



## Academic Reinstatement Request Frequently Asked Questions (FAQ)

### **What is the committee looking for in my appeal?**

The committee is looking for you to showcase and explain what situations arose that impacted your academic standing and what your plan is to return to good academic standing.

### **What kind of documentation is sufficient?**

Documentation for such requests should be primarily from professional sources. Letters of support should be primarily from professionals or relevant experts on letterhead and written especially for this purpose. Teachers, counselors, employers, and academic or student support advisors may be possible sources of support. It is, in each case, important to establish an objective view of the circumstances. All letters must be signed by the persons who wrote them. Letters from friends and relatives are typically not sufficient if they are the sole source of documentation

### **What if I don't want to agree to the terms placed on my return - how do I get the terms changed?**

If you do not agree to these terms, you will be returned to dismissal status and be required to sit out from EMU for one calendar year. You will need to reapply for reinstatement after one year.

### **What happens if I don't get approved?**

If your appeal is not approved, you will need to sit out from EMU for one calendar year. You may apply to return following that period. You will need to reapply for reinstatement after one year.

### **Is there any way I can come back before sitting out a year?**

No, If your appeal is denied, you must sit out from EMU for one calendar year. You will need to reapply for reinstatement after one year.

### **Can I appeal the decision of the committee?**

No, you cannot appeal the committee's decision. You will be required to sit out from EMU for one calendar year. You will need to reapply for reinstatement after one year.

### **I want to be sure that the classes I'm registering for will work with my plan.**

Please visit your College Advising Center:

<http://www.emich.edu/uacdc/advising/college-advising>

### **What happens if I don't meet the conditions of the plan?**

Once you are placed on an academic plan, you will need to meet the conditions every semester. If you do not meet these conditions you will be returned to academic dismissal and must sit out from EMU for one calendar year.

### **What can I do while I am sitting out to have a better chance of getting back in?**

Please meet with your College Advising Center to review your options.

<http://www.emich.edu/uacdc/advising/college-advising.php>

### **Why am I on probation/dismissal with my GPA/CCR?**

To remain in good standing at EMU, you must maintain a cumulative (overall) GPA of above a 2.0 and maintain above a 67% Cumulative Completion Rate (CCR). Cumulative Completion Rate is calculated by: the number of credit hours you have earned divided by the number of credit hours you have attempted. If you fall below one or both of these requirements, you will be placed on academic probation. You will have your next semester of enrollment to meet both of these conditions. If this does not happen, you will be academically dismissed.

### **How is GPA and/or CCR calculated?**

Your GPA is calculated using quality points granted for every grade earned.

You can use the [GPA calculator](#) to see where you stand.

Your CCR, or Cumulative Completion Rate, for academic standing is calculated by dividing the number of credit hours you have earned credit for at EMU versus the number of credit hours you have attempted. You can visit the [CCR Calculator](#) to calculate this.

### **What is the difference between cumulative, semester and major CCR and GPA?**

Your cumulative GPA and CCR is your overall GPA and CCR at EMU that includes all courses you have attempted.

Your semester GPA and CCR are only including the courses you are currently taking in a particular semester (i.e. Fall 2017).

Your major GPA includes the grades for courses that are required as part of your academic major.