

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**

**RECOMMENDATION**

**EDUCATIONAL POLICIES COMMITTEE: APPROVAL OF AGENDA AND MINUTES**

**ACTION REQUESTED**

It is requested that the Educational Policies Committee Agenda for December 15, 2017, and the Minutes of the October 20, 2017, meeting be received and placed on file.

**SUMMARY**

The primary items for the December 15, 2017, Educational Policies Committee meeting include:

Agenda and Minutes; Emeritus Faculty; Appointment of Charter Schools Board Members; New Academic Program: Information Technology Major, Bachelor of Science; a report on the James H. Brickley Endowment for Faculty Professional Development and Innovation 2017 award winners; and the Degree Completion and Retention Plan annual report.

**FISCAL IMPLICATIONS**

The fiscal impact of the actions taken is listed in the appropriate sections and in the Board minutes.

**ADMINISTRATIVE RECOMMENDATION**

The proposed action has been reviewed and is recommended for Board approval.

\_\_\_\_\_  
University Executive Officer

\_\_\_\_\_  
Date 11/28/17

**EASTERN MICHIGAN UNIVERSITY**  
**Board of Regents**  
**Educational Policies Committee**

December 15, 2017  
8:45 – 9:30 a.m.  
205 Welch Hall

AGENDA

- 8:45**      **Section 9:**      Agenda and Minutes (*Regent Beagen, Chair*)
- Section 5:**      Emeritus Faculty (*Rhonda Longworth*)
- Section 10:**    Appointment of Charter Schools Board Member (*Malverne Winborne*)
- Section 11:**    New Academic Program: Information Technology Major, BS (*Mohammad Qatu*)
- Section 12:**    James H. Brickley Endowment for Faculty Professional Development and Innovation 2017 Award Winners

**Discussion Items:**

- 9:10**      Degree Completion and Retention Plan - Annual Report (Rhonda Longworth & Michael Tew)

EASTERN MICHIGAN UNIVERSITY  
BOARD OF REGENTS

**EDUCATIONAL POLICIES COMMITTEE MINUTES**

October 20, 2017  
8:45 a.m. – 9:30 a.m.  
205 Welch Hall

**Attendees:** (seated at tables) Regent Beagen (Chair), J. Carroll, D. Clearwater, A. Ducher, Regent Jeffries (Vice Chair), R. Longworth, M. Tew, W. Tornquist, and M. Winborne.

**Guests:** (as signed in) S. Chawla, J. Heck, C. Hensley, B. Kubitskey, L. Polter, M. Rich, M. Sayler and D. Winters.

*Regent Beagen* convened the meeting at 8:45 a.m.

**Report and Minutes (Section 15)**

*Regent Beagen* requested that the Educational Policies Committee Agenda for October 20, 2017 and Minutes of the June 26, 2017 meeting be received and placed on file.

**Emeritus Faculty (Section 5)**

*Dr. Rhonda Longworth, Provost and Executive Vice President Academic and Student Affairs,* recommended that the Board of Regents grant Emeritus Faculty Status to seven (7) former faculty members: Ronald Cere, Department of World Languages from 1985 to 2017, who retired August 2017 after 32 years; Chris Wood Foreman, School of Communication, Media and Theatre Arts from 1994 to 2016, who retired December 2016 after 22 years; Flora Hoodin, Department of Psychology from 1998 to 2017, who retired August 2017 after 19 years; Linda Polter, Department of Special Education from 2002 to 2017, who retired August 2017 after 15 years; Gretchen Dahl Reeves, School of Health Sciences from 2001 to 2017, who retired August 2017 after 16 years; Thomas Vosteen, Department of World Languages from 1991 to 2017, who retired August 2017 after 25 years; Patricia Williams-Boyd, Department of Teacher Education from 1996 to 2017, who retired after 21 years.

**STAFF SUMMARY**

The Collective Bargaining Agreement between Eastern Michigan University and the Eastern Michigan University Chapter of the American Association of University Professors (AAUP) provides that a faculty member who has served the University for at least fifteen (15) years may be nominated for Emeritus Faculty Status upon retirement.

The nomination for this individual has received the support of the department head or school director, the dean of the college, and the Provost and Executive Vice President.

**Honorary Emeritus Status for Meritorious Service (Section 6)**

*Dr. Rhonda Longworth* recommended that the Board of Regents grant Honorary Emeritus Status for Meritorious Service to Ms. Nancy Harbour, J.D., who provided exceptional leadership in her role as faculty member and Program Coordinator for the Paralegal Program. Ms. Harbour joined Eastern in 2004 as a lecturer, was promoted to assistant professor in 2005, promoted again to associate professor in 2009, and promoted again to full professor in 2014. During her time at the University, she provided outstanding leadership on a number of initiatives including establishing the Washtenaw County-EMU

Legal Resource Center, successfully renewing EMU's Paralegal Program's accreditation with the American Bar Association, serving as the president of the American Association for Paralegal Education, and establishing the Alice Callum endowed scholarship for students in the Paralegal program.

