

Student Advising Profile Guide

Click “Student Advising Profile” on the new My.emich Faculty Services card.

The screenshot shows the 'Advisee Search' page. At the top is a green header with a logo and navigation icons. Below the header, the page title 'Advisee Search' is displayed. The main content area is titled 'Change term, search for a student, or view your advisee listing'. It contains a 'Term' dropdown menu (labeled 1) currently set to 'Winter 2025'. Below this, there are three radio buttons for 'View advisee listing, or search by': 'Student ID' (selected, labeled 2), 'Student Email', and 'Student Name'. A text input field for 'Student ID' (labeled 3) is positioned below the radio buttons. At the bottom of the main form are two buttons: 'View Profile' and 'View My Advisee Listing'. To the right of the main form is a sidebar with a 'Getting Started' tab and a 'Advisee Search' section containing instructional text.

1. Use the dropdown to select and view student records for the current, past, and future terms. All the information displayed to you will update as appropriate to reflect the information during the term chosen.
2. Click the radio button to select how to search for the student's profile;
 - a. Student ID – Enter the student's EID
 - b. Student Email – Enter the student's EMICH email address
 - c. Student Name – Enter the student's name (format: Last Name, First Name)
3. Enter the student EID, EMICH email address, or Name into the field

This continuation of the form shows the 'Student Name' section. The 'Student Name' radio button is selected. A text input field (labeled 4) contains 'Heather Babcock'. Below the input field, the name 'Heather Babcock' is displayed. At the bottom, there are two buttons: 'View Profile' (labeled 5) and 'View My Advisee Listing' (labeled 6).

4. Confirm the name shown if you searched by Student ID or Email or click to select the correct student from the drop-down list if you searched by Student Name.
5. Click “View Profile”
6. If you have Advisees assigned to you for the term, click “View My Advisee Listing” and choose from the list.

Advising • Advisee Search • Student Profile

Student Profile - H [redacted] (E [redacted])

Term: Fall 2024 Current term

Standing: Good Standing, as of Summer 2024

Overall Hours: 3 Overall GPA: 4.00

Registration Notices: 4 Holds: 0

1 Curriculum and Courses

2 Standing: Good Standing, as of Summer 2024

3 Overall Hours: 3 Overall GPA: 4.00

4 Registration Notices: 4

5 Holds: 0

General Information

Level: Undergraduate
Class: Freshman
Status: Active
Student Type: New First Time
First Term Attended: Summer 2024
Last Term Attended: Summer 2024

Graduation Information

Graduation Applications: None

Advisors

College Advising Cntr Advisor: [Gardner, Vanessa](#)
College Advising Cntr Advisor: [O'Droski, Samantha](#)
Departmental Advisor: [O'Grady, Dennis](#)

CURRICULUM, HOURS & GPA

Primary Secondary Hours & GPA

Degree: Bachelor of Arts
Study Path: Not Provided
Level: Undergraduate
Program: AS - Bachelor of Arts
College: College of Arts & Sciences
Major: Communication
Department: Com Media, Theatre Arts, School of
Concentration: Not Provided
Minor: Sociology
Concentration: Not Provided
Admit Type: FTIAC - Traditional
Admit Term: Summer 2024
Catalog Term: Summer 2024

REGISTERED COURSES


Course Title	Details	CRN	Hours	Registration Status	Instructor
Introduction to Africology and A...	AFC 101 001	11199	3	**Web Registered**	Antoinette Pressle
Comp I: Writing the Coll Exper	WRTG 120 ...	11045	3	Withdraw Class-W G...	Not assigned

Total Hours | Registered Hours: 6 | Billing Hours: 6 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 19

1. Term – Use the dropdown to select and view student records for the current, past, and future terms (NOTE: Future Terms will not appear until the class schedule is available for viewing ahead of registration opening.) All the information displayed to you will update as appropriate to reflect the information during the term chosen.
2. Standing – This is the student's academic standing status as of the term listed.
Standing: Good Standing, as of Summer 2024
3. Overall Hours & Overall GPA – This is the student's current overall earned hours and GPA as of the term listed.
Overall Hours: 3 Overall GPA: 4.00
4. Registration Notices – Clicking this item opens a detailed display of informational messages regarding the student's current ability to register for classes.

Registration Notices: 4


- ✓ **Overall Academic Standing**
Good Standing
Permits Registration
- ✓ **Student Status**
Active
Permits Registration
- ✓ **Enrollment Status**
Permits Registration

5. Holds – Clicking this item opens a list of holds currently assigned to the student's. Click  to see detailed information about the hold, including department contact information for hold questions.

