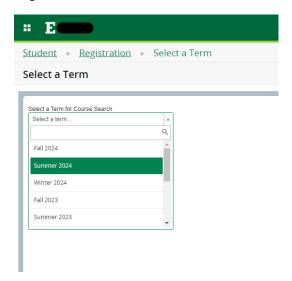
Course Detail Information Guide

Click "Course Detail Information" on the new My.emich Faculty Academics card.

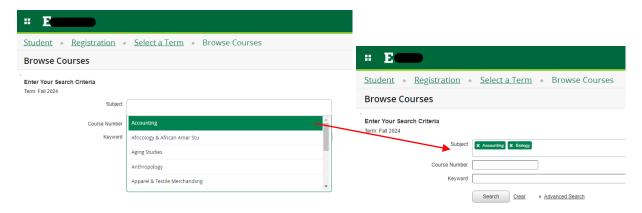
This page allows you to search for basic course information from the university course catalog for current and/or future terms. You can also view the course catalog for past terms. This search works similarly to "Class Schedule".

NOTE: This is the same view a student has when they choose "Browse Course Catalog" in the Registration menu.



Enter Search criteria to find courses (at a minimum, a Subject code must be chosen to search);

• Subject – Click within the field and a list of subjects will appear. You can scroll through the options or begin typing a subject code (ex. MATH, BIO, etc.) or description. Click to select the subject description to add it as a selection. If your search returns a single subject description, TAB or ENTER will add it as a selection.

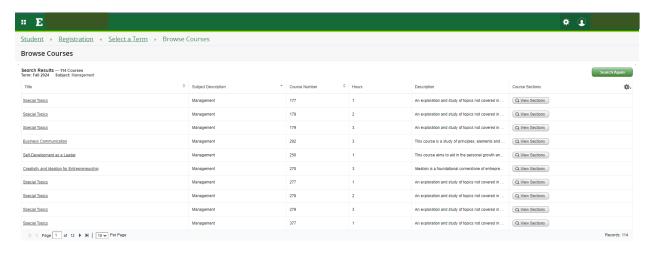


- Course Number Enter the desired course number to search for. You are able to use % to search for classes beginning or ending in specific numbers (ex. 1% entered in the search above returns BIO 101, BIO 105, etc.).
- Keyword Enter one or more words (partial words are allowed). The search uses "and" logic to return classes that contain the word(s) or partial words entered.

Advanced Search

- Subject and Course Number Click within the field and a list of subject & course combinations
 will appear. You can scroll through the options or begin typing a subject code (ex. MATH, BIO,
 etc.) or description. Click to select the subject description to add it as a selection. If your search
 returns a single subject description, TAB or ENTER will add it as a selection.
- Keyword (With All Words) Enter all the words you want the search to use. The search uses "and" logic to return classes that contain ALL the words entered.
- Keyword (With Any Words) Enter words that might help you find the class you're looking for. The search uses "or" logic to return classes that contain ANY of the words entered.
- Keyword (Exact Phrase) Enter the exact phrase you want to search for. The search returns classes that contain the exact phrase entered.
- Keyword (Without the Word) Use with another keyword option. Enter a word that will filter out classes returned by the other keywords used.
- Title Enter the desired title to search for. You are able to use % to search for classes beginning or ending in specific words/characters.
- Attribute Click within the field and a list of attributes will appear. You can scroll through the options or begin typing an attribute code or description. Click to select the description to add it as a selection. If your search returns a single description, TAB or ENTER will add it as a selection.
- Level Click to choose Graduate and/or Undergraduate
- College Click within the field and a list of college descriptions will appear. You can scroll through the options or begin typing a college code or description. Click to select the description to add it as a selection. If your search returns a single description, TAB or ENTER will add it as a selection.
- Division NOT USED
- Departments Click within the field and a list of department descriptions will appear. You can scroll through the options or begin typing a department code or description. Click to select the description to add it as a selection. If your search returns a single description, TAB or ENTER will add it as a selection.
- Schedule Type Click within the field and a list of shcedule type descriptions will appear. You can scroll through the options or begin typing a shcedule type code or description. Click to select the description to add it as a selection. If your search returns a single description, TAB or ENTER will add it as a selection.
- Course Number Range Enter numbers to search for courses in a range (ex. 101 to 500)
- Credit Hours Range Enter numbers to search for classes with credits in a range (ex. 1 to 4)

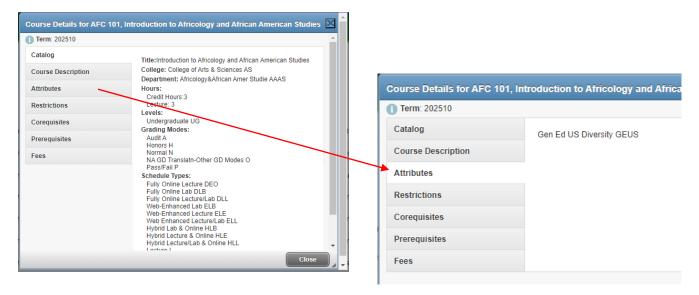
Search Results List



All columns can be re-sized by hovering your cursor over the boundary lines until a double-ended arrow appears. Click and drag the colomn to the desired size.

All columns can be re-ordered. Click in the column title and drag the colomn to the desired location.

Title – Click the course title to bring up the course details box. The various tabs provide
information about the course in the term chosen. For example; review the Attributes tab to see
if the course fulfils a General Education (GenEd) requirement, review the Prerequisites tab to
see if students need to take any other classes before they'd be eligible to register for the course,
etc.



• Course Sections – If searching within the current term(s) active for registration, clicking the "View Sections" button will take you to a list of scheduled class options in Browse Classes.

