

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 4

DATE:
February 17, 2022

RECOMMENDATION

EMERITUS STAFF RECOMMENDATION

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to three (3) staff members:

- Doris Celian, Controller, Business and Finance, retired 12/23/2021.
- Ronald Reid, Ticket Operations Manager, Athletics, retired 06/30/2021.
- Lorraine Hallinen, Senior Secretary, Diversity and Community Involvement, retired 09/30/2019.

STAFF SUMMARY

According to University policy, retiring Administration Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT), or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

[Redacted Signature]

University Executive Officer

February 17, 2022
Date



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Business & Finance recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of staff member: Doris Celian

Title upon retirement: Controller

Date of hire at EMU: 05/23/2005

Retirement date: 12/23/2021

Number of years at EMU: 16.5 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: [Redacted]

Home telephone: [Redacted]

E-mail address: dcelian@emich.edu

Name of spouse: Bill Celian

Degree(s)/institutions/year: Baccalaureate: University of Toledo

Masters: _____

Doctoral: _____

Please attach 2 letters of support to this application

[Redacted] 11/12/2021
 Recommended by _____ Date

[Redacted] 11/12/2021
 Recommended by _____ Date

[Redacted] 11/23/2021
 Department Head and/or Supervisor _____ Date

[Redacted] 11/23/2021
 Executive Council Member _____ Date

[Redacted] 1/19/22
 President _____ Date

 Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

Distinguished Board Members and To Whom It May Concern:

I am writing to you to recommend Doris Celian for Emeritus status. I have had the distinct privilege of knowing Doris Celian for 8 years. In that time, I have come to truly admire her as a person and a boss, as well as appreciate her vast knowledge and experience.

Over the past 8 years, I have had the distinct privilege of working with Doris to incorporate Grants unique needs into many projects and business improvements. I have seen Doris implement (or be part of the implementation) of FLAC, Concur Expense and Invoice, Single Use Accounts, and Contracted Travel Management Company (twice). Before I arrived at EMU, Doris also worked on Web time entry, ePAFs for Grad and Undergrad students, Organize and implement a new Chart of Accounts, Finance Operations tab in my.emich.edu for instant budget information, deferred pay, revamped the Pcard program, and electronic direct deposit advices for employees, just to name a few. During each project, Doris has been able to keep in mind how these changes would not only effect a specific area (like Grants), but also thought about how it would affect everyone involved. She always wanted to do what was best for EMU and everyone as a whole, not just her departments.

Over 8 years ago, I walked out of my in-person interview so excited at the possibility of working at EMU, but especially at the idea of working for and with Doris. I knew after that interview that I would be nurtured, challenged, and supported as an employee, but also as a person and friend. Doris is has so many wonderful qualities! Professionally, she is level-headed, collaborative, smart, devoted, determined, and so much more. On a more personal level, Doris is accepting, supportive, patient, and kind. Working with Doris has been some of the best years of my career and she will be greatly missed!

I not only consider Doris to be a respected boss and coworker, but also a trusted friend. It has been an honor to work with Doris and for that reason and so many more, I enthusiastically recommend her to receive Emeritus status.

Thank you, Doris, for all that you have done for me, Grants, and EMU! & Thanks for never forgetting about Grants!

With great love, respect, and admiration,



Katie Schortgen, CRA
Manager, Grants Accounting
Eastern Michigan University
204 Hover
Ypsilanti, MI 48197
734-487-6679
khoops@emich.edu

To whom it may concern;

I am writing this letter in support of Doris Celian, EMU's controller, on receiving Emeritus Staff status.

After having worked at the University of Toledo for over 10 years, Doris was hired by Eastern Michigan University as the Controller in 2005. I have had the privilege to work with Doris my entire Eastern Michigan University career. She has been a leader, within the division of Business and Finance, since day one. Doris leads by example. One of her tremendous attributes, is that she would never ask anyone to do something that she was not willing to do herself. Doris' hard work has led the University to make tremendous strides in achieving best practices throughout all of the departments that report to her. During her time as Controller, and despite the challenges facing Higher Education over the past decade and a half, she has been instrumental in leading many initiatives that have either saved the University money and/or generated additional revenue to benefit the University.

We will miss Doris's experience, expertise, and know-how. I do know that that she is leaving the department in a good place.

Although she will be sorely missed, I wish Doris nothing but peace, happiness, and prosperity in her retirement.

Sincerely,

A solid black rectangular box redacting the signature of Todd Ohmer.

