

2013-2014 ON-CAMPUS RECRUITING EASTERN MICHIGAN UNIVERSITY

University Advising & Career Development Center • College of Business Satellite Office • 210 Gary M. Owen Building, Ypsilanti, MI 48197
Phone: 734.487.4106 • Fax: 734.487.4104

Please complete and return one form for each date you plan to visit our campus.

Organization/Company Information

Company: _____

Address: _____ zip _____

Web Address: _____

Email Address (**REQUIRED**): _____

Phone: (_____) _____ Fax: (_____) _____

Contact: _____
(Mr./Ms./Mrs./Dr.) (Last Name) (First Name) (Title)

General Company Description: This information will be posted for students to review.

of Employees: _____ Company literature available: _____ Company video available: _____

Visit Information

Circle/highlight one: PRESELECT SCHEDULE QUALIFIED OPEN SCHEDULE

DATE OF CAMPUS VISIT: _____ # schedules: _____

Interview length: 30min / 45min (circle/highlight one)

Recruiter(s): _____
(Name and Title)

(Name and Title)

Graduation date range you wish to interview: **All alumni** 04/10, 06/10, 08/10, 12/10, 04/11, 06/11, 08/11, 12/11,
04/12, 06/12, 08/12, 12/12, 04/13, 06/13, 08/13, 12/13

OR: Graduation date (for specific request): From: _____ To: _____

Will you interview international students on student F1 visa? **YES** or **NO** (circle/highlight one)

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Position Information (Provided in the space below or email to bgehring@emich.edu)**Position #1**

Job Title: _____ Job Location: _____

Job Description¹: _____

Degree requested: (Please circle/highlight applicable degree(s))

Bachelors Only

Masters Only

Bachelors / Masters

Academic Major(s): (Please list preferred majors individually)

GPA Requirement: _____

Position #2

Job Title: _____ Job Location: _____

Job Description¹: _____

Degree requested: (Please circle/highlight applicable degree(s))

Bachelors Only

Masters Only

Bachelors / Masters

Academic Major(s): (Please list preferred majors individually)

GPA Requirement: _____

If you have special needs contact, Barb Gehring, 734.487.4278

Please be precise and descriptive.* Job Descriptions can be mailed to barb.gehring@emich.edu if there's not enough room on the form.