



Office of Records and Registration  
 Eastern Michigan University  
 304 Pierce Hall • Ypsilanti, MI 48197  
 Phone: (734) 487-4111 • Fax: (734) 487-6808  
 registrar@emich.edu

## August Candidate Request to Participate in April 2019 Commencement **DUE MARCH 15, 2019**

The required information is necessary for the continuous legitimate business and educational operation of Eastern Michigan University. It is, and will be, maintained in compliance with applicable US law, educational accrediting body requirements, and institutional policies and procedures. Questions or concerns may be directed to the Office of Records and Registration at [registrar@emich.edu](mailto:registrar@emich.edu).

Students are welcome to participate in a commencement ceremony recognizing the anticipated conferral of their EMU degree and are invited to participate in the ceremony at the end of the semester in which all degree requirements will be met. As there is currently no ceremony in August, Summer candidates are scheduled to participate in the December commencement ceremony following the conferral of their degree.

### DECEMBER CEREMONY PARTICIPANTS

- Students with prior August conferred degrees:
  - a. May wear honors tassel (UG only) if degree conferred with honors
  - b. Name will appear in the program
  - c. Will receive participation information with their degree conferral letter

### APRIL CEREMONY PARTICIPANTS – BY EXCEPTION ONLY

Exceptions to participate in the April commencement will be provided to prospective **August** candidates who:

- Are either an UG with 12 or fewer credits to complete or a GR with 6 or fewer credits to complete
- Will complete ALL remaining graduation requirements as of the Summer (August) semester
- Meet minimum GPA requirements for exception (2.5 overall for Undergraduates, 3.25 overall for Graduates, along with all other minimum GPA's as required – major/minor, etc.)
- May wear honors tassel (UG only) if CURRENT cumulative GPA is 3.70 or higher
- May wear honors tassel (UG only) if CURRENT cumulative GPA is 3.50-3.69 and only if ALL winter term grades are submitted prior to commencement and CURRENT cumulative GPA remains 3.50 or higher
- Name will NOT appear in the program

#### SECTION I: To be completed by student

Name:	EID:
Email address:	Phone number:
Major:	Degree:

**To ensure your eligibility to request this exception, please select all that apply:**

- a.  UG with 12 or fewer credits to complete, or  GR with 6 or fewer credits to complete
- b.  Complete ALL remaining graduation requirements as of the Summer (August) semester
- c.  Meet minimum GPA requirements for participation (2.5 overall for Undergraduates, 3.25 overall for Graduates, along with all other minimum GPA's as required – major/minor, etc.)

**I understand that participation in early commencement does not imply graduation or recognition for honors. If I participate early, my name will NOT appear in the April commencement program. I understand I must apply for August graduation between February 1<sup>st</sup> and March 15<sup>th</sup> in order to be considered for final approval.**

\_\_\_\_\_ (Student Signature)

\_\_\_\_\_ (Date)

#### SECTION II: To be completed by the Registrar's Office

Credits remaining:	GPA:	Request is (check one): _____ Approved _____ Denied
Staff Signature	Date	

**Please submit request to either Service EMU location (McKenny or the Student Center), via the drop box outside of the Office of Records and Registration (303 Pierce) or via email to [registrar@emich.edu](mailto:registrar@emich.edu).**

**Due to the large number of participants, NO other exceptions to this policy can or will be granted. Requests received after March 15<sup>th</sup> will NOT be approved.**