

BOARD OF REGENTS

EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

APPOINTMENT & REAPPOINTMENT OF CHARTER SCHOOL BOARD MEMBERS

ACTION REQUESTED

It is recommended that the Board of Regents appoint the candidates listed below to serve three-year terms on the Board of Directors for the following public school academies (charter schools) authorized by Eastern Michigan University:

	Board Candidate(s)	Action
Global Tech Academy	Adrian Iraola	Reappointment
Grand Blanc Academy	Jennifer Kotwicki	New Appointment
Hope Academy	Kenneth Davis	Reappointment
Hope Academy	Angela Polk	New Appointment

STAFF SUMMARY

According to the resolutions which establish these public school academies (charter schools), vacancies on the Boards of Directors shall be filled by the Eastern Michigan University Board of Regents.

Global Tech Academy

Adrian Iraola is the owner of Chela's Restaurant & Taqueria located in Ann Arbor and Dexter, Michigan. He previously served as an Engineer for Park Avenue Consultants in Ann Arbor, Michigan as well as the city of Ann Arbor. He earned a Bachelor of Civil & Architectural Engineering from National Polytechnic Institute in Mexico City, Mexico. This is a re-appointment.

Grand Blanc Academy

Jennifer Kotwicki is the Coordinator for Early College and Summer School support at Grand Blanc Community Schools. She also serves as a part time Dispatcher for the Grand Blanc Township Police Department. She earned a Master of Business Administration from Spring Arbor University and Bachelor of Business Administration from Northwood University. This is a new appointment.

Hope Academy

Kenneth Davis is the Church Administrator and a member of the Trustee Ministry for New Mt. Zion Missionary Baptist Church in Detroit, Michigan. He previously served as a Vice President and Banking Leader for Chase Bank in Detroit, Michigan. He has a Bachelor of Business Administration from Wayne State University. This is a re-appointment.

Angela Polk is the Director of Corporate and Foundation Philanthropy at The Children’s Center in Detroit, Michigan. She has a Master of Community Development degree from the University of Detroit Mercy in Detroit, Michigan and a Bachelor of Science in Humanities from Lawrence Technological University in Southfield, Michigan. This is a new appointment.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.



University Executive Officer
Rhonda Longworth, Ph.D.

3/28/2024

Date

Adrian Iraola

Principal Project Manager

EXPERIENCE:

Chela's Restaurant & Taqueria

Owner

2012-present

Park Avenue Consultants, Inc.

President

2009-2012

Washtenaw Engineering

Senior Project Engineer

2006-2009

City of Ann Arbor

Project Engineer

Senior Project Engineer

1980-2005

Professional Practice

Since 1977

EDUCATION:

National Polytechnic
Institute, Mexico City
Architectural
Engineering

Numerous seminars in
Construction Technology &
Construction Management

Certified Asbestos Building
Inspector & Energy Auditor

AREAS OF SPECIALIZATION:

Restaurant Management
Construction Management
& Inspection
Project Management
Bilingual English/Spanish
Contract Negotiations
Stormwater Management

Principal Professional Qualifications:

Over 30 years of comprehensive experience in Architecture and Civil Engineering Design and Construction, including Public Works and Private Development. Owner of award-winning Mexican restaurant for the past 14 years.

Principal Projects:

Park Avenue Consultants-Ann Arbor MI

- Owners Representative for DDA's Liberty Lane Underground Parking Garage & Street Improvements- \$50M
- Project Manager for Infrastructure Relocation- \$2M
- Project Manager for Pedestrian Improvements for South Fifth Ave and Division Streets- \$1.5M

