

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**

**SECTION: 18**

**DATE:**

October 20, 2022

**RECOMMENDATION**  
**FLEET MANAGEMENT SERVICES AGREEMENT**

**ACTION REQUESTED**

It is recommended that the Board of Regents delegate to the President or designee to negotiate and execute a Fleet Management Services Agreement extending to June 30, 2033.

**STAFF SUMMARY**

The University is recommending to the Board of Regents to approve a Fleet Management Services Agreement with Enterprise Fleet Management (EFM). EFM is a nationally known and respected lessor of vehicles with experience servicing the needs of higher education institutions. In accordance with its policies and procedures, the University completed its standard procurement process, inviting the market to propose their services. After completing the procurement process, the University selected EFM as its preferred partner.

Currently, the University has 119 vehicles within its fleet- of which 47 are leased from the State of Michigan. The University self-funds the maintenance of all 119 vehicles, and the purchasing of any University owned vehicles. The Agreement provides to the University a tiered replacement of its current fleet vehicles and routine maintenance, at a fixed monthly rate per vehicle.

The Agreement is an 11 year agreement, expiring June 30, 2033.

**FISCAL IMPLICATIONS**

The agreement is expected to reduce the ownership costs associated with the University's fleet vehicles. Savings are expected to achieve \$700,000 over the 11 year period.

**ADMINISTRATIVE RECOMMENDATION**

The proposed Board action has been reviewed and is recommended for Board approval.

  
**University Executive Officer**

October 20, 2022  
**Date**