

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**

**RECOMMENDATION**

**NEW ACADEMIC PROGRAM**

**ACTION REQUESTED**

It is recommended that the Board of Regents receive and place on file notification of a new Academic Program Offering: Spanish Minor

**SUMMARY**

The new Spanish Minor was created to offer students interested in learning about different aspects of the Hispanic world a wider variety of course options. This new minor allows students to study Spanish as it applies to language, culture, literature, and business.

**FISCAL IMPLICATIONS**

This new minor replaces the Spanish Business Minor, Spanish Culture & Literature Minor, and the Spanish Language Minor. All three programs have been phased-out.

**ADMINISTRATIVE RECOMMENDATION**

The proposed Board action has been reviewed and is recommended for Board approval.

\_\_\_\_\_  
University Executive Officer

\_\_\_\_\_  
Date

**EASTERN MICHIGAN UNIVERSITY**  
**DIVISION OF ACADEMIC AND STUDENT AFFAIRS**  
**OFFICE OF THE ASSOCIATE VICE-PRESIDENT FOR ACADEMIC PROGRAMMING AND SERVICES**  
**INTER OFFICE MEMORANDUM**

**TO:** Chris Shell, Registrar  
Rosemary Weston-Gil, Department Head, World Languages

**FROM:** Rhonda Longworth, Associate Vice-President for Academic Programming and Services

**SUBJECT:** **Spanish Minor (new undergraduate program)**  
**Spanish Language Minor (Phase Out)**  
**Spanish Culture & Literature Minor (SPCL) (Phase Out)**  
**Spanish Business Minor (Phase Out)**

**DATE:** February 11, 2015

The attached request from the World Languages Department and the College of Arts and Sciences for a new undergraduate program, **Spanish Minor**, along with the request to phase out, **Spanish Language Minor, Spanish Culture & Literature Minor and Spanish Business Minor**, is approved, effective Fall 2015

If you have any questions, please contact Evan Finley, Course and Program Development (487-8954, [efinley2@emich.edu](mailto:efinley2@emich.edu)).

Attachment: New Program and Phase-out Request

cc:

Kim Schatzel, Provost and Vice-President of Academic and Student Affairs  
Thomas Venner, Dean, College of Arts and Sciences  
Sandy Norton, President, Faculty Senate  
Calvin McFarland, Director, Academic and Career Planning  
Julie Knutson, Director, Extended Programs  
John Feldkamp, Assistant Director, Honors College  
Ramona Milligan, Coordinator, Registration  
Carol Evans, Transfer Equivalency Coordinator, Records & Registration  
Ann Richards, Assistant Director, Admissions Processing  
Mary Butkovich, Halle Library  
Bin Ning, Assistant Vice President and Executive Director, IRIM  
Pat Cygnar, Director, Community College Relations  
Original, Catalog Office

## Spanish Minor

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### New Minor, effective Fall 2015

#### Department Information:

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World Languages - College of Arts & Sciences

Rosemary Weston-Gil, Ph.D.  
Department Head

219 Alexander Hall  
(734) 487-0130  
[rweston3@emich.edu](mailto:rweston3@emich.edu)  
[Department Website](#)

#### Advisor Information:

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*Contact department for advisor information.*

## Spanish Minor

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#### Required Courses: 12 hours

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- [SPNH 343L5 - Spanish Grammar and Composition \(GELB\)](#) 3 hrs
- [SPNH 344L5 - Spanish Conversation and Composition \(GELB\)](#) 3 hrs
- [SPNH 443L5 - Advanced Spanish Grammar and Composition \(GELB\)](#) 3 hrs
- [SPNH 444L5 - Advanced Spanish Conversation and Composition \(GELB\)](#) 3 hrs

#### Restricted Elective Courses: 9 hours

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*Choose three courses from the following list in consultation with a Spanish advisor:*

- [SPNH 361L5 - Spanish for International Trade \(GELB\)](#) 3 hrs
- [SPNH 401L5 - Advanced Readings in Spanish Literature \(GELB\)](#) 3 hrs
- [SPNH 402L5 - Advanced Readings in Spanish American Literature \(GELB\)](#) 3 hrs