Washtenaw Engineering Company –Ann Arbor MI

- Project Manager for Design and Constructions of 250K NCAA Soccer Field at Eastern Michigan University
- Project Manager for the City of Ann Arbor \$2.5M Alley Reconstruction Program
- City of Ann Arbor Senior Project Manager-Ann Arbor MI
- Project Manager for DDA's Parking Garage Repair & Replacement Program- \$54 Million
- Project Manager for \$18M Forest Avenue Parking Structure
- Project Manager for \$15M Design & Construction of Pedestrian Improvements along Main Street, Washington Street, North & South Main Street, North & South University Streets
- Project Manager for \$9M Award Winning Fourth & Washington Parking Structure
City of Ann Arbor Project Engineer-Ann Arbor MI
- Ann Arbor Municipal Airport Runway, Lighting, Grading & Drainage Improvements, Design & Construction funded by Federal & State Grants of approximately \$ 4 Million
- Manager for Ann Ashely parking Structure-\$7.5M

Some Company in Mexico 1977-1980

- Project Manager for Housing Development of 1500 homes
- Airport Hanger

Jennifer Kotwicki



Dedicated and detail-oriented sales and marketing professional with over 18 years of experience contributing to the expansion of productivity and business development opportunities

PROFESSIONAL EXPERIENCE

Grand Blanc Community Schools 2019 - Present

Associate Coordinator/Early College Coordinator/Summer School Support

- Manage Educational Development Plans for 4200 students
- Created over 100 community partnerships with area professionals
- Certified Career Development Facilitator
- Manage Junior Interview for over 650 students
- Acting Liaison between students and the University of Michigan Flint

Grand Blanc Township Police Department 2023 - Present

Parttime Dispatcher

- Provide support for the police department as a dispatcher
- Provide resident service either in person or via telephone

Michigan Farm Bureau Insurance 2011 - 2019

Corporate Staff/Agent Trainer/Support

- Support and guide agents and office staff to perform their roles and promote sales
- Responsible for providing excellent customer service to external and internal clients
- Provide sales assistance to agents by cross selling and soliciting
- Licensed in Property/Casualty, Life, and Health

Pepsi Beverages Company 2009 –2010

Sales Representative

- Responsible for the promotion and sales of Pepsi products
- Responsible for merchandise inventory with specific accounts
- Successfully promoted new and innovative products to various customers
- Provided guidance to store owners and managers to help them grow their business

Ventiv Health 1998 –2009

Medical/Pharmaceutical Sales Representative

- Responsible for the sales and promotion of durable medical equipment, pharmaceutical products and medication programs
- Earned #1 top sales for 17 consecutive months
- Responsible for creating and presenting a variety of sales proposals
- Developed sales training programs and material for various branches
- Achieved 2nd in national ranking of Champions Club
- Successfully launched two new products
- Earned #1 ranking in district for “overall” market share increase
- Successfully developed creative strategies to reach physicians
- Increased market share by 6.33%

Jennifer Kotwicki



EDUCATION

Spring Arbor University Flint, MI
Master's Business Administration

Northwood University Midland, MI
Bachelor's Business Administration - Marketing and Management

- Dean's List
- Co-Captain Team Imports - Northwood Auto Show

COMPUTER/SOFTWARE SKILLS

Microsoft Office, Siebel, Win Touch, Force Mobile, Sync Man, ACT, and many internet based programs, Healthcare Homebase

Proficient with installation and use of laptops, PDA's, desktops, and voicemail

COMMUNITY INVOLVEMENT

Grand Blanc Academy Grand Blanc, MI
Vice President/Strategic Planning

Proudly serving as a board member for this charter school. My current term is five years. Currently organizing committees for strategic planning to increase student enrollment and educator retention in an at-risk school environment.

Shelter of Flint Flint, MI
Volunteer

Provide tutoring, mentoring, transportation and friendship to women and children in the shelter.

