry retired as trades Foreperson - Electrical at the Physical Plant in September 2013 after over 30 years of service.

Barry maintained our electrical department and coordinated maintenance activities with needs of the University related to electrical area of expertise and assignment. This is a daunting task and more impressive when you look at the lean staff he had to work with through the years. He also knew more about what was under the floor, in the walls and over the ceilings in Eastern's 100 plus buildings than anyone, no matter what trade or specialty it involved. He coordinated multiple projects such as installation of fire alarms, steam shut downs and repairs, generator and switch upgrades and the list could go on and on.

Barry was a hard - working and ethical employee who never backed down from a challenging task. He always sought input when making decisions, reaching out to ask "How will this affect your staff and students? When should we schedule it to reduce disruption in their lives?"

Barry was diligent, sincere, highly motivated, and exercised good common sense. His knowledge of electrical codes was excellent, and truly he was a model of patience and professionalism.

In addition, Barry spent his time recognizing system deficiencies in the area of electrical in both new and old systems where he identified and recommended system modifications, provided cost estimates, and implemented repairs and maintenance to eliminate operating deficiencies.

In summary, I cannot say enough about Barry Painter, former employee and great all around human being. He was a fine colleague who loves EMU and did everything in his power to make sure faculty, staff and students were served. We should honor him with emeritus status.

Sincerely,

Bilal Sarsour, PE
Director, Facilities Maintenance



July 22, 2014

RE: Emeritus Staff Recommendation for Barry David Painter

To Whom It May Concern:

I am honored to nominate Mr. Barry (Dave) Painter for emeritus staff status. Dave retired as the Electrical Shop Foreperson in September of 2013 after more than 38 years of service to EMU.

Dave's began his career at EMU as a tradesman working for the Physical Plant and later moved on to a supervisory position in Housing. Dave returned to the Physical Plant in 2002 as the Electrical Shop Foreperson which is when I began working with him for the last eleven (11) years of his career.

Dave was responsible for the operation and maintenance of electrical distribution systems and elevators to the buildings on campus. Dave's knowledge of the electrical systems, familiarity with Housing and Physical Plant operations, and his attention to detail proved invaluable on many occasions. Whether dealing with an electrical outage, elevator entrapment, or outdoor lighting issues, Dave would always do his best to do what was best for Eastern.

During his extensive career as Electrical Shop Foreperson, Dave was instrumental in several upgrades/improvements to the campus infrastructure. These improvements include upgrading multiple campus electrical distribution loops from a 4,800 volt system to a 13,200 volt system to support the ever growing campus; updating elevator controls to increase reliability; and upgrading building lighting systems to increase energy savings and provide a more comfortable and safer learning environment.

I recommend Dave for emeritus staff status and encourage you to approve this request. Please feel free to contact me if you need additional information. Thank you.

Sincerely,

MARK MICHALICH
Maintenance and Operations Manager
Physical Plant



January 22, 2000

Barry Painter
Housing Office
Eastern Michigan University
Ypsilanti, MI 48197

Dear Barry,

Congratulations on your Twenty-Fifth Anniversary at Eastern Michigan University! Each year it becomes more and more difficult to find new and creative ways to say thank you for all the good work you do everyday to make a positive difference in the lives of our students and colleagues.

Rather than go on and on just let me say that I appreciate your support, effort and dedication and wish you the very best in the year ahead!

Sincerely,

Jim Vick, Assistant Vice President
University Marketing and Student Affairs

*25!!
Accompanying
this letter is a small
token of our appreciation
for your years of
service!
We love you!
Thank, Dave*



January 29, 1999

Dave Painter
Housing & Dining
Eastern Michigan University
Ypsilanti, MI 48197

Dear Dave,

Congratulations on being selected as employee of the month for January! You were selected for always going above and beyond the call of job responsibilities, finding time to offer positive feedback, a willingness to listen and take action when serving as an active role model for new professionals and for your commitment to serving our customers.

The actions you take on the part of our customers, both students and staff, makes their experience at Eastern far more positive. Thank you for striving to attain our customer service strategy though all you do.

“Committed to providing high quality, valued services, supporting and enhancing individual development in an environment where customer satisfaction is the first priority.”

I appreciate all your efforts and I hope we may continue to work together to serve our customers throughout 1998-99.

Sincerely,

Jim Vick, Assistant Vice President
University Marketing and Student Affairs

A handwritten signature in black ink that reads "Just show Thank!". The signature is written in a cursive, somewhat informal style.

