

# Eastern Michigan University Institutional Rate and Information Sheet

## ORDA contact information:

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## Institutional Information

FEIN: 38-600-5986 Cage Code: 3C989  
DUNS Number: 62-366-4018 OPE ID: 002259  
Federal Wide Assurance:  
FWA00000050 expires July 6, 2020  
Sam.gov expiration date: 12/20/2017

## EMU's governmental representatives

**U.S. Senators:** Gary Peters, Debbie Stabenow  
**Congressional District:** MI-012<sup>th</sup>  
**Representative:** Debbie Dingell

## **Michigan Legislators:**

State Senator: Rebekah Warren (District 18);  
State Representative: Ronnie Peterson (District 54)

## Budget Information for Proposals

### Salary Increases: see latest contracts

Faculty:  
[http://www.emich.edu/ahr/documents\\_menu/fcontracts.php](http://www.emich.edu/ahr/documents_menu/fcontracts.php)\*  
PT's and Clerical staff:  
<http://www.emich.edu/hr/working/employment/union-contracts.php>

### Faculty Promotion Increases

from 2015-19 contract; add this after annual raise:

Instructor to Assistant	\$3,000
Assistant to Associate	6,000
Associate to Full	7,750
Full Professor Salary Adjustment	7,750
Earned Doctorate	2,500

### Faculty Salary Computations:

Summer month (one) ----- 11% x base  
\* Daily Rate - Acad. Yr. ----- .006 x base  
\* Weekly Rate - Acad. Yr. ----- .03 x base  
\* Annualized Acad. Yr. Rate ----- 1.44 x base

### \* Consultant Services (by EMU Faculty)

Consulting by EMU Faculty on grants awarded to EMU must first comply with sponsor restrictions for supplemental pay, including funds flowing through other entities (e.g., subawards to EMU). Per the EMU-AAUP contract\* compensation is computed as above plus fringe benefits of 8.0%, and grant work overload is limited to 24% effort; effort above that requires release time.

### Employee Benefits (% of salary)

Federal Fixed Benefit Rate: (2016-2017 rate)

All regular employees	35.8%
Students	2%

Composite Fringe Benefit Rates (2016-2017 rates):

Full-time Regular .....	39%
Temporary/ECs/Supplemental .....	8%
Enrolled & Non-enrolled	
Students .....	2%

\* Please consult the AAUP contract for details

### Graduate Assistants

[http://www.emich.edu/graduate/financial\\_assistance/assistantships.php](http://www.emich.edu/graduate/financial_assistance/assistantships.php)

### Tuition and Fees Calculator go to

<http://www.emich.edu/sbs/basics/tuition/calculator.php>

\*Please use 5% graduate tuition increase in future-years

### Student Help Wages

Minimum Michigan wage:  
\$8.90/hour in Jan 2017, \$9.25/hour in Jan 2018  
Include 1-2% increase/year for continuing students

**External Consultant Rates:** Negotiable, but in general grant recipients are normally expected to utilize services of their own staff. If consultant services are anticipated, they must be justified in the narrative of the proposal. Daily compensation rates must be reasonable and consistent with that paid for similar services in the marketplace. Review federal agency specific rules to ensure compliance. Travel may be included as well.

### Travel Expenses

Hotel and Subsistence Rates: Use Dept. of Defense maximum allowable, as of January 18, 2017.  
<http://www.defensetravel.dod.mil/site/perdiemCalc.cfm>  
Refer to EMU Controller, Accounts Payable web page for details and policies:  
<http://www.emich.edu/controller/payable/aptravel.php>

**Mileage** (from the IRS, as of 01/01/17) \$0.535/mile

### Indirect Costs

(as of 5/12/2014, or until new rate is negotiated)  
47% of MTDC on-campus  
26% of MTDC off-campus