PROFESSIONAL RESUME (RELIGIOUS)

Kenneth L. Davis

09/04-Present: New Mt. Zion Missionary Baptist Church, Detroit, MI
Associate Minister and Church Administrator

Responsibilities:

- Recruit, hire and train internal staff (i.e. monitor performances)
- Maintain list of approved contractors to complete necessary repairs to church properties
- Review and approve bills
- Approve emergency building repairs up to limit approved by the Board of Trustees and Pastor
- Maintain office equipment and update as necessary
- Develop and implement policies and procedures for church operations
- Coordinate the details and arrangements for funerals, weddings and scheduled activities of the church
- Communicate all policies/procedures to entire church
- Assign appropriate staff to all church activities to ensure that the needs of the church are met
- Maintain church files and membership records in the Church Management System
- Conduct staff meetings designed to keep employees on track with church goals/needs
- Serve as liaison between the spiritual and business sides of the church
- Assist the pastor with funeral services (i.e. presiding minister and/or officiating minister)
- Provide marital counseling and perform marriage ceremonies
- Represent the pastor when he is away from the church
- Conduct weekly bible study on Wednesday's morning and evening services
- Visitation of the sick
- Liaison between the Trustee Ministry, Pastor and Church

07/02-12/03 Worship Leader during Pastoral Search

Responsibilities:

- Preached sermons as requested
- Officiated at funeral services
- Conducted bible study
- Presided Lord's Supper
- Completed assignments as requested by the Deacon's Ministry

01/94-07/02 Administrative Assistant to the Pastor

Responsibilities:

- Assist the pastor with worship services (i.e. worship leader , preach sermons as scheduled, altar prayer)
- Assist the pastor with funeral services (i.e. presiding minister and/or officiating minister)
- Assist the pastor with the Lord's Supper
- Represent the pastor when he is away from the church
- Conduct weekly bible study as requested
- Visitation of the sick
- Oversee the activities of the Youth Ministry (i.e. work closely with the Youth Director, assist with the weekly bible study for the youth-01/00-09/04

Other Responsibilities: Chairman-Trustee Ministry; Sunday School Teacher; Choir Member

EDUCATION:

Moody Theological Seminary
Plymouth, MI

Biblical Studies 04/95-12/97

AFFILIATIONS:

Hope Academy School District

Treasurer and Board Member
6/16-



EDUCATION

University of Detroit Mercy
Master of Community Development, Degree conferred May 2008
Lawrence Technological University
Bachelor of Science in Humanities, Degree conferred May 1995

PROFESSIONAL EXPERIENCE

DIRECTOR, CORPORATE and FOUNDATION PHILANTHROPY

The Children’s Center, Detroit, MI

Serve as primary steward of Corporate and Foundation philanthropy pursuits and relationships which support organizational mental and behavioral programs. An integral part of the Philanthropy team that supports a portfolio of philanthropic partners who collectively contribute \$3.5M toward organizational budget. Accountable for fundraising, supervision, asset management, communications, relationship building, and partnership cultivation of new and existing partners. (August 2021 – present)

INTERIM DIRECTOR

Detroit Employment Solutions Corporation (DESC), Detroit, MI

Served as primary steward of \$11.3 M budget for Grow Detroit’s Young Talent (GDYT), the signature summer youth employment program for the City of Detroit which serves 8000+ youth ages 14-24. Oversee a team that supports a portfolio of corporate and philanthropic funding partners and employer partners. Accountable for fundraising, communications, relationship building, program implementation and partnership cultivation. (April 2021 – August 2021)

PARTNER ENGAGEMENT MANAGER

Detroit Employment Solutions Corporation (DESC), Detroit, MI

Managed relationships and funding activities of corporate, foundation and key individual donors to the Grow Detroit’s Young Talent (GDYT) program which serves 8000 youth annually. Supported fundraising activities aligned to tracking, grant submissions, reporting, website administration and evaluation monitoring. Initiated the inaugural 2020 GDYT Mentor program which virtually paired corporate and philanthropic professionals with GDYT youth during their six-week employment experience. (November 2019 – April 2021)

ACADEMIC and OUTREACH SPECIALIST

Michigan State University (MSU), East Lansing, Michigan

Lead outreach efforts for the Office of Student Support Services (OSS) by providing engaging opportunities for students who face unique challenges as they persist toward completion of their postsecondary education at MSU. Collaborated and engaged with MSU departments, faculty, and service providers to ensure student success. Facilitated a culture of inclusion through open lines of communication, relationship building and beneficial outcomes with key stakeholders externally and internally. (November 2018 – November 2019)

