

Student Resource Checklist

- Activate my.emich Account**
 Go to account.emich.edu/pwm/private/login. Follow instructions to set up your my.emich account.
 If you still need assistance contact:
ICT Help Desk, Halle Library **734.487.2120**

- Catalog**
 See catalog for academic program requirements, course descriptions, and course pre-requisites. **catalog.emich.edu**

- Change/Declare Major**
 Verify your major by logging into your my.emich.edu account. Choose the "Student" tab, scroll to the "Student Services" link, scroll to the "Student Records" link, scroll to the "View Student Information" link. If you need to make changes, go to emich.edu/uacdc/forms_library and select "Major/Minor Declaration Form (Undergraduate)."

- Disability Resource Center**
246 Student Center **734.487.2470** **emich.edu/drc**

- Diversity & Community Involvement / Multicultural Affairs**
 Serving and educating on Multicultural, LGBT, Volunteer, and Women's Services.
3rd Floor Student Center **734.487.2377** **emich.edu/dci**

- eBill**
 View bill and learn about payment plans: Log into your my.emich.edu account. Choose the "my.emich" tab, scroll to "EMU Quick Links." Click on "eBill Website." You will need your student ID number and PIN.
Student Business Services, 201 Pierce Hall **734.487.3335** **ebill.emich.edu**

- Financial Aid**
Service EMU McKenny or 268 Student Center **734.487.0455** **emich.edu/finaid**

- Housing & Meal Plans**
Housing and Residence Life,
The Commons, Downing Hall lower level **734.487.1300** **emich.edu/residencelife**
University Housing Apartments **734.487.4946**
Dining Services **734.487.0418** **emich.edu/dining**

- International Students**
Office of International Students & Scholars,
240 Student Center **734.487.3116** **emich.edu/oiss**

- Math Computerized Placement Test**
 Take placement authorization form and picture ID. No calculators. FAQ available at emich.edu/math/placement.
Math Student Service Center, 508 Pray Harrold **734.487.4474**

- Orientation & Transfer Programs**
Campus Life, 343 Student Center **734.487.1208** **emich.edu/orientation**

- Parking Information/SEEUS Walking and Mobile Escort Services**
Parking Control, 1200 Oakwood **734.487.3450** **emich.edu/parking**
734.48.SEEUS

- Registration Helpline**
 Total term withdrawal, registration error questions, transcript requests, graduation audits, etc.
Records and Registration **734.487.2300** **emich.edu/registrar**

- Student Guide:**
 Course offerings for upcoming semesters, visit emich.edu/registrar/registration_info/guides_books.php. Click on "Student Guide" for key deadline dates.

- Student ID Card**
 You must provide a course confirmation and picture ID card to have your photo taken.
Eagle Card Office, 201 Pierce Hall **734.487.3176** **emich.edu/SBS**

- View and Print Schedule**
 Log into your my.emich.edu account. Choose the "Student" tab. Scroll to the "Main Menu." Click on "Student Services" link, then the "Registration" link, then the "Student Detail Schedule."

- Veteran Services Office**
202 Pierce **734.487.3119** **emich.edu/veterans**

- World Language Placement Test**
Department of World Languages,
219 Alexander Hall **734.487.0130** **emich.edu/worldlanguages**

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| <input type="checkbox"/> | Academic Projects Center
Drop-in, first-come, first-served help with writing, research, and technology. Mon-Thurs 11 a.m. - 5 p.m.
116 Halle Library | 734.487.2543
x2154 | emich.edu/apc |
| <input type="checkbox"/> | Books and Supplies
EMU Bookstore, 101 Student Center | 734.487.2850 | emich.bkstr.com |
| <input type="checkbox"/> | CAPS Counseling and Psychological Services
313 Snow Health Center | 734.487.1118 | emich.edu/caps |
| <input type="checkbox"/> | College Advising Services
Francine Parker Advising Center
120 Student Center | 734.487.4599 | emich.edu/cas/students/advising.php |
| | College of Business Advising Center
306 Owen | 734.487.2344 | www.emich.edu/cob/students/advisors/index.php |
| | College of Education Advising | | emich.edu/coe/students/undergraduate/advising |
| | Special Education majors meet with dept. faculty advisors.
128 Porter | 734.487.3300 | |
| | Music Education majors meet with dept. faculty advisors.
N101 Alexander | 734.487.4380 | |
| | Secondary Education majors meet with CAS dept. faculty advisors (see above) AFTER attending group advising.
For General Education advising, go to:
Teacher Education, 313 Porter | 734.487.3260 | |
| | Elementary Education majors meet with
Teacher Education, 313 Porter (AFTER attending group advising) | 734.487.3260 | |
| | College of Health and Human Services Advising Center
214 Marshall | 734.487.0918 | emich.edu/chhs/advising |
| | College of Technology Advising Center
150 Sill Hall | 734.487.8659 | emich.edu/cot/advising |
| <input type="checkbox"/> | Health Clinic
University Health Services
Snow Health Center | 734.487.1122 | emich.edu/uhs |
| <input type="checkbox"/> | Honors College
University Honors College | 734.487.0341 | emich.edu/honors |
| <input type="checkbox"/> | Library
Halle Library | 734.487.0020 | emich.edu/library |
| <input type="checkbox"/> | Ombudsman
Student Advocate, 248 Student Center | 734.487.0074 | emich.edu/ombuds |
| <input type="checkbox"/> | Online, Extension, and Independent Learning Courses
Extended Programs
101 Boone Hall | 734.487.1081 | emich.edu/extended |
| <input type="checkbox"/> | Service EMU
One-stop shop for Billing, Registration, and Financial Aid questions
268 Student Center & McKenny Hall-Main Floor | | emich.edu/serviceemu |
| <input type="checkbox"/> | Study Abroad
Academic Programs Abroad/World College
103 Boone Hall | 734.487.2424 | emich.edu/abroad |
| <input type="checkbox"/> | Transfer Equivalency Information / Transfer Admissions
246 McKenny | 734.487.8957 | it.emich.edu/service/online/tranequiv |
| <input type="checkbox"/> | Tutoring and Academic Skills Assistance
Holman Success Center, G-04 Halle Library | 734.487.2133 | emich.edu/hsc |
| <input type="checkbox"/> | University Writing Center
115 Halle Library | 734.487.0694 | emich.edu/english/uwc |
| | Offers one-on-one writing consulting. Students should bring a draft of assignments they are working on. Call for an appointment. Multiple satellite buildings available-see website for details. | | |