



**Request for August Candidate to Participate in April Commencement**  
**by Exception**

Students are welcome to participate in a commencement ceremony recognizing the anticipated conferral of their EMU degree and are invited to participate in the ceremony at the end of the semester in which all degree requirements will be met. As there is currently no ceremony in August, Summer candidates are scheduled to participate in the December commencement ceremony following the conferral of their degree.

**DECEMBER CEREMONY PARTICIPANTS**

- Students with prior August conferred degrees:
  - a. May wear honors tassel (UG only) if degree conferred with honors
  - b. Name will appear in the program
  - c. Will receive participation information with their degree conferral letter. Response must be received by November 15<sup>th</sup>
- Requests must be submitted to either Service EMU location (McKenny or the Student Center) or via the dropbox outside of the Office of Records and Registration no later than November 15th

**EXCEPTIONS** - *Exceptions are available for the **April** ceremony **ONLY***

Exceptions to participate in the April commencement will be provided to prospective **August** candidates who:

- a. Are either an UG with 12 or fewer credits to complete or a GR with at least 21 completed credits
  - b. Will complete ALL remaining graduation requirements as of the Summer (August) semester
  - c. Meet minimum GPA requirements for exception (2.5 overall for Undergraduates, 3.25 overall for Graduates, along with all other minimum GPA's as required – major/minor, etc.)
  - d. May wear honors tassel (UG only) if CURRENT cumulative GPA is 3.70 or higher
  - e. May wear honors tassel (UG only) if CURRENT cumulative GPA is 3.50-3.69 and only if ALL winter term grades are submitted prior to commencement and CURRENT cumulative GPA remains 3.50 or higher
  - f. Name will NOT appear in the program
- Exception requests must be submitted no later than March 15th

**\*\*Due to the large number of participants at each ceremony, NO other exceptions to this policy can or will be granted\*\***



**Request for August Candidate to Participate in April Commencement by Exception**

April \_\_\_\_\_

(Semester prior to Summer graduation **ONLY**)

**SECTION I: (To be filled out by student)**

Student Number: E\_\_\_\_\_

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_  
(First) (Middle) (Last)

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Telephone Number: Home: \_\_\_\_\_ Cell/Other: \_\_\_\_\_

Major: \_\_\_\_\_ Degree: \_\_\_\_\_

**To ensure your eligibility to request this exception, please select all that apply:**

- a.  UG with 12 or fewer credits to complete, or  GR with at least 21 completed credits
- b.  Will complete ALL remaining graduation requirements as of the Summer (August) semester
- c.  Meet minimum GPA requirements for participation (2.5 overall for Undergraduates, 3.25 overall for Graduates, along with all other minimum GPA's as required – major/minor, etc.)

**I understand that participation in early commencement does not imply graduation or recognition for honors. If I participate early, my name will NOT appear in the commencement program. I understand I must apply for August graduation in order to be considered for degree conferral.**

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

**SECTION II: (To be filled out by the Registrar's Office)**

Approved

Denied

Comments:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Approver's Signature)

\_\_\_\_\_  
(Date)

Student Contacted/Date: \_\_\_\_\_