



# MICHIGAN STATE POLICE EMERGENCY MANAGEMENT AND HOMELAND SECURITY DIVISION POLICY

**Subject: Community Emergency Response Team (CERT)  
Identification Tags**  
**Effective Date: TBD**  
**Policy Number: TBD**

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## I. PURPOSE

The Michigan State Police EMHSD oversees the State's Community Emergency Response Team (CERT) program. These volunteers could be activated in many scenarios, including but not limited to, weather related emergencies or disasters, missing people, damage assessment, ect. The primary purpose of activating these members is to assist local emergency responders with their duties. The following is the EMHSD's policy as it relates to the issuance of Community Emergency Response Team (CERT) Identification:

## II. EMHSD Policy

The State of Michigan will encourage local emergency managers and CERT team coordinators to utilize a standardized CERT identification card. The purpose of this is to clearly identify CERT team members anywhere in the state, thereby allowing them easier access to register and assist at the scene of a disaster.

## III. CERT Identification Card

- A. The CERT Id card will utilize the format as shown below,
- B. These cards shall be issued by the local or county emergency manager in conjunction with the local CERT team leader. These cards are the property, responsibility of and are to be maintained by the local or county CERT team.
  - a. Cards will have an expiration date of every three years, from the date of issue
  - b. Local or county CERT teams will be responsible for the issuance, and re-issuance, of these cards
  - c. Cards will only be issued to active CERT team members
    - i. An active CERT team member is one who attends at least 50% of all local or county CERT team meetings
- C. Four levels of CERT identification will be utilized on these cards. These levels are as follows:
  - a. Level I – Has completed a basic 20 hour CERT training class in Michigan and belongs to a local CERT team
  - b. Level II – Met level one requirements, is NIMS compliant, and is registered on the Michigan Volunteer Registry
  - c. Level III – Met levels one and two requirements and has some form of specialized trainings (i.e. advanced search and rescue, CPR, ect)
  - d. Level IV – Met levels one, two and three requirements and has completed the State of Michigan's CERT TTT and CERT Advanced Training class.
- D. CERT Id cards should be issued with a white background, black Arial font, with a green border, as shown below.

COUNTY NAME  
CERT TEAM NAME



PHOTO  
1" X .75"

EXPIRATION DATE: MM-DD-YYYY

Name First Last  
CERT LEVEL X



COUNTY NAME  
CERT TEAM NAME

Name First Last  
CERT LEVEL X

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Qualifications:  
XXXXXXXXXXXXXXXXXX

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Emergency Contact Info  
XXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXX

**IV. REVISION RESPONSIBILITY**

The responsibility for revision of this policy lies with the State of Michigan Citizen Corps Program Manager.

**APPROVED:**

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W. THOMAS SANDS., CAPTAIN