

Use and Finance Bi-Annual Reporting Form

Reporting Period: January 2013 through June 2013

University/College: Eastern Michigan University

Number of Projects to Report: 5

Estimated Impact on Tuition and Fee Rates:¹ \$0

	Project Description	Project Timeline	Project Costs		Funding Sources	
1.	Rackham Renovations – Physician’s Assistant Program. Renovations to Rackham Hall’s upper level and building systems including mechanical, plumbing, and electrical for the new Physician’s Assistant Program.	Start Date: Jan. 15, 2013 Completion: May 10, 2014	Property Acquisition	\$ <u>0</u>	Tuition	\$ <u> </u>
			Remodeling	\$ <u>3,000,000</u>	Millage	\$ <u> </u>
			Additions	\$ <u>125,000</u>	Bond Proceeds	\$ <u>3,600,000</u>
			Landscaping/Roads	\$ <u>0</u>	Donations	\$ <u> </u>
			Equipment	\$ <u>325,000</u>	Federal	\$ <u> </u>
			Other (A/E Fees)	\$ <u>150,000</u>	Other (specify)	\$ <u> </u>
			Total:	\$ <u>3,600,000</u>	Total:	\$ <u>3,600,000</u>
2.	Bowman – Roosevelt Parking Lots. Full removal, redesign and replacement of two parking lots totaling over 140 spaces, and adjoining pedestrian pathways. New design to include drop off location for Performing Arts facilities.	Start Date: May 27, 2013 Completion: August 16, 2013	Property Acquisition	\$ <u>0</u>	Tuition	\$ <u> </u>
			Remodeling	\$ <u>0</u>	Millage	\$ <u> </u>
			Additions	\$ <u>0</u>	Bond Proceeds	\$ <u> </u>
			Landscaping/Roads	\$ <u>920,000</u>	Donations	\$ <u> </u>
			Equipment	\$ <u>0</u>	Federal	\$ <u> </u>
			Other (Eng. Fees)	\$ <u>80,000</u>	Oth(Park’g Fees)	\$ <u>1,000,000</u>
			Total:	\$ <u>1,000,000</u>	Total:	\$ <u>1,000,000</u>

¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs		Funding Sources	
3.	IT Network Servers – Replacement and additions of head end network servers and other associated equipment.	Start Date: August 22, 2012 Completion: June 4, 2013	Property Acquisition	\$_____0__	Tuition	\$_____
			Remodeling	\$_____0__	Millage	\$_____
			Additions	\$_____0__	Bond Proceeds	\$_____
			Landscaping/Roads	\$_____0__	Donations	\$_____
			Equipment	\$__1,050,000_	Federal	\$_____
			Other (specify)	\$_____0__	Oth (Tech fee)	\$_1,050,000
			Total:	\$__1,050,000_	Total:	\$_1,050,000
4.	Halle ARC HVAC – Installation of chillers, dehumidifier, and air handler to service the book repository in Halle Library. The objective is to provide a cool, low humidity environment to prolong the life of stored objects.	Start Date: April 25, 2013 Completion: August 15, 2013	Property Acquisition	\$_____0__	Tuition	\$_____
			Remodeling	\$__1,780,000_	Millage	\$_____
			Additions	\$_____0__	Bond Proceeds	\$_1,780,000
			Landscaping/Roads	\$_____0__	Donations	\$_____
			Equipment	\$_____0__	Federal	\$_____
			Other (specify)	\$_____0__	Other (specify)	\$_____
			Total:	\$__1,780,000_	Total:	\$_1,780,000
5.	Campus Wireless – Purchase and installation of wireless equipment in various buildings across campus	Start Date: November 10, 2012 Completion: On-going	Property Acquisition	\$_____0__	Tuition	\$_____
			Remodeling	\$_____0__	Millage	\$_____
			Additions	\$_____0__	Bond Proceeds	\$_____
			Landscaping/Roads	\$_____0__	Donations	\$_____
			Equipment	\$__1,450,000_	Federal	\$_____
			Other (specify)	\$_____0__	Oth (Tech fee)	\$_1,450,000
			Total:	\$__1,450,000_	Total:	\$_1,450,000

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office ***on or before June 30 and December 31 of each year***. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of ***self-funded projects costing in excess of \$1,000,000.00***. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. ***Penalties:*** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a