Enclosure

cc: Melinda Ostrander
Human Resources



January 22, 1999

Barry Painter
Housing Office
Eastern Michigan University
Ypsilanti, MI 48197

Dear Barry,

Congratulations on your Twenty-fourth Anniversary at Eastern Michigan University! I would like to thank you for the significant years that you have contributed to the Department and the University in order to serve students and make their experience at Eastern Michigan University the very best.

We look forward to sharing the years ahead with you and hope that the future brings you continued success!

Sincerely,

Jim Vick, Assistant Vice President
University Marketing and Student Affairs

*24!!
Unbelievable -
you are still here -
I love it! Thank you all
you do - I'm glad you are
part of the H.D. Team. You
contribute a great deal
to our success.
The past year was a great
one - I hope 1999
is better.*



EASTERN MICHIGAN UNIVERSITY

Assistant Vice President
University Marketing and
Student Affairs

April 6, 1998

Dave Painter
Housing Facilities
Eastern Michigan University
Ypsilanti, MI 48197

Dear Dave,

Congratulations! You were nominated for consideration for the Customer Action Team for the month of March.

Enclosed is your nomination. Thank you for striving to attain our customer service strategy through all you do and being committed to serving our customers (internal and external!).

“Committed to providing high quality, valued services, supporting and enhancing individual development in an environment where customer satisfaction is the first priority.”

I appreciate all your efforts and I hope we may continue to work together to serve our customers throughout 1997-98.

Sincerely,

Jim Vick, Assistant Vice President
University Marketing and Student Affairs

Enclosure

cc: Melinda Ostrander
Human Resources

*Keep us at
your work!
You need to be
holding the new
responsibilities
myself!*

112 Welch Hall
Ypsilanti, Michigan 48197
(313) 487-0074
FAX: (313) 487-7170



Assistant Vice President
University Marketing and
Student Affairs

November 15, 1994

Dave Painter
Housing Office
Eastern Michigan University
Ypsilanti, MI 48197

Dear Dave:

Congratulations on being selected as the Employee of the Month for the month of September! You were selected for always going above and beyond the call of job responsibilities, finding time to offer positive feedback, a willingness to listen and take action when serving as an active role model for new professionals and for your commitment to serving our customers.

The actions you take on the part of our customers, both students and staff, makes their experience at Eastern far more positive. Thank you for striving to attain our customer service strategy through all that you do.

"Committed to providing high quality, valued services, supporting and enhancing individual development in an environment where customer satisfaction is the first priority."

I appreciate all your efforts and I hope we may continue to work together to serve our customers throughout 1994-95.

Sincerely,

Jim/Vick, Assistant Vice President,
University Marketing & Student Affairs

cc: Neal Belitsky

*Thank you
on our team!*



Eastern Michigan University

Ypsilanti, Michigan 48197

September 29, 1993

Dave Painter
Electrician
Physical Plant

Re: Cornell Courts Water Main Break

Dear Dave:

I want to thank you, and acknowledge the work you performed during our water main break at Cornell Courts yesterday.

The task could never have been completed without your hard work, and the cooperation of all who were involved. You all worked long and hard in an emergency situation, and I'm proud of the job you did.

Sincerely,

Larry Ward
Plant Maintenance

LW:ct

copies: Patrick Doyle, Acting Vice President for Business and Finance
William Smart, Dir. Physical Plant
Ray Sowers, Manager, Facility Maintenance
Gerry Barker, Electrical Foreman
Harold Robbins, Plumbing Foreman



Assistant Vice President
University Marketing and
Student Affairs

March 18, 1993

Dear Gold Medallion Nominee: *Dave*

Congratulations on your hard work and many contributions. You have been identified by your colleagues in the Division of University Marketing and Student Affairs as a person who has made valuable contributions to the Division and Eastern Michigan University in meeting our goals.

Each year as part of the University's Founders Day activities, the Division of University Marketing and Student Affairs conducts its Gold Medallion and Faculty Appreciation Program. The Gold Medallion is the Division's highest award given to members of the University community whose special contributions exemplify excellence in service to the Division, especially to the students.

On behalf of my colleagues in the Division and Vice President Laurence N. Smith, I would like to extend to you an invitation to join us in a special celebration by attending the Founders Day Gold Medallion/Faculty Appreciation Breakfast. This year's program is scheduled for:

Monday, March 29, 1993
8:15 A.M. - 10:00 A.M.
McKenny Union Ballroom

Please RSVP to 487-2390 no later than Tuesday, March 23, 1993. I look forward to seeing you at this special celebration of Eastern Michigan's 144th birthday.