- [SPNH 411 - The Cultures of Spain](#) 3 hrs
- [SPNH 412 - The Cultures of Spanish America](#) 3 hrs
- [SPNH 420 - Introduction to Translation](#) 3 hrs
- [SPNH 423 - Hispanic Linguistics](#) 3 hrs
- [SPNH 430 - Spanish Phonetics and Phonology](#) 3 hrs
- [SPNH 446L5 - Business Spanish I \(GELB\)](#) 3 hrs
- [SPNH 467 - Introduction to Spanish Interpretation](#) 3 hrs
- A 3 credit SPNH course at the 200-level or above approved by faculty

## Minor Total: 21 hours

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### Critical Graduation Information:

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The following are minimum requirements for all bachelor's degrees awarded by Eastern Michigan University. Some majors and minors require more than the minimum in one or more of the areas below; students are urged to consult the on-line catalog for the requirements of their particular programs.

- Earn a minimum total of 124 credits at the *100-level and above*. **Courses with numbers below 100 will not be counted toward this degree requirement. At most 8 credit hours of physical education (PEGN) activity courses will be counted toward this requirement.**
- Meet the requirements of the General Education program (see information below).
- Complete a [Writing Intensive \(WI\)](#) Course in your major.
- Earn a minimum of 60 credits from a four-year college or university; **courses taken at community colleges cannot be used to meet this requirement.** (Some formal program-to-program articulation agreements modify this requirement. See specific agreements for details.)
- Earn a minimum of 30 credits from courses taken at EMU.
- Complete 10 of the last 30 hours for the degree from courses taken at EMU.
- Have a minimum of 30 *unique* credit hours in their major and 20 *unique* credit hours in their minor for a total of at least 50 unique credit hours between them. Some majors that require 50 or more hours themselves do not require a minor; students should check requirements of the selected major in the undergraduate catalog to see if a minor is required.
- Earn no more than 60 credit hours in one subject area (prefix). Credits in excess of the 60 maximum will not be counted toward the minimum of 124 credits required for a bachelor's degree.
- Earn the minimum number of credits in 300-level and above courses in each major and minor as specified below - these credits must be earned in distinct courses, that is, no course can be used to fulfill this requirement in more than one major or minor.
  - Earn a minimum of 6 credits in 300-level or higher courses at EMU in each minor
  - Earn a minimum of 9 credits in 300-level or higher courses at EMU in each major that requires a minor.
  - Earn a minimum of 15 credits in 300-level or higher courses at EMU in each major that does not require a minor
- Transfer credit will be awarded for courses taken at colleges and universities that are accredited by one of the recognized regional accrediting bodies only if the courses are college-level (equated to 100-level or above at EMU) and the student earned a "C" (or 2.0 on a 4 point scale) or better. Transfer credit may be awarded on a case-by-case basis for college-level courses in which a "C" (2.0) or better was earned at institutions outside the U.S. or at non-accredited U.S. institutions; the internal review of such courses is conducted by individual departments/schools within EMU, and additional documentation may be

required. *Please note:* EMU awards only credits for transferred courses; grades are not used in the calculation of an EMU GPA.

- Earn a minimum cumulative GPA of 2.0 in courses taken at EMU order to graduate. In addition, a minimum GPA of 2.0 must be reached in courses taken at EMU in each major and minor. (Note: some programs may require a higher GPA - check with your program advisor.)

**General Education Requirements:**

EMU's General Education Program requires students to choose from a menu of approved courses in several different areas do not assume that other courses in the same department or with similar names will fulfill these requirements. A detailed description of General Education requirements is available on the General Education section of the catalog: [General Education](#)

Students who transferred to EMU may have modified general education requirements based on Michigan Transfer Agreement (MTA) or articulation agreements; consult your academic advisor for additional information.

**University Information:** Consult the on-line catalog at [catalog.emich.edu](http://catalog.emich.edu).

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From: **Rosemary Weston** [rweston3@emich.edu](mailto:rweston3@emich.edu)  
Subject: Fwd: Spanish Minor Proposals  
Date: January 21, 2015 at 11:04 PM  
To: **Evan Finley** [efinley2@emich.edu](mailto:efinley2@emich.edu)



Thank you, Evan,  
Your summary is exactly what is wanted.  
Rosemary

R. Weston Gil, Ph.D.  
Department Head

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**From:** "Evan Finley" <[efinley2@emich.edu](mailto:efinley2@emich.edu)>  
**To:** "Rosemary Weston" <[rweston3@emich.edu](mailto:rweston3@emich.edu)>  
**Sent:** Monday, January 19, 2015 4:22:35 PM  
**Subject:** Spanish Minor Proposals

Hi Rosemary,  
After reviewing the Spanish Minor proposals, I believe the following needs to happen to achieve what your department is proposing.