PROGRAM MANAGER

Ford Motor Company Fund, Dearborn, Michigan

Managed national and local community programs through partnership engagement to sustain mutually beneficial outcomes for the philanthropic arm of Ford Motor Company. Key elements included grantee administration, grant review, compliance, and renewal recommendations for existing, prospective, and new partnerships. Ensured protocol, coordination and grant disbursements were instituted and implemented with professional integrity. Collaborated regularly with Ford Fund Directors and staff for impactful and professional delivery of service. Regularly represented Ford, Ford Fund Directors and Managers at local and national community events, meetings, and programs. (October 2008 to November 2018)

NATIONAL COORDINATOR

Ford Motor Company Fund, Ford Partnership for Advanced Studies (Ford PAS), Dearborn, Michigan

Supported, maintained, and implemented a national Signature education program with 150 educational program partners serving over 15,000 students nationwide. Key deliverables included: data collection and management, website content development, curriculum revision and information distribution. (October 2006 to October 2008)

PROFESSIONAL EXPERIENCE; continued

DIRECTOR

University of Detroit Mercy, Ford Partnership for Advanced Studies (Ford PAS), Detroit, Michigan
Directed educational programs in southeastern Michigan for nine Ford PAS high schools and managed the administration of program budget that was inclusive of fiscal accountability to the University and Ford Motor Company Fund. Ensured curriculum training, organizational structures and data aligned with national goals and objectives. Established and maintained a thirty-two member Business Education Advisory Council of community and educational leaders. (August 2002 to October 2006)

PROGRAM ADMINISTRATOR

Detroit Area Pre-College Engineering Program, Inc (DAPCEP), Detroit, MI
Oversaw coordination and evaluation of Saturday enrichment and summer intensive skills programs for over 5,500 students annually in grades 4 through 12. Fiscally responsible for \$1.5 million budget. Program collaboration included universities and corporate sites in the metropolitan Detroit area. Instituted curriculum with an emphasis in Math, Science and Engineering related subject matter. (November 1998 to November 2001)

NSF/MDAMP ASSOCIATE

Lawrence Technological University, Southfield, MI
Administered all components of a National Science Foundation (NSF) Metropolitan Detroit Alliance of Minority Participation (MDAMP) grant. Primary deliverables of the grant were to: recruit, retain and proactively assist in the matriculation of students of color in Science, Engineering and Mathematics toward graduation. Tracking, support services, faculty engagement and regular advising sessions encompassed key program elements. (October 1994 to February 1998)

COMMUNITY and PROFESSIONAL ASSOCIATIONS

Hope Academy Charter School District

Board of Directors, September 2012 – present; Board President June 2016 -present.
Board Treasurer, June 2013 – June 2016.

Virginia Park Community Investment Associates, Inc.

Board of Directors, September 1995-present; Board Treasurer, September 2012-present.
Assistant Board Secretary, September 2009 – 2012.

West Grand Boulevard Collaborative

Board of Directors, April 2008 –May 2010; Recording Secretary, May 2008 – May 2010.

Detroit Area Pre-College Engineering Program, Inc. (DAPCEP)

Alumni Committee Member, June 2005 – December 2008.

United Way Community Services

Neighborhood and Family Multi-Services Allocations Committee, April 1996-May 2003.

W.K. Kellogg Youth Initiatives Leadership Program

Participant, December 1995 -April 1997.

EXCEL 2000 African American Leadership Development Program

Graduate, June 1994.

New Center Community Mental Health

Board Member: 1991 – 1997; Recording Secretary 1993-1997.

Metropolitan Detroit Science and Engineering Fair

Judge, April 1991- April 2008.

ACADEMIC AFFILIATIONS

North Central Accreditation (NCA) Compliance Subcommittee, University of Detroit Mercy,
February - August 2006.

National Society of Black Engineers, Chapter Advisor, Lawrence Technological University,
September 1996 -February 1998