#### **STAFF SUMMARY**

According to University policy, retiring employees who have served the University for fewer than 15 years may be granted Honorary Emeritus Status for Meritorious Service. Candidates for honorary emeritus status must have a significant number of years of service and a record of meritorious performance in one or more of the following: (a) a substantive record of scholarly achievement commensurate with national or international standards within the specific discipline, (b) a record of outstanding teaching and or educational contributions, (c) clear evidence of service to the University beyond the normal expectations, (d) clear evidence of exceptional institutional leadership, advancement of the University or extraordinary service to students.

Ms. Harbour resigned from Eastern in 2016. In her twelve years of employment at EMU, she demonstrated exemplary service to the students and faculty of the university, and the Washtenaw County Community, as evidenced by her outstanding record of achievements.

#### **Academic Affairs Administrative Professional Appointments/Transfers (Section 7)**

*Dr. James Carroll, Associate Provost and Associate Vice President for Budget and Operations* recommended that the Board of Regents approve two (2) Administrative/Professional appointments and eleven (11) Administrative/Professional transfers at the rank and effective date shown on the listing.

#### **Faculty Appointments (Section 8)**

*Dr. James Carroll* recommended that the Board of Regents approve one (1) new faculty appointment for the 2017-2018 academic year at the rank, salary, and effective date shown on the listing.

#### **STAFF SUMMARY**

The new faculty member is female.

#### **Lecturer Appointments (Section 9)**

*Dr. James Carroll* recommended that the Board of Regents approve nine (9) new lecturer appointments for the 2017-2018 academic year at the rank, salary, and effective date shown on the listing.

#### **STAFF SUMMARY**

Demographics show that five (5) are male and four (4) are female.

#### **Academic Retirement/Separations (Section 10)**

*Dr. James Carroll* recommended that the Board of Regents approve twenty-two (22) retirements and ten (10) separations for the period of March 1, 2017 through August 31, 2017.

#### **STAFF SUMMARY**

Of the thirty-two (32) retirements and separations, twenty (20) are female and twelve (12) are male. Demographics show that 94% are Caucasian, 3% are Asian and 3% are Native-American.

#### **Charter Schools Board Member Appointment (Section 16)**

*Dr. Malverne Winborne, Director of Charter Schools*, recommended that the Board of Regents appoint Eric McCloud to a three year term on the Board of Directors of the Academy for Business and Technology.

**STAFF SUMMARY**

According to the resolutions which establish these public school academies (charter schools), vacancies on the Boards of Directors shall be filled by the Eastern Michigan University Board of Regents.

Dr. Winborne announced that the next Math Fact Challenge is scheduled for Wednesday, May 30, 2018.

**Commencement Speaker and Honorary Degree (Section 17)**

*Dr. Rhonda Longworth* recommended that the Board of Regents approve Ms. JoAnn Chavez, J.D., Vice President and Chief Tax Officer, DTE Energy, as Commencement Speaker at the Saturday, December 16, 2017, commencement ceremony. In addition, it is recommended that the Board award an honorary Doctor of Commerce degree (Com. D.) to Ms. Chavez.

**New Academic Program: Electrical and Computer Engineering Major (Section 18)**

*Dr. Rhonda Longworth* recommended that the Board of Regents approve a New Academic Program: Electrical and Computer Engineering Major (Bachelor of Science).

**SUMMARY**

The Bachelor of Science in Electrical and Computer Engineering (EECE) program will prepare engineers for exciting and challenging positions in diverse fields of electrical and computer engineering from automotive, energy, communication to consumer electronics such as smartphones, tablets, computers, appliances, and much more. The program prepares graduates to be at the forefront of designing the next generation of electrical devices.

**Update to 2018-19 Academic Calendar (Section 19)**

*Dr. Rhonda Longworth* recommended that the Board of Regents approve a change to the 2018-19 Academic Calendar. To realize energy savings, the University will be closed on Friday, July 5, 2019.

**SUMMARY**


An Academic Calendar Committee works with the Provost's Office and the Registrar to develop the University Calendar. Faculty Senate appoints members to the Calendar Committee and the full body provided input on the structure of the calendar in April 2015. Approval for the 2018-19 calendar was granted by the Board of Regents at the June 16, 2015, meeting.

**Discussion Item:**

*Dr. Rhonda Longworth and Dr. Michael Tew, Associate Provost and Associate Vice President for Academic Programming and Services,* presented the Academic Affairs reorganization.

Regent Beagen thanked those in attendance, and adjourned the meeting at 9:35 a.m.

Respectfully submitted,

  
Debbie Clearwater  
Executive Assistant, Office of the Provost  
Academic and Student Affairs