1. Phase-out all three existing minors (Spanish Language, Spanish Culture & Lit, and Spanish Business)
2. Create a new minor (Spanish Minor).

From your perspective, do you see any issues with this? Please let me know if you have any questions.

-Evan

—  
**Evan J Finley, M.A.**  
Catalog and Curricular Development Associate

302K Pierce Hall  
Eastern Michigan University  
(734) 487-8954

EASTERN MICHIGAN UNIVERSITY  
DIVISION OF ACADEMIC AFFAIRS

**OUTLINE FOR SUBMITTING PROPOSALS TO REVISE PROGRAMS**

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Use this outline to prepare proposals to revise existing programs, including undergraduate majors and minors and graduate degree programs and certificates. Proposals for revising programs should be submitted in narrative form, using the following outline. Guidelines are on the following page.

PROGRAM NAME AND CODE: SPANISH LANGUAGE MINOR (SPL)

REVISED PROGRAM NAME AND CODE (IF APPLICABLE): SPANISH MINOR

DEGREE: BACHELOR OF ARTS WITH SPANISH LANGUAGE MINOR

DEPARTMENT(S): WORLD LANGUAGES COLLEGE(S): ARTS & SCIENCES

DEPARTMENT CONTACT: ROSEMARY WESTON-GIL CONTACT PHONE: 7-0130

CONTACT EMAIL: RWESTON3@EMICH.EDU

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**I. Rationale**

The Spanish Section has decided to combine three of its current minors into one (Spanish Language Minor), in order to present students who are interested in learning about different aspects of the Hispanic world with a wider variety of course options. Currently students have to choose between taking courses in language, culture & literature or business. The new configuration of the minor will allow students to take courses from any of the areas mentioned before, broadening their knowledge of the Spanish language and culture.

We are also proposing an increase in the total number of credit hours needed to complete the minor. Currently, it is 20 hours, but since all the courses offered for the minor are 3 credit hour each, we propose that the revised minor be 21 hours.

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**II. Description of Current Program**

**Spanish Language Minor (SPL)**

**Required Courses.....12 hours**

- SPNH 343 Spanish Grammar and Composition
- SPNH 344 Spanish Conversation and Composition
- SPNH 443 Adv. Sp. Grammar and Composition
- One of the following:*
- SPNH 444 Adv. Sp. Conversation & Comp.
- 3-credits course in Spanish at the 300-level or above

**Restricted Elective Courses.....8 hours**

Eight hours in Spanish at any level selected in consultation with an adviser.

**SPANISH CULTURE MINOR TOTAL.....20 hours**

### III. Proposed Revision

#### Spanish Language Minor (SPL)

**Required Courses.....12 hours**

- SPNH 343 Spanish Grammar and Composition
- SPNH 344 Spanish Conversation and Composition
- SPNH 443 Adv. Sp. Grammar and Composition
- SPNH 444 Adv. Sp. Conversation & Comp.

**Restricted Elective Courses.....9 hours**

*Choose three courses from the following list in consultation with a Spanish adviser:*

- SPNH 361 Sp. for Intl. Trade
- SPNH 401 Adv. Readings in Sp. Literature
- SPNH 402 Adv. Readings in Sp. American Literature
- SPNH 411 The Cultures of Spain
- SPNH 412 The Cultures of Spanish America
- SPNH 420 Introduction to Translation
- SPNH 423 Hispanic Linguistics
- SPNH 430 Spanish Phonetics and Phonology
- SPNH 446 Business Spanish
- SPNH 467 Introduction to Spanish Interpretation
- A 3 credit Spanish course at the 200-level or above approved by faculty

**SPANISH CULTURE MINOR TOTAL.....21 hours**

**IV. Impact:** No impact on other university programs

**V. Budget:** No new resources will be needed.

#### **VI. Action of the Department/College**

**1. Department:**

Vote of department faculty: For 17 Against 0 Abstentions 0  
 (Enter the number of votes cast in each category.)

I support this proposal. The proposed revision can  cannot \_\_\_\_\_ be implemented within the affected Department(s) without additional College or University resources.