Sincerely,

J/V Vick, Assistant Vice President
University Marketing and Student Affairs

/dlz

202 McKenny Union
Ypsilanti, Michigan 48197
(313) 487-0074
FAX: (313) 487-7170

DIVISION OF BUSINESS AND FINANCE



September 11, 1992

Dave Painter
Electrician

Dear Dave:

Recently I was given a copy of a memo sent to Ray Sowers from Michael Constant who was very pleased with the work you did in Rm. 105 Brown.

Keep up the good work!

Sincerely,


Bill

Bill Smart

Eastern Michigan University
INTER-OFFICE CORRESPONDENCE

to R.S.

Bill
TO: William Smart
Physical Plant

DATE: August 15, 1988

FROM: Gloria August
Career Services Center

SUBJECT: David Painter

Bill,

I want to bring to your attention how much I appreciated the polite, friendly and courteous assistance I received from one of your staff.

While working atop a ladder installing lights at Westview Apartments, David Painter saw that I was struggling to change a flat tire. He volunteered his help and immediately solved the problem, enabling me to arrive on time for an appointment.

His help and cooperation made my day.

/gra

RECEIVED

AUG 16 1988

EASTERN MICHIGAN UNIVERSITY
PHYSICAL PLANT

Eastern Michigan University
INTER-OFFICE CORRESPONDENCE

to Dave P.

TO: Dave Painter
Electrical Shop

DATE: March 16, 1987

FROM: Neal Belitsky
Facilities Manager
Housing & Food Service

SUBJECT: Commendation

I wanted to thank you for your continued quick quality service in responding to a facilities emergency in our area.

Your response to the Hoyt fire on March 16 is what we have come to expect from you. Again thank you for your continued caring and quality.

cc: Russ Wright
Bill Smart
Gerry Barker

Thanks for making our
Plant Operations look
great!
WS.

EASTERN MICHIGAN UNIVERSITY


Award of Appreciation

presented to

Barry Painter



in recognition of your 25 years of service and your many contributions toward making Eastern Michigan University an exceptional learning community.


William E. Shelton, President

CUSTOMER ACTION TEAM AWARD

Awarded To
The Following Individual
Who Has Demonstrated Willingness
To Go Above And Beyond
Normal Duties And Responsibilities
In Providing Exceptional
Customer Service.

DAVE PAINTER

JANUARY 1999



JIM VICK

Assistant Vice President,
University Marketing and Student Affairs

JOE HICKEY

Chairperson, Customer Action Team



Recognizes

DAVE PAINTER

*who has been nominated by our customers and/or their peers
and selected for their outstanding commitment
to customers and quality service,
to be a member of the*

CUSTOMER ACTION TEAM

for the month of

SEPTEMBER 1994

*Assist. Vice President
University Marketing &
Student Affairs*

Supervisor

EASTERN MICHIGAN UNIVERSITY
DIVISION OF UNIVERSITY MARKETING
AND STUDENT AFFAIRS

presents this

Special Recognition

to

David Painter

for meritorious service above and beyond
the call of duty.



Given on behalf of the Division by

Laurence N. Smith, Vice President

March 29, 1993



for
AK
JB

**You Are Our Best Resource
For The Improvement Of Our Service!**

As one of our valued "Internal Customers, you should RECEIVE as well as PROVIDE TOP-NOTCH SERVICE. We believe that the best way to measure this is by asking you. Only you can tell when someone deserves a pat on the back for outstanding service.

If a staff member has provided particularly good service to you or our customers, or if you have a suggestion to improve our services, we would appreciate knowing the specifics.

Your Time & Input Make A Difference.

Recommended Staff Dave Painter Service Area _____

Your Name (optional) K Meadows Campus Address DC-1 Phone 7-6680

Please list the specific reason for the nomination on the back of this card so that the staff member may receive full consideration.

Please return to 202 McKenny Union...NO LATER than the last day of the month.

**Specific Details
Supporting My Nomination or Suggestion:**

Dave put in a lot of extra hours during winter break opening. He worked really hard to make sure the students had heat in the FYC, and stayed late working out problems. He provided space heater for Night watch students working the lobby areas. He got snow blowers from the plant and assigned his crew to clear path and dig out buried cars and parking spaces. This is not his area of responsibility but he worked hard to make sure our student needs were met during a very difficult time.