Todd Ohmer

Executive Director of Financial Planning and Budgets



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of _____ recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of staff member: RONALD J. REID

Title upon retirement: TICKET OPERATIONS MANAGER

Date of hire at EMU: 1/1/2002 Retirement date: 6/30/21

Number of years at EMU: 19 1/2 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: [REDACTED]

Home telephone: [REDACTED] E-mail address: rreid@emich.edu

Name of spouse: KIMBERLY L. REID

Degree(s)/institutions/year: Baccalaureate: X 1984 / EMU

Masters: _____

Doctoral: _____

Please attach 2 letters of support to this application
 [REDACTED] [REDACTED] 6/8/21

Recommended by: [REDACTED] Date: [REDACTED] Recommended by: [REDACTED] Date: [REDACTED]

Department Head and/or Supervisor: [REDACTED] Date: 10/11/21

Executive Council Member: [REDACTED] Date: 10/26/21

President: [REDACTED] Date: 1/18/22

Date Submitted to Board of Regents: _____

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

The logo for Eastern Michigan University Theatre. It features the word "EASTERN" in a large, serif font at the top, with "MICHIGAN UNIVERSITY" in a smaller, sans-serif font directly below it. The word "THEATRE" is written in a very large, bold, sans-serif font at the bottom. Above "EASTERN" is a decorative arch of small dots.

103 Quirk – Ypsilanti, MI – 48197 – 734.487.1220

July 19, 2021

Dear President Smith and the EMU Board of Regents:


I am writing this letter on behalf of Ron Reid who is eligible to be considered for Emeritus Staff status following his retirement from EMU on June 30, 2021. I worked closely with Ron during his time here and am pleased to be able to wholeheartedly provide this letter of support.

Ron graduated from EMU in 1984 with a BS in Arts Management. As an alum myself, I know it was his pleasure to return to his alma mater in January of 2002 as Manager of Ticket Operations. His skills in Arts Management made him a valuable asset to EMU during his time in this position. Each time our computerized ticketing system was updated he would conduct market research and investigate the latest technology. He often worked late hours and went above and beyond to get the job done, and done well. There were many alumni events hosted here at the Theatre that Ron was unable to attend because his time and attention were needed at graduations and other large-scale events. At one point he and his staff were handling over 300 events per year. He was hands-on in all aspects of ticketing & events and would call me after theatre productions to ensure everything had met my expectations regarding ticketing and his staff. He desired for all of EMU to be seen in a positive light, not just his area. He cared about his colleagues and their work environment as much as he cared about EMU as a whole, so he stepped up and served as Area Steward for UAW 1976 for 10 years. He gave of himself as a staff member for almost 20 years to this university and while it was his privilege to do so, we were the lucky ones to have him.

Ron “bleeds green,” and is invested in EMU as an alumnus, as a former colleague, and soon I hope, as an Emeritus Staff member. I know he would consider it a great honor for you to reflect on his years of service, commitment & dedication to EMU and bestow upon him Emeritus status. If you would like further information, please don’t hesitate to contact me at pcardell@emich.edu.

Thank you for your time.

Sincerely,



Pam Cardell
EMU Theatre
Asst. Managing Director

Sept 16, 2021

Dear Executive Council,


It is my pleasure to recommend Ronald Reid for Emeritus Staff status at Eastern Michigan University. No one has bled TruEMU green more than Ron in his 22 years of service.

Mr. Reid managed the EMU and Athletic Ticket Offices for all of universities campus. He was the face to many great events at EMU and provided hands on customer service for many events here. In addition, Ron served as their customer service contact for all our EMU Commencements, leading both our ticket operations and our ushers to many successful commencements. Mr. Reid had also led a number of ticket system installs and served as the main contact for our event ticketing system for campus.

Over the years he has developed a strong working relationship with the University Theater department, Campus Life and Athletics. I have worked with Ron Reid for over 17 years and found he was a person who took great pride in his work and of EMU. He was very competent in whatever area or whatever department he was working with. Over the years Ron has impacted many departments and individuals across campus.

