

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 4

DATE:
April 20, 2023

RECOMMENDATION

EMERITUS STAFF RECOMMENDATION

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to one (1) staff member:

- Colleen Clancy Tompkins, Assistant Director, Housing and Residence Life, retired 06/30/2020.

STAFF SUMMARY

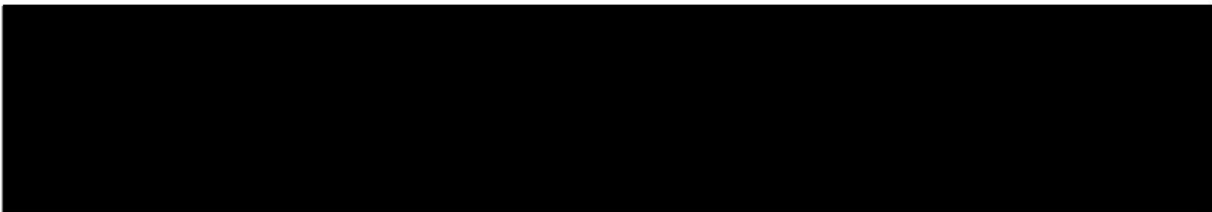
According to University policy, retiring Administration Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT), or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.





EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION

The Department/Office of Housing and Residence Life recommends the awarding of **Emeritus Staff Status** for the following

retiring/retired staff member:

Name of staff member: Colleen Clancy Tompkins

Title upon retirement: Assistant Director

Date of hire at EMU: 1979

Retirement date: June 30, 2020

Number of years at EMU: approx. 41 (left briefly to have a child but was recruited to come back)
 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home address: [REDACTED]

Home telephone: [REDACTED]

E-mail address: ctompkins1@emich.edu

Name of spouse: John (J.T.)

Degree(s)/institutions/year: Baccalaureate: WMU

Masters: WMU

Doctoral: _____

Please attach 2 letters of support to this application

Jeanette Zalba	2/20/23	Becky Janes	2/20/2
Recommended by	Date	Recommended by	Date

[REDACTED]	2/20/23
Department Head and/or Supervisor	Date

[REDACTED]	2/20/23
Executive Council Member	Date

[REDACTED]	3/14/23
President	Date

April 20, 2023
 Date Submitted to Board of Regents

After the Executive Council member signs, please forward this form and letters of support to: CFO, 101 Welch Hall. Upon approval of the President, the recommendation will be sent to the Board of Regents. Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Office of the Chief Financial Officer.

EASTERN MICHIGAN UNIVERSITY

Housing & Residence Life

February 20, 2023

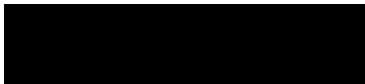
Dear Emeritus Committee,

Writing this letter nominating Colleen Tompkins for EMU Emeritus Staff is a privilege. Colleen began her career at EMU as a Hall Director in 1979. During her 41-year career, she held various positions within the Department of Housing and Residence Life. Before she retired from EMU, Colleen was the Assistant Director for Business Operations. Overseeing our assignments process, occupancy management, housing contract, and student housing billing process. One of her major projects during her tenure was successfully launching our new housing application database StarRez.

Colleen has vast knowledge and understanding, which allowed her to provide outstanding support and service to our students and parents. She managed our generic housing email, checking it daily even during holidays. Answering at times over a hundred emails a day. She created many processes to track our housing data, which has been essential in our new partnership with Gilbane. Colleen had a very important role in our department and has been greatly missed.

She has been creative and hard-working throughout her tenure. In addition, there are many people who did not know Colleen Tompkins and the scope of her work on this campus. She served on countless campus committees and built strong relationships in all areas of EMU. She is loyal to our university and our students. I'm very thankful for the opportunity I had to work with her for several years.

Sincerely,



Becky Janes

Assistant Director for Housing

Housing and Residence Life



Housing and Residence Life

February 20, 2023

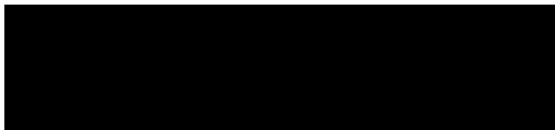
Dear Emeritus Committee:

It is with pleasure that I nominate Colleen Tompkins for EMU Emeritus Staff. Colleen provided service to the department of Housing and Residence Life since 1979. She started as a live-in hall director and moved up into various positions over the course of 41 years. Her final position as assistant director supported students through the assignment process, including occupancy management, application development, and contract release protocol. Colleen was an asset to the department based on her knowledge and experience.

Colleen provided service to so many students throughout her career. But she also served stakeholders in dining, financial aid, disability resource center, and countless others. She was instrumental in procuring and implementing our current housing database in 2013. Colleen answered the general housing email and it was not unusual for her to answer those emails on the weekends, holidays, and after hours. This shows her interest in supporting students and the department.

Colleen has provided outstanding services and dedication to housing and residence life with a great work ethic, high level professionalism, and always a listening ear. I am thankful to have worked with her and miss her often.

Sincerely,



Jeanette Zalba

Director, Housing and Residence Life



EASTERN MICHIGAN UNIVERSITY

Emeritus Staff

April 20, 2023

Colleen Clancy Tompkins



**Assistant Director,
Housing and Residence Life
41 years**