Department Head Signature \_\_\_\_\_ Date 10-14-14

**2. College/Graduate School:**

**A. College**

I support this proposal. The proposed program can  cannot \_\_\_\_\_ be implemented within the affected College without additional University resources.

College Dean Signature \_\_\_\_\_ Date 11-17-2014



**B. Graduate School (Graduate Program Revisions ONLY)**

\_\_\_\_\_  
Associate Dean Signature

\_\_\_\_\_  
Date

**VII. Approval**

\_\_\_\_\_  
Assistant Vice-President for Academic Services Signature

2/14/15  
Date

**VIII. Appendices**

- A. Market Analysis/Needs Assessment
- B. Mandates
- C. Request for New/Revised Course Forms
- D. Letters of Support from Impacted Departments
- E. Cost Analysis (Complete only if the revision cannot be implemented without additional University resources. Fill in Estimated Resources for the sponsoring department(s). Attach separate estimates for other affected departments.)

Estimated Resources:	Year One	Year Two	Year Three
Faculty / Staff	\$ _____	\$ _____	\$ _____
SS&M	\$ _____	\$ _____	\$ _____
Equipment	\$ _____	\$ _____	\$ _____
<b>Total</b>	\$ _____	\$ _____	\$ _____

EASTERN MICHIGAN UNIVERSITY  
DIVISION OF ACADEMIC AFFAIRS

REQUEST FOR PROGRAM PHASE OUT

DEPARTMENT/SCHOOL: DEPARTMENT OF WORLD LANGUAGES COLLEGE: ARTS AND SCIENCES  
CONTACT PERSON: ROSEMARY WESTON-GIL PHONE: 7-0130  
CONTACT EMAIL: RWESTON3@EMICH.EDU

**A. Program Information**

1. Program Title and Subject Code: Spanish Culture & Literature Minor (SPCL)

Note: If both a major and minor are to be phased out, please indicate both on the line above.

2. Phase Out Effective Date: Term Winter Year 2015

**B. Rationale for Phase Out** (Check all that apply):

- Insufficient Student Interest  (There are currently no students enrolled in this program)
- Insufficient Faculty \_\_\_\_\_
- Replacement by New Program \_\_\_\_\_
- Other (Explain): \_\_\_\_\_

5. (If Necessary) Attach Phase Out Plan

**C. Action of the Department/School and College**

**1. Department/School**

Vote of faculty: For 17 Against 0 Abstentions 0  
(Enter the number of votes cast in each category.)

\_\_\_\_\_  
Department Head/School Director Signature

10-14-14  
Date

**2. College**

\_\_\_\_\_  
College Dean Signature

11-17-2014  
Date

**D. Approval**

\_\_\_\_\_  
Associate Vice-President for Academic Programming Signature

2/11/15  
Date

EASTERN MICHIGAN UNIVERSITY  
DIVISION OF ACADEMIC AFFAIRS

REQUEST FOR PROGRAM PHASE OUT

DEPARTMENT/SCHOOL: DEPARTMENT OF WORLD LANGUAGES COLLEGE: ARTS AND SCIENCES  
CONTACT PERSON: ROSEMARY WESTON-GIL PHONE: 7-0130  
CONTACT EMAIL: RWESTON3@EMICH.EDU

**A. Program Information**

1. Program Title and Subject Code: Spanish Business Minor (SPNB)

Note: If both a major and minor are to be phased out, please indicate both on the line above.

2. Phase Out Effective Date: Term Winter Year 2015

**B. Rationale for Phase Out** (Check all that apply):

1. Insufficient Student Interest  (There are currently no students enrolled in this program)
2. Insufficient Faculty \_\_\_\_\_
3. Replacement by New Program \_\_\_\_\_
4. Other (Explain): \_\_\_\_\_
5. (If Necessary) Attach Phase Out Plan \_\_\_\_\_

**C. Action of the Department/School and College**

**1. Department/School**

Vote of faculty: For 17 Against 0 Abstentions 0  
(Enter the number of votes cast in each category.)

\_\_\_\_\_  
Department Head/School Director Signature

10-14-14  
Date

**2. College**

\_\_\_\_\_  
College Dean Signature

11-17-2014  
Date

**D. Approval**

\_\_\_\_\_  
Associate Vice-President for Academic Programming Signature

2/11/15  
Date