Registration Notices: 4 Holds: 1

Title IX Mandatory Training

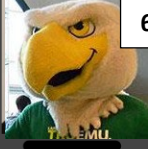
Originator: Title IX Office 734.487.9126
From Date: 08/12/2024
To Date: 12/31/2099
Reason: 2024-25 Academic Year Training
Processes Affected: Registration



Advising • [Advisee Search](#) • Student Profile

Student Profile - H [REDACTED] (E [REDACTED])

Term: Fall 2024 Current term | Standing: Good Standing, as of Summer 2024 | Overall Hours: 3 | Overall GPA: 4.00 | 7 | Registration Notices: 4 | Holds: 0



6

Bio Information
Email: [REDACTED]@emich.edu
Phone: Not Provided

General Information
Level: Undergraduate
Class: Freshman
Status: Active
Student Type: New First Time
First Term Attended: Summer 2024
Last Term Attended: Summer 2024

Graduation Information
Graduation Applications: None

Advisors
College Advising Cntr Advisor: [Gardner, Vanessa](#)
College Advising Cntr Advisor: [O'Droski, Samantha](#)
Departmental Advisor: [O'Grady, Dennis](#)

CURRICULUM, HOURS & GPA

Primary Secondary Hours & GPA

Degree: Bachelor of Arts
Study Path: Not Provided
Level: Undergraduate
Program: AS - Bachelor of Arts
College: College of Arts & Sciences
Major: Communication
Department: Com Media, Theatre Arts, School of
Concentration: Not Provided
Minor: Sociology
Concentration: Not Provided
Admit Type: FTIAC - Traditional
Admit Term: Summer 2024
Catalog Term: Summer 2024

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Comp I: Writing the Coll Exper	WRTG 120 ...	11045	3	Withdraw Class-'W' G...	Not assigned

Total Hours | Registered Hours: 6 | Billing Hours: 6 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 19

6. Bio/General/Graduation Information & Advisors – Displays summary information of the student's record.

- Advisors – Clicking the listed Advisor name will pull up the advisor contact card which displays a photo and contact email.



SWOOP

[@emich.edu](#)

7. Curriculum, Hours & GPA – Displays the student's current major/minor/concentration information on the "Primary" & "Secondary" tabs. Institutional (EMU credits only) & Overall earned hours and GPA information is listed on the "Hours & GPA" tab.

8. Registered Courses – Displays summary information of the student's registered courses for the term chosen.

- CRN – Clicking the listed CRN will pull up a display of the class details.

Class Details for Introduction to Africology and African American Studies Africology &...

Term: 202510 | CRN: 11199


Class Details	Associated Term: Fall 2024 CRN: 11199
Bookstore Links	Campus: Online Asynchronous #000-499
Course Description	Schedule Type: Lecture
Attributes	Instructional Method:
Restrictions	Section Number: 001
	Subject: Africology & African Amer Stu
	Course Number: 101
	Title: Introduction to Africology and African American Studies

- Instructor – Clicking the listed Instructor name will pull up the faculty contact card which displays a photo and contact email (see Advisor card example above).

Advising • [Advisee Search](#) • [Student Profile](#)

Student Profile - H (E)

Term: **Fall 2024 Current term** | Standing: Good Standing, as of Summer 2024 | Overall Hours: 3 | Overall GPA: 4.00 | Registration Notices: 4 | Holds: 0



Bio Information
Email: [@emich.edu](#)
Phone: Not Provided

General Information
Level: Undergraduate
Class: Freshman
Status: Active
Student Type: New First Time
First Term Attended: Summer 2024
Last Term Attended: Summer 2024

Graduation Information
Graduation Applications: None

Curriculum and Courses

Prior Education and Testing

Additional Links

Academic Transcript

Registration

View Application to Graduate

View Grades

Preferred Name and Pronoun

Degree Audit (u.achieve)

CURRICULUM, HOURS & GPA

Primary	Secondary	Hours & GPA
Degree:	Bachelor of Arts	
Study Path:	Not Provided	
Level:	Undergraduate	
Program:	AS - Bachelor of Arts	
College:	College of Arts & Sciences	
Major:	Communication	
Department:	Com Media, Theatre Arts, School of	
Concentration:	Not Provided	
Minor:	Sociology	
Concentration:	Not Provided	
Admit Type:	FTIAC - Traditional	
Admit Term:	Summer 2024	
Catalog Term:	Summer 2024	

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Total Hours | Registered Hours: 6 | Billing Hours: 6 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 19

10. Additional Links – These links will direct you to various resources.

- Academic Transcript – takes you to the student’s “unofficial transcript
- Registration – takes you to the Registration landing page
- View Application to Graduate – takes you to a page that details submitted Graduation Applications for the student
- View Grades – takes you to a page that lists the student’s previous and current term grades
- Preferred Name and Pronoun – takes you to the page where you may add/update a preferred name and/or preferred pronoun
- Degree Audit (u.Achieve) – takes you to the u.Achieve degree audit landing page