EASTERN MICHIGAN UNIVERSITY

EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Financial Aid recommends the awarding of **Emeritus Staff Status** for the following

retiring/retired staff member:

Name of staff member: Mary Stark

Title upon retirement: Account Specialist

Date of hire at EMU: 12/10/1979

Retirement date: 06/13/2014

Number of years at EMU: 35 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: _____

Home telephone: _____

E-mail address: _____

Name of spouse: Bradley Stark

Degree(s)/institutions/year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please attach 2 letters of support to this application

Recommended by _____ Date _____

Recommended by _____ Date _____

Department Head and/or Supervisor _____ Date _____

Executive Council Member _____ Date _____

President _____ Date _____

Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

May 27, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

Distinguished Board Members:

I am writing this letter in support for Ms. Mary Stark's Emeritus Staff status to Eastern Michigan University.

Throughout the past six years, I have had the privilege of working alongside Mary. Mary has dedicated over 30 years to Eastern Michigan University. As I have grown to know Mary, she has truly shown passion and love for the place she has been employed over three decades. When I see her work with students, parents, coaches, or other staff members, I truly see an individual that is efficient and considerate in the work that she produces. Mary definitely bleeds green and white! Aside from getting to know Mary professionally, I was fortunate to get to know her and her family over the past few years. Mary is as caring of an individual off campus as she is in the workplace and I am fortunate enough to not only call her a co-worker, but a friend.

Even though I hate to see Mary's time come to an end as an employee at Eastern Michigan University, I understand there are new challenges she is ready to meet as she starts this new chapter in her life. Although, she will not be coming to work at EMU everyday, I do not think she should be excluded from the EMU family. I would hope she would still have the opportunity to continue being an avid supporter of Eastern Michigan University.

Sincerely,

Andrew Zerke

May 27, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

Dear Members of the Board,

I am grateful to have this opportunity to recommend Mary Stark for Emeritus Staff status as she prepares for retirement from Eastern Michigan University.

Mary began her long and successful career in the Office of Financial Aid in 1979 where she processed Athletic Grant-in-Aid awards for EMU athletes. Mary became highly knowledgeable about NCAA rules and compliance to where she long ago became a respected resource for advice and regulation interpretation by the Athletic Department staff and coaches.

Mary has always pitched in to any area of Financial Aid that needed help and could always be counted on to go the extra mile to ensure students receive their aid on time. She's a team player.

When former Vice President Courtney McAnuff moved from Pierce Hall to Welch Hall, he took Mary with him as his administrative secretary because she had become invaluable to him. Despite physically leaving our office, she continued processing Athletic aid along with managing her full time job as secretary to the VP for Student Affairs and Enrollment Management.

She eventually moved back to Pierce Hall and rejoined her Financial Aid family. Throughout her 35 years at EMU, she has built a loyal following of students, parents, coaches and colleagues who value her ethics, expertise, teamwork and friendship.

Mary would like to continue her connection to EMU after her June 13, 2014 retirement. As an Ypsilanti resident, she has strong ties to the community and campus. I appreciate your consideration of our request for Emeritus Staff status for her.

Sincerely,

Cynthia Van Pelt
Director, Office of Financial Aid
403 Pierce Hall
Ypsilanti, MI 48197



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Extended Programs recommends the awarding of **Emeritus Staff Status** for the following

retiring/retired staff member:

Name of staff member: Cheryl Guerra

Title upon retirement: Senior Secretary

Date of hire at EMU: 1/20/1986

Retirement date: 8/8/2014

Number of years at EMU: 28 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: _____

Home telephone: (____) _____

E-mail address: _____

Name of spouse: Dave

Degree(s)/institutions/year: Baccalaureate: NONE

Masters: _____

Doctoral: _____

Please attach 2 letters of support to this application

~~Recommended by _____ Date _____~~

George Klein _____ 7/21/14
 Recommended by _____ Date

~~Department Head and/or Supervisor _____ Date _____~~

Executive Council Member OT _____ Date

President _____ Date

 Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: Cathie McClure, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

July 21, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

Subject: Emeritus Staff Recommendation

Dear Chairman Parker:

In recognition of 28 years of service to Eastern Michigan University, it is my pleasure to recommend Cheryl Guerra for Emeritus Staff Status.

Cheryl began her career at EMU as a temporary employee in 1985 and she became a full time EMU employee in January of 1986 in the Auditing Department. In 1989 Cheryl took a position at the Chrysler Engine Plant in Trenton working for Continuing Education's (CE) off site location. In May of 1997 she began working for Academic Programs Abroad (APA) as an Office Manager/Student Services where she has spent the remainder of her career with EMU.

Cheryl has dedicated her career to the Mission of EMU and serving our students. She has done that with passion, dedication and professionalism, going above and beyond to take care of student's needs.

Cheryl will be retiring from her position as of August 8, 2014. I respectfully recommend Cheryl be granted Emeritus Staff Status for her many years of dedication and service to Eastern Michigan University.

Sincerely,

/ Julie Knutson
Director, Online, Off-campus and Extended Programs (I)

To: The Board of Regents
Eastern Michigan University
From: George Klein, Ph.D., Director Emeritus
Office of Academic Programs Abroad, EMU
Subject: Emeritus Status for Cheryl Guerra
Date: July 21, 2014

This is in support of Emeritus status for Cheryl Guerra, who will retire from EMU on August 7, 2014. Cheryl has been Office Manager in the Office of Academic Programs Abroad since 1997 and came to that office after previous years of service at EMU. She reported to me in Academic Programs Abroad until I retired from EMU in 2009.

There were several office managers in APA during my time there, but none made a greater impact on study abroad operations than Cheryl. Her time there was marked by several re-organizations within Continuing Education, World College and Extended Programs; increasing diversity in the kinds of programs we offered; and unprecedented concerns about international travel. As Office Manager, Cheryl was the point of first contact for faculty, students and parents, and she always maintained a calm and authoritative presence. This is especially important with innovative programs during times of increased global tension.

A prime example of this was Fall Semester 2001. We had just launched two semester-long travel-study programs, one in Europe and one in Asia. Following the attacks of September 11, we dealt with a whole range of questions and concerns every day, and Cheryl always responded with understanding and reassurance, and she kept our office functioning during challenging times.

Whether or not there was a special situation demanding immediate attention, Cheryl always managed our complex office in an efficient, dependable and professional manner. Her years in Academic Programs Abroad plus her service elsewhere in EMU make her an outstanding candidate for Emeritus status.

George Klein, Ph.D., Director Emeritus
Office of Academic Programs Abroad, EMU

111 Linden Court
Ypsilanti MI 48197
734-476-4955
gklein@emich.edu



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION **FILE**

*Walsh to
101 Walsh
9-5-14
KB*

The Department/Office of Admissions/Enrollment Management recommends the awarding of **Emeritus Staff Status** for the following

Retiring/retired staff member:

Name of staff member: Maryann Shichtman

Title upon retirement: Coordinator, Admissions Information Systems

Date of hire at EMU: 5/10/1990

Retirement date: 6/27/2014

Number of years at EMU: 24 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: _____

Home telephone: _____

E-mail address: _____

Name of spouse: Marty

Degree(s)/institutions/year: Baccalaureate: SUNY/Binghamton 1974

Masters: University of Iowa 1976

Doctoral: _____

Please attach 2 letters of support to this application

<u>Sherry Winterson</u>	<u>9/3/14</u>	<u>Lynette Rose</u>	<u>9/3/14</u>
Recommended by	Date	Recommended by	Date

 Department Head and/or Supervisor Date

 Executive Council Member Date

 President Date

 Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

RECEIVED

AUG 2 X 2014

ENROLLMENT MANAGEMENT

To Whom It May Concern:

I wish to express my support for the recommendation that Emeritus Staff status be awarded to Maryann Shichtman. Maryann dedicated 23 years of service to Eastern Michigan University.

I have served with Maryann on many different committees and projects here at EMU. I have always found her to be pleasant, courteous and very conscientious. Maryann was an extremely dedicated staff member; she took any and all of her assignments very seriously. It was not unusual to find her working evenings or weekends, whatever it took to get the job done. I believe she was a valuable member of the EMU team and will be deeply missed.

Maryann also played an important role in the implementation and continued support of EMU's enterprise software Banner. She worked tirelessly to ensure the integrity and reliability of that computing system.

It is without reservation that I recommend Maryann Shichtman be awarded Emeritus Staff status by the Eastern Michigan University Board of Regents.

Sincerely,

Lynnette K. Rose
Director, Enterprise Operations

RECEIVED

August 29, 2014

SEP 02 2014

ENROLLMENT MANAGEMENT

To Whom It May Concern:

I am extremely pleased to recommend Maryann Shichtman for Emeritus Staff Status at Eastern Michigan University. A status that will acknowledge her 23 years of dedicated service to the University.

Maryann started her career at EMU working as a programmer in University Computing. She moved to the Admissions Office in 1992, where she worked tirelessly to help implement, maintain and support numerous systems vital to the successful and efficient operations of the Admissions Office.

I worked very closely with Maryann during her 23 years here at EMU and I am grateful for the knowledge and assistance she provided to me and others over the years. When I think of how to describe Maryann, words that come to mind are integrity, trust, dedication and loyalty. These are all of the things she exemplified during her career here at Eastern Michigan University.

Among Maryann's accomplishments are:

- Member of the ISIS Student System implementation team.
- Member of the Banner Student System implementation team.
- Successful implementation of two different document imaging systems for the Admissions Office. Maryann then went on to lend her knowledge and expertise to assist other offices on campus with the implementation of document imaging systems.
- Successful implementation of an Admissions Workflow system on campus.

Maryann also served on numerous University committees to which her contributions were invaluable. Among them are:

- ERP Business Operations Committee composed of major stakeholders responsible for the day-to-day operations of their specific functional areas.
- IT Functional Security Committee
- Banner Data Standards Committee

Thank you for your consideration of this recommendation. Maryann is truly deserving of the Emeritus Staff Status.

Sincerely,

Snerry Winterson
Assistant Director, Systems
Office of Records and Registration



EASTERN MICHIGAN UNIVERSITY

EMERITUS STAFF STATUS RECOMMENDATION

Records and Registration

The Department/Office of _____ recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of staff member: Barbara Stokes - Cust. Serv. Rep.

Title upon retirement: CS05

Date of hire at EMU: Oct. 1, 1990

Retirement date: effective Sept. 01, 2014

Number of years at EMU: 24 years as of October 1st. (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address:

Home telephone: _____

E-mail address: _____

Name of spouse: Gary Philip Stokes

Degree(s)/institutions/year: Baccalaureate: B.S. Eastern Michigan University June 1969

Masters: _____

Doctoral: _____

Please attach 2 letters of support to this application

Recommended by _____ Date _____

Recommended by _____ Date _____

Department Head and/or Supervisor _____ Date _____

Executive Council Member / \ / _____ Date _____

President _____ Date _____

Date Submitted to Board of Regents _____

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

August 11, 2014

To Whom It May Concern:

It is with pleasure that I recommend Barbara Stokes for Emeritus Staff status.

She will retire on September 1, 2014 with nearly 24 years of service to the Records and Registration Office. She has provided essential clerical support. She has been loyal, and always been a cheerleader for staff morale.

Her contributions to the Records and Registration Office have been greatly appreciated. The pride and excellence in her work will be missed.

Sincerely,

Judy Massingill

Coordinator, Graduation Audit, Registrar's Office

August 29, 2014

To Whom It May Concern:

I am extremely pleased to recommend Barbara Stokes for Emeritus Staff Status at Eastern Michigan University. A status that will acknowledge her 24 years of dedicated service to the University.

Barb has been a dedicated and valuable member of the Graduation Audit team in the Office of Records and Registration. When I think of how to describe Barb, words that come to mind are integrity, trust, dedication and loyalty. These are all of the things she exemplified during her career at Eastern Michigan University.

Throughout her years here at EMU, Barb provided quality service to our students, and treated them and her co-workers with the utmost respect. She would always go out of her way to help in any situation.

Barb's loyalty to our students, the Office of Records and Registration, and EMU makes her truly deserving of the Emeritus Staff status.

Sincerely,

Sherry Wirterson
Assistant Director, Systems
Office of Records and Registration



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Financial Aid recommends the awarding of **Emeritus Staff Status** for the following

retiring/retired staff member:

Name of staff member: Bernice A. Lindke

Title upon retirement: Vice President Student Affairs and Enrollment

Date of hire at EMU: 12/18/1991

Retirement date: 01/17/2013

Number of years at EMU: 22 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: _____

Home telephone: _____

E-mail address: | _____

Name of spouse: Mark Lindke

Degree(s)/institutions/year: Baccalaureate: 8/1981

Masters: 12/1987

Doctoral: _____

Please attach 2 letters of support to this application

Recommended by _____ Date _____

Recommended by _____ Date _____

Department Head and/or Supervisor _____ Date _____

Executive Council Member _____ Date _____

President _____ Date _____

_____ Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

May 23, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

Distinguished Board Members:

It is with great pleasure that I write this Emeritus Staff Letter of Support for Bernice Lindke recognizing her 22 years of service to Eastern Michigan University (EMU). Bernice began her career at EMU as an Associate Director in the Office of Financial Aid in 1991. She has served in various capacities including Director of Financial Aid, Assistant and Interim Vice President of Enrollment Services, and Vice President, Division of Student Affairs and Enrollment Management (DSAEM). As the first vice president of the merged DSAEM division, she worked tirelessly to identify for the common ways her divisional offices could collaborate to achieve the division's and the university's goals. A few of Bernice's key accomplishments during her tenure include:

- Reorganizing divisions to maximize staff and budget resources.
- Spearheaded a plan to merge general education advising, financial aid counseling and career exploration functions together to streamline services.
- Added mental health counselors to address the emotional issues and challenges faced by students.
- Created a finance unit for the division of DSAEM to help analyze financial activity and recommend cost savings and revenue enhancements initiatives.
- Implemented various financial aid leveraging projects supporting increased enrollment targets.
- Launched Service EMU, a comprehensive one-stop service center.

As a two time alumnus of EMU (Master of Public Administration, 1987, Bachelor of Business Administration, 1981) Bernice has been an advocate for the betterment of EMU. She has represented EMU on internal committees and has served on professional boards and associations. She has been an active member in the Ypsilanti/Ann Arbor communities holding various board roles and membership with various organizations including Ypsilanti Meals on Wheels, Options Center, Washtenaw County United Way Allocations Committee and the American Red Cross Blood Raising Committee.

While serving in the various capacities, Bernice was a trusted leader to many staff, faculty and students. She lead with passion and a student-centered philosophy that created a university environment that embraced a collaborative workplace. Bernice consciously and consistently helped the university remember: it's all about the students.

I would like to thank the Board of Regents for their consideration in Bernice Lindke's nomination for Emeritus Staff Status.

Best Regards,

Gretchen Ward
Director, Service EMU
268 EMU Student Center

Teri L. Papp
9244 Cutter Court
Dexter, MI 48130

June 5, 2014

Board of Regents
Eastern Michigan University
Ypsilanti, MI 48197

Dear Members of the Board:

I am very pleased to write a letter in support of the Emeritus Staff application for Bernice Lindke. I worked in the Office of the Vice President for Student Affairs from 1985 to January 2012 and worked with Bernice closely as her Administrative Associate beginning in October 2007.

In the fall of 2007, Bernice was asked by the president to serve as interim Vice President during a time of great tumult for the division. The following May, the divisions of Student Affairs and Enrollment Management were merged, with Bernice overseeing the integration of the two units. She continued to serve as interim Vice President until April 2009 when she was appointed permanent Vice President for Student Affairs and Enrollment Management.

Throughout this period, Bernice's clear focus was on what was best for our students. She was successful in gaining funding for additional mental health counselors. The new Veterans Services Office was created in McKenny Hall under her leadership and provided our veteran students with a welcoming place to take care of business and connect with fellow veterans. The Student Intervention Team was created to identify students at risk for behavioral, social and academic problems. Residence Halls and Dining venues were renovated. Our core programs and services continued to provide a rich array of student development opportunities.

Under Bernice's leadership, our division developed a strategic planning process that included both division and unit goals and measures of success. We instituted a division-wide assessment process in order to make data-driven decisions. Again, at the core of these initiatives was Bernice's desire to do what was best for the students.

Bernice Lindke's commitment to Eastern Michigan University and, most importantly, to the students we serve deserves to be recognized with the awarding of Emeritus Staff status. Please don't hesitate to contact me if I can help further.

Sincerely,

Teri L. Papp
Emeritus Staff

May 30, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

Eastern Michigan University Board of Regents:

I am honored to write an Emeritus Letter of Support for Bernice Lindke. Although Bernice has served 22 years at EMU, I first met Bernice as the Director of Financial Aid in 1997. As a new EMU faculty member, I had numerous questions regarding financial aid. In working with students, I was very surprised to receive a prompt phone call or email from the "Director" of Financial Aid to solve a student issue. These initial interactions indicated to me that she was a strong advocate for students, staff, and EMU.

Bernice has been recognized for her strong leadership abilities by holding various professional positions beginning as an Associate Director of Financial Aid and retiring as EMU's Vice President of Student Affairs and Enrollment Management. These positions speak to her commitment, hard work, professionalism, and loyalty to EMU, the students, and the community.

Even with her professional positions, Bernice served on various internal and external committees. Notable she has served on fund raising committees as well.

More importantly, Bernice holds two degrees from Eastern Michigan University. She has always represented EMU in a positive way. These degrees and her professional commitment to EMU are the reasons that EMU's Board of Regents should recognize Bernice Lindke with Emeritus Staff Status.

I highly recommend Bernice. And thank you in advance for your consideration.

Sincerely,

Elizabeth Broughton, Ed.D.
Professor



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Financial Aid recommends the awarding of **Emeritus Staff Status** for the following

retiring/retired staff member:

Name of staff member: Winifred Anne McKee

Title upon retirement: Assistant Director, Veteran's Services

Date of hire at EMU: 08/04/1997

Retirement date: 05/16/2014

Number of years at EMU: 17 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: _____

Home telephone: _____

E-mail address: _____

Name of spouse: Al McCord

Degree(s)/institutions/year: Baccalaureate: _____

Masters: EMU 1987

Doctoral: _____

Please attach 2 letters of support to this application

Recommended by _____ / Date _____ Recommended by _____ Date _____

Department(Head and/or Supervisor) _____ / Date _____

Executive Council Member _____ / Date _____

President _____ / Date _____

Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

May 27, 2014

Eastern Michigan University
Board of Regents
207 Welch Hall
Ypsilanti, MI 48197

Dear Members of the Board,

I am pleased to submit this letter of recommendation to consider Winifred Anne McKee for Emeritus Staff status.

Anne has worked in several capacities during her 17 years at EMU. She provided academic advising for Athletes in the Athletic Department prior to working for the Admissions Office. In Admissions, she managed their phone bank while hiring and training dozens of student employees annually.

In November 2012 Anne was asked to take over the management of the EMU office of Veteran's Services which had unexpectedly lost its director. Although not a veteran herself, she embraced the offer and accepted the position of Assistant Director, Veteran's Services. The office was also moved to become part of Financial Aid at that time so this began Anne's and my business association for the first time in both of our careers.

Anne hit the ground running and took every opportunity to attend workshops and webinars in order to quickly learn the Veteran Administration's rules, regulations and benefits. She became a strong advocate for Veterans and worked long hours to ensure their enrollments were certified with the VA so they would receive their VA benefits.

In Anne's varied positions at EMU, she always showed great compassion for our students and did everything within her power to make their experience at EMU a positive one and to help them achieve their goals. She has been an ambassador and strong representative of our EMU vision and mission.

Please accept this nomination for Emeritus Staff status for Anne. I appreciate your consideration.

Sincerely,

Cynthia Van Pelt
Director, Office of Financial Aid

Emeritus Staff Recommendation

W. Anne McKee

Retired May 16, 2014 from Division of Academic and Student Affairs

June 10, 2014

Dear Chairman Parker and EMU Board of Regents,

I am delighted to submit this recommendation requesting the Board of Regents to grant Emeritus Staff status to W. Anne McKee. Anne has devoted seventeen years of her professional life to Eastern Michigan University and has always been a true advocate for students and helped many to achieve their goals and dreams.

I worked closely with Anne for over 10 years in the Office of Admissions. She was hard-working, dedicated to EMU and helping students enroll at EMU. She often took extra steps to help a student and their family through the admission process. She worked with many colleagues across campus to make sure student's questions were answered fully. She has a passion for helping others in any way she can – often following up with students questions while on vacation, during breaks and at conferences.

Anne knew how hard it was for many of her student staff to work to put themselves through school. She listened to them if they needed to talk to someone and treated them to many lunches and snacks to help them through until the next payday. Many of her students have gone on to graduate programs in Higher Education after working with her and seeing Anne in action.

Anne has had many roles on campus and in each of them she was able to do what she loves: work with students. This is her passion and one of her favorite things about her job. She often advocated for students who were looking for the opportunity to attend EMU even though they had challenges in their lives. She saw each student as unique and deserving of a chance to fulfill their dreams at EMU.

It is without any hesitation that I recommend W. Anne McKee for this honor. She is deserving of the Staff Emeritus status and she is the type of staff member at EMU that we should all strive to be.

Respectfully,

Daneen Ann Richards