Not only was Ron Reid a dedicated employee for EMU, but he was an ambassador for our students. As a student supervisor he has countless students work directly for him and fondly remember their ticket office days at the Convocation Center. At our EMU commencements Ron was often students first contact in to the Convocation Center and their last congratulation while leaving the building on graduation day. It is without hesitation that I support Ronald Reid as an Emeritus Staff member

Sincerely,



Brian Kantz
Assistant Director of Events and Marketing
Convocation Center



EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of DCI recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of staff member: Lorraine Hallinen

Title upon retirement: Senior Secretary

Date of hire at EMU: 1/26/86-11/98, 3/28/07 Retirement date: 9/30/2019

Number of years at EMU: 24.6 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: [Redacted]

Home telephone: [Redacted]

E-mail address: lhalline@emich.edu

Name of spouse: Wayne Hallinen

Degree(s)/institutions/year: Baccalaureate: Nutritional Science, Michigan State Univ., 1983

Masters: Public Administration, Eastern Michigan Univ., 1994

Doctoral: _____

Please attach 2 letters of support to this application

[Redacted] 12/19/2021
 Recommended by _____ Date

[Redacted] 12-21-21
 Recommended by _____ Date

[Redacted] 12/19/2021
 Department Head and/or Supervisor _____ Date

[Redacted] 12-21-21
 Executive Council Member _____ Date

[Redacted] 1/18/22
 President _____ Date

 Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.



December 19, 2021

Board of Regents
Eastern Michigan University
Welch Hall
Ypsilanti, Michigan 48197

Dear Members of the EMU Board of Regents,

It is my pleasure to recommend the nomination of Lorraine Hallinen for Emeritus Staff at Eastern Michigan University. Lorraine served the faculty, staff and students at EMU for a total of 24.6 years. Throughout this time, Lorraine continued to effectively support the mission of EMU and focused on student success throughout her tenure.

I first met Lorraine when I was hired as the Director of Diversity & Community Involvement in the spring of 2017. As Lorraine's supervisor, I can honestly say that she was the heartbeat of the success of our department. Even prior to my first official day, Lorraine worked diligently to help me transition into my new role. Lorraine brought a plethora of institutional and department knowledge to the work each day, which continues to help us all in our department and across campus.

Lorraine was the front line of our office where she continually offered support and guidance to both our team members and students seeking service. Students, both past and present, would frequently stop by to visit Lorraine as she made such a positive impact on their lives even beyond their collegiate experience.

When Lorraine made the decision to retire she quickly and effectively created transition documents that are utilized to this day. She knew her work was critical to both student and institutional success, and wanted to leave as much of her knowledge with the department as possible. Her detailed records and processes made it easier to transition without having her role filled.

Lorraine was a dedicated team member who always focused on student success. She went above and beyond and would step in to help, without needing to be asked, on all projects. Her exemplary character, passion for supporting others, and exceptional work ethic make her a strong candidate for receiving Emeritus Staff status. It has been a true honor and a privilege to work with Lorraine and serve as her supervisor in her last few years at Eastern Michigan University.

Sincerely,

dr. steven p bryant
Director
Diversity & Community Involvement
(616) 723-3700

November 11, 2021

Board of Regents
Eastern Michigan University
Welch Hall
Ypsilanti, Michigan 48197

Dear Members of the EMU Board of Regents,

Lorraine Hallinen has been nominated for Emeritus status at Eastern Michigan University, and I am writing to express my wholehearted support of this nomination. I met Lorraine in 2009, when I accepted a position in Student Affairs. Lorraine welcomed me to the division and assisted in orienting me to the area. She was always helpful and supportive whenever I needed assistance with a project or had a question. During my vacations, she stepped in and helped my supervisor in any way that she could.

I saw Lorraine support EMU students in so many ways. She skillfully assisted with training and orienting new students to the work done by Diversity and Community Involvement, handled hiring and payroll approval flawlessly, always had a listening ear when a student needed to talk with someone, and supported and encouraged students during their time at EMU. Lorraine wanted the best for each student she encountered.

Lorraine also kept scrupulous records, developed systems for tracking all of the moving parts related to Alternative Spring Breaks, and helped the staff in Diversity and Community Involvement stay organized so that they could accomplish the goals that they set.

Lorraine was a diligent, caring employee, who always did more than was expected, and she did it with grace and compassion. I believe that Lorraine is very deserving of Emeritus status at Eastern Michigan University.

Sincerely,



Michele Rich
Administrative Secretary
Student Affairs



EASTERN MICHIGAN UNIVERSITY

Emeritus Staff

February 17, 2022

Doris Celian



**Controller,
Business & Finance
16.5 years of service**

Ronald Reid



**Ticket Operations Manager,
Athletics
19.5 years of service**

Lorraine Hallinen



**Senior Secretary,
Diversity and Community Involvement
